



Newnan City Council Meeting

JANUARY 12, 2021

Newnan City Hall
Richard A. Bolin Council Chambers
25 LaGrange Street
2:30 PM

NO OFF-AGENDA ITEMS OR COMMENTS WILL BE CONSIDERED AT TODAY'S MEETING

CALL TO ORDER

INVOCATION

READING OF MINUTES

- [A.](#) Minutes from FY2021 Budget Public Hearing Meeting on December 8, 2020
- [B.](#) Minutes from Regular Meeting on December 8, 2020

ELECTION OF MAYOR PRO TEM

APPOINTMENT OF CITY OFFICIALS

- C. City Clerk- Swearing In
- D. Department Heads
- E. City Attorney
- F. Municipal Court Judge
- G. Municipal Court Judge Pro Tem

REPORTS OF BOARDS AND COMMISSIONS

- H. 1 Appointment- Farmer Street Cemetery Commission, 3 year term
- I. 1 Appointment- Newnan Youth Activities, 3 year term
- J. 1 Appointment- Ethics Commission, 2 year term
- K. 1 Appointment- Housing Authority, 5 year term
- L. 2 Appointments- Parks Commission, 3 year term
- M. 1 Appointment- Planning Commission, 3 year term
- N. 2 Appointments- Tree Commission, 3 year term

REPORTS ON OPERATIONS BY CITY MANAGER

- O. 1 Appointment- Retirement Board
- P. Schedule City Floating Holiday 2021

REPORTS AND COMMUNICATIONS FROM MAYOR

NEW BUSINESS

- Q. Public Hearing- Application for Alcohol Beverage License - Clever & Cork LLC - Retail Off Premise (Package) Sales of Malt Beverages and Wine - 9 LaGrange St. - Reason: New Business
- R. Public Hearing - Application for Alcohol Beverage License - Transfer Licensee - Sahana Alnoor Enterprises LLC dba JD Food Mart - Retail Off Premise (Package) Sales of Malt Beverages and Wine - 100 Temple Avenue - Reason: New Owners and Business Name Change
- S. Public Hearing- Application for Alcohol Beverage License - Transfer Licensee - Chylacas Grill LLC - Retail On Premise (Pouring) Sales, Distilled Spirits, Malt Beverages and Wine - 20 Bullsboro Drive - Reason: Personnel Change and Business Name Change
- T. Resolution Setting Qualifying Fees for the 2021 General Election
- U. Consideration of Local Government Lighting Project Agreement (LGLPA) with GDOT for Proposed Roundabout Lighting at SR 14/ US 29 (Greenville Street) @ Corinth Road
- V. To Consider the Execution of A Work Authorization for Professional Engineering Services for the Conceptual Design for Sidewalks Along Jackson Street and Sprayberry Road
- W. An Ordinance to Provide for the Adoption of a Budget, its Execution and Effect for the Fiscal Year Beginning January 1, 2021 - December 31, 2021
- X. Consideration of a Temporary Ordinance for the Emergency Extension of Sick Leave and Family Leave Due to the COVID-19 Pandemic

UNFINISHED BUSINESS

- Y. Consideration of Four Potential Project Scope Change Items for LINC Phase A & B and Box Culvert Project

VISITORS, PETITIONS, COMMUNICATIONS & COMPLAINTS

- Z. Request from Foundation Church to close Beaulpel Street on Sundays from January 17th- May 30th, 4:30pm-8:30pm for Student Ministry activities

MOTION TO ENTER INTO EXECUTIVE SESSION

- AA. Motion to Enter into Executive Session

ADJOURNMENT

A special meeting of the City Council was held on Tuesday, December 8, 2020 at 6:00 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

CALL TO ORDER

Mayor Brady called the meeting to order and indicated that the purpose of the meeting was to hold a public hearing for the 2021 budget.

PRESENT

Mayor Keith Brady. Council members present: Ray DuBose; George Alexander; Dustin Koritko; Paul Guillaume, Rhodes Shell. Council member present by Zoom: Cynthia Jenkins. Present by Zoom: City Manager, Cleatus Phillips. Also present City Clerk, Della Hill, and Assistant City Manager, Hasco Craver: City Attorney, Brad Sears and Police Chief, Douglas “Buster” Meadows.

PUBLIC HEARING – 2021 BUDGET

Mayor Brady opened a public hearing on the 2021 Budget.

The Assistant City Manager presented highlights of some of the aspects of the 2021 Budget totaling \$27,857,000. Congratulations to City and Staff for the 31st Distinguished Budget Award. This is a 3 % increase from 2020. One of the biggest questions for 2021 is what will be the continued impacts of COVID-19?

This document achieves many goals set by the City, it offers excellent levels of service to our citizens, provides our employees with the motivation and resources to excel in their responsibilities, utilizes a diverse revenue stream, and maintains our low tax rate. There are no new full-time positions. The overall budget did increase, there is an 8% increase in Health Insurance along with a 24% increase in Retirement Contribution. The Retirement contribution may be an item of interest this body might consider in future planning and opportunities. There is a one-time mid-year pay (1.50% to 3.0%). Some major revenue changes for 2021 are transfer

from Tourism Fund, interest, residential permits, liquor license intergovernmental revenue and delinquent property taxes are less due to COVID-19. Major expenditure changes for 2021 is Health Insurance. The general government increased because all Health Insurance was moved into one department budget since we have gone to self-insured. Some expenditure changes for 2021; only 8 vehicles are budgeted and travel expenses have decreased. The budget increased by \$711,400 or 3% from the previous year. Wages and Benefits make up 51% of the expenditures. Benefit changes are Insurance and Retirement. Mayor Brady indicated he would like for us to look at other ways to deliver a better and rich retirement plan. Councilman DuBose would like for Staff to come up with other ways possible to take care of everyday health costs. This is the third year of SPLOST 2019. Some of the projects are C Jay Smith Park, Pickett Field, LINC and more. The Sanitation Fund has an 11% increase directly attributed to the volume of pick-up. We continue to receive the same revenue; however, we are picking up more. The financial status of this fund is a major concern. Staff would like to revisit this at a future meeting. No capital purchases for the second consecutive year. If we continue to see the volume increase in the future we may reach the need to purchase a new truck for another route. The Hotel-Motel Tax Fund reflects a 36% decrease due to COVID. The Newnan Centre and ENCI will both receive a transfer of \$185,500.

Seeing no one come forward Mayor Brady closed the public hearing at 6:19 pm.

Megan Shea, City Clerk

Keith Brady, Mayor

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday, December 8, 2020 at 6:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

CALL TO ORDER

Mayor Brady called the meeting to order and delivered the invocation.

PRESENT

Mayor Keith Brady: Council members present: Ray DuBose; George Alexander; Paul Guillaume, Dustin Koritko, Rhodes Shell. Council members present by Zoom: Cynthia E. Jenkins. Also present by Zoom: City Manager, Cleatus Phillips. Also present: Assistant City Manager, Hasco Craver; City Clerk, Della Hill; Planning Director, Tracy Dunnavant; Public Works Director, Michael Klahr; City Attorney, Brad Sears and Police Chief, Douglas "Buster" Meadows.

MINUTES – REGULAR COUNCIL MEETING – NOVEMBER 24, 2020

Motion by Mayor Pro Tem Alexander, seconded by Councilman Koritko to dispense with the reading of the minutes of the Regular Council meeting on November 24, 2020 and adopt them as presented.

MOTION CARRIED. (7- 0)

APPOINTMENT – ETHICS COMMISSION- 2 YEAR TERM

Mayor Brady asked the City Manager to place Councilwoman Jenkins appointment to the Ethics Commission on the agenda for the next Council Meeting.

APPOINTMENT – NEWNAN YOUTH ACTIVITIES COMMISSION – 3 YEAR TERM

Mayor Brady asked the City Manager to place Councilman Koritko appointment to the Newnan Youth Activities Commission on the agenda for the next Council meeting.

APPOINTMENTS – FARMER STREET CEMETERY COMMISSION

Mayor Brady asked the City Manager to place Councilman Koritko appointment to the Farmer Street Cemetery Commission on the agenda for the next Council meeting.

Motion by Mayor Brady, seconded by Mayor Pro Tem Alexander to appoint Mandela Littleton to the Farmer Street Cemetery Commission for a three-year term.

MOTION CARRIED. (7- 0)

RECOGNIZE THE 2020 NEWNAN CITIZEN ACADEMY GRADUATES

Assistant City Manager asked Newnan Citizen Academy Graduates to stand. He thanked them for participating and hopes they will continue to be engaged. Mayor Brady said he appreciates their attendance this year especially under extraordinary circumstances.

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – KROGER STORE #363

Mayor Brady open a public hearing on the application for a Retail on Premise (Package) Sales of Malt Beverages and Wine License for Kroger Store #363 located at 48 Bullsboro Drive.

A representative of applicant was present for the hearing. No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail on Premise (Package) Sales Malt Beverages and Wine License for Kroger Store located at 48 Bullsboro Drive.

MOTION CARRIED. (7 - 0)

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – KROGER STORE #647

Mayor Brady open a public hearing on the application for a Retail on Premise (Package) Sales of Malt Beverages and Wine License for Kroger Store #647 located at 1751 Newnan Crossing Blvd.

A representative of applicant was present for the hearing. No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail on Premise (Package) Sales Malt Beverages and Wine License for Kroger Store located at 1751 Bullsboro Drive.

MOTION CARRIED. (7 - 0)

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – BJ'S MEMBERSHIP CLUB INC.

Mayor Brady open a public hearing on the application for a Retail on Premise (Package) Sales of Malt Beverages and Wine License for BJ's Membership Inc. located at 331 Newnan Crossing Bypass.

A representative of applicant was present for the hearing. No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail on Premise (Package) Sales Malt Beverages and Wine License for BJ's Membership Club located at 331 Newnan Crossing Bypass.

MOTION CARRIED. (7 – 0)

**PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – HOA RESTAURANT
HOLDER LLC, DBA HOOTERS OF NEWNAN**

Mayor Brady open a public hearing on the application for a Retail on Premise (Pouring) Sales of Distilled Spirits, Malt Beverages and Wine License for Hooters of Newnan located at 1001 Bullsboro Drive.

A representative of applicant was present for the hearing. No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail on Premise (Pouring) Sales Distilled Spirits, Malt Beverages and Wine License for Hooters of Newnan located at 1001 Bullsboro Drive.

MOTION CARRIED. (7 - 0)

**PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – PUBLIX SUPER MARKETS,
INC. #1143**

Mayor Brady open a public hearing on the application for a Retail on Premise (Package) Sales of Malt Beverages and Wine License for Publix Super Market located at 1111 Lower Fayetteville Road.

A representative of applicant was present for the hearing. No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail on Premise (Package) Sales Malt Beverages and Wine License for Publix Super Market located at 1111 Lower Fayetteville Road.

MOTION CARRIED. (7 - 0)

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – PUBLIX SUPER MARKETS, INC. #0470

Mayor Brady open a public hearing on the application for a Retail on Premise (Package) Sales of Malt Beverages and Wine License for Publix Super Market located at 370 Bullsboro Drive.

A representative of applicant was present for the hearing. No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail on Premise (Packaging) Sales Malt Beverages and Wine License for Publix Super Market located at 370 Bullsboro Drive.

MOTION CARRIED. (7 - 0)

STREET ACCEPTANCE FOR PARKSIDE VILLAGE PHASE 2C

Motion by Mayor Pro Tem Alexander, seconded by Councilman Koritko to accept new extensions of streets; Alabama Avenue, Mediterranean Avenue, Pacific Avenue and St. Georges Place as proposed.

MOTION CARRIED. (7 - 0)

INFORMATION ONLY- PROPOSED ZONING ORDINANCE AMENDMENTS

CONSIDERATION OF AN AGREEMENT BETWEEN THE CITY OF NEWNAN AND GDOT FOR FUNDING WITH REGARDS TO ROADSIDE ENHANCEMENT & BEAUTIFICATION COUNCIL (REBC) GRANT

Motion by Councilman Shell, seconded by Councilman Koritko to authorize the Mayor to sign the agreement between the City of Newnan and GDOT for funding with regards to the recently awarded Roadside Enhancement & Beautification Council (REBC) Grant for the proposed State Route 34 at Interstate 85 Interchange Landscape Enhancement Project-Phase II.

MOTION CARRIED. (7 - 0)

CONSIDERATION OF A LEASE AGREEMENT BETWEEN THE CITY OF NEWNAN AND WORD CHRISTIAN, INC. FOR USE OF EXISTING PUBLIC COMMUNICATIONS TOWER

Police Chief Meadows stated that Word Christian, Inc. will take over the maintenance of the tower and grounds. They will use the top part of the tower for their FM transceiver and

the 30 ft reserve under that will be for the City of Newnan if a need arises in the future. There is also room below that to rent to someone else.

Motion by Mayor Pro Tem Alexander, seconded by Councilman Koritko to approve the execution of the lease agreement as presented.

MOTION CARRIED. (7 - 0)

CONSIDERATION OF RESOLUTION FOR 2021 CITY COUNCIL MEETING SCHEDULE

Motion by Councilman Shell, seconded by Councilman Guillaume to adopt the resolution for the 2021 City Council Meeting Schedule.

MOTION CARRIED. (7 - 0)

REQUEST FOR AUTHORIZATION TO TERMINATE THE CURRENT MUNICIPAL COURT PROBATION SERVICES CONTRACT AND ENTER INTO CONTRACT WITH PROFESSIONAL PROBATION SERVICES INC.

Deputy Chief Mark Cooper asked to terminate the contract with the current provider CSRA, as they are not able to accommodate the City in the long term with our case load. He stated that contract bids were sought from other providers and Professional Probation Services Inc. is who they are requesting to enter into a new contract with. The cost is free to the City, fees are paid by the probationers and they provide other services to the probationers including options for the Judge to work with individuals rather than placing them in jail.

City Attorney clarified that the motion needs to be to ratify the termination.

Motion by Councilman DuBose, seconded by Councilman Guillaume to ratify the termination of the current Municipal Court Probation Services contract and authorize the execution of the new contract with Professional Probation Services Inc.

MOTION CARRIED. (7 - 0)

CONSIDERATION OF A CONSTRUCTION CONTRACT CHANGE ORDER TO ALLOW FOR THE MODIFICATION OF STORM WATER IMPROVEMENTS, IMPORT/EXPORT OF SOILS, DEWATERING AND SOIL STABILIZATION FOR THE C. JAY SMITH PARK PROJECT

Assistant City Manager stated that the reason for the change order is due to unsuitable soil and not the result of any staff error or contractor error.

Motion by Councilwoman Jenkins, seconded by Councilman Koritko to approve the contract change for the C. Jay Smith Park Project as presented.

MOTION CARRIED. (7 - 0)

**CONSIDERATION OF AN ORDINANCE TO AMEND THE CODE OF ORDINANCES;
CHAPTER 10, ENVIRONMENT; DELETING ARTICLE VII AND ADOPTING A NEW
ARTICLE VII**

Public Works Director explained that this is a model ordinance that we are required to adopt per the Metro Water District. The 3 main changes are that they better define redevelopment, they now require to infiltrate the first one inch of rainfall and there is a practicability check and if it is not practicable there are other options and third is to exempt our own transportation projects from some of the provisions in the ordinance.

Motion by Mayor Pro Tem Alexander, seconded by Councilman Shell to amend the Code of Ordinances, Chapter 10, Environment of the City of Newnan by deleting Article VII, Post-Development Stormwater Management and Adopting a new Article VII *Post Construction Stormwater Management for New Development and Redevelopment* as presented.

MOTION CARRIED. (7 - 0)

**2nd AND FINAL READING- CONSIDERATION OF AN ORDINANCE TO EXTEND A
TEMPORARY ORDINANCE TO ENCOURAGE BUSINESS WITHIN A PORTION OF
THE CITY'S CENTRAL BUSINESS DISTRICT AND OTHER BUSINESSES**

Motion by Councilman DuBose, seconded by Councilman Koritko to extend the temporary ordinance through August 1, 2021 as presented.

MOTION CARRIED. (7 - 0)

**2ND AND FINAL READING- ANNEXATION; ANNEX2020-01, MELISSA GRIFFIS ON
BEHALF OF LINCHWOOD COWETA, LLC FOR 65.77 + ACRES OFF PARKS ROAD-
REQUESTED ZONING OF RU-7 FOR 106 SINGLE FAMILY HOMES**

Motion by Mayor Pro Tem Alexander, seconded by Councilman Koritko to approve the annexation and rezoning as presented.

MOTION CARRIED. (7 - 0)

**CONSIDERATION OF A CONTRACT AWARD FOR APPLICATION DEVELOPMENT
AND ADMINISTRATIVE SERVICES- FY2021 CHIP GRANT**

Planning Director explained that just as with the Community Development Block Grant, we only received one bid and that was from Gilbert and Associates. There is a need to go through the sole source process, however the grant application is due before the next City

Council meeting. Therefore, Council was asked to approve the contract award contingent upon the DCA granting sole source approval.

Motion by Councilwoman Jenkins, seconded by Mayor Pro Tem Alexander to authorize the contract award to Gilbert and Associates, Inc. for Application Development and Administrative Services for the FY2021 CHIP Grant, as recommended by Staff.

MOTION CARRIED. (7 - 0)

TO CONTINUE WITH THE STATE OF CONDITIONS IN CONSIDERATION OF A DRAINAGE COMPLAINT AT 29 DOMINECK STREET

City Engineer explained that this is the second continuation of a request from the owner of 29 Domineck Street for relief from a drainage ditch that runs from Tuxedo St. and Domineck St. At the last meeting videos were referenced that were taken by the owner of the property. The City Engineer also went out and took videos. All of those videos were distributed to Council for their viewing. He showed a diagram of the area around 29 Domineck Street, illustrating the drainage basins based on sections of the area A-E. The diagram also showed a proposed pipe that would pick up water at Tuxedo St. The City Engineer's opinion is that adding more drains would not dissipate the water, it would still catch and go into the pipes underground and this could possibly happen faster with more drains.

The City Engineer stated that the additional drainage pipe would only relieve basins A and B, the other basins would remain as is. Basin C is basically sheet flow or drainage of the land itself and B will try to sheet flow but it depends on how much water is infiltrated. He said there is always a possibility of a major rain causing saturation but City Staff has not observed that occurring. He showed photographs of the ditch and property to illustrate what is happening. In 2014 the ditch had a 24inch pipe and the City did go in and replaced that with a 30inch pipe to allow for more water flow. According to the drainage report the ditch does not run full now.

The owner of 29 Domineck St., Ms. Annie Lou Warner spoke about a 50-yard section of pipe that had been run and that the job was not finished. She strongly believes that additional piping would help the problem. She said that about 3 years ago she chose to go with the culvert option instead of piping and that she regrets doing that now.

The City Engineer's opinion is that the ditch is functioning properly and that the issues stem from the adjacent properties not being graded well.

There was no motion made so the complaint dies for lack of a motion.

EXECUTIVE SESSION

MOTION EXECUTIVE SESSION

Motion by Mayor Pro Tem Alexander, seconded by Councilman Koritko that we now enter into closed session as allowed by O.C.G.A. Section 50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing real estate and that we move, in open session to adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. Section 50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law at 7:25pm.

MOTION CARRIED. (7 – 0)

RESOLUTION/MAYOR'S AFFIDAVIT FOR EXECUTIVE SESSION

Motion by Mayor Pro Tem Alexander, seconded by Councilman DuBose to adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the Council was within the exceptions provided by O.C.G.A. Section 50-14-4(b).

MOTION CARRIED. (7 – 0)

ADJOURNMENT

Motion by Mayor Pro Tem Alexander, seconded by Councilman Koritko to adjourn the Council meeting at 7:30pm.

MOTION CARRIED. (7 - 0)

Megan Shea, City Clerk

Keith Brady, Mayor

APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Name: **Cleaver & Cork LLC**

Licensee: **Audrey Stine**

License Representative: **N/A**

Type License: **Retail Off Premise (Package) Sales of Malt Beverages & Wine**

Location: **9 LaGrange St.**

TO THE CITY COUNCIL: REASON – NEW BUSINESS

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons _____

(2) The citizenship requirements (have) been met. (Sec. 3-34)

If not, reasons _____

(3) Residency requirements (have) been met. (Sec. 3-35)

If not, reasons _____

(4) The location appears (to comply) with zoning requirements. (Sec 3-37)

If not, reasons _____

(5) The location of the proposed premises appears (to comply) with the distance requirements set forth in Sec. 3-39.

If not, reasons _____

(6) All taxes or other debts to the City (are) current. (Sec 3-38)

If not, reasons _____

(7) A publisher's affidavit (has not) been filed showing the notice requirement (has not) been complied with. (Sec 3-40 (a))

If not, reasons Advertised. Will file affidavit prior to hearing.

(8) An affidavit from the applicant certifying posting of the proposed premises (has not) been filed. (Sec. 3-40(b))

If not, reasons file prior to hearing

Respectfully submitted,

Megan Shea
City Clerk

APPLICATION FOR TRANSFER OF 100 TempleALCOHOL BEVERAGE LICENSE

Name: **From: Guru Mata, LLC dba JD Food Mart**
To: Sahana Alnoor Enterprises LLC dba JD Food Mart

Licensee: **From: Pavan Jaidi**
To: Alnoor Virani, Sikender Lakhani & Mansoor Wadsariya
License Representative: N/A

Type License: **Retail Off Premise (Package) Sales of Malt Beverages & Wine**

Location: **100 Temple Avenue**

TO THE CITY COUNCIL: REASON – PERSONNEL & BUSINESS NAME

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons _____

(2) The citizenship requirements (have) been met. (Sec. 3-34)

If not, reasons _____

(3) Residency requirements (have) been met. (Sec. 3-35)

If not, reasons _____

(4) The location appears (to comply) with zoning requirements. (Sec 3-37)

If not, reasons _____

(5) The location of the proposed premises appears (to comply) with the distance requirements set forth in Sec. 3-39.

If not, reasons _____

(6) All taxes or other debts to the City (are) current. (Sec 3-38)

If not, reasons _____

(7) A publisher's affidavit (has not) been filed showing the notice requirement (has not) been complied with. (Sec 3-40 (a))

If not, reasons Advertised. Will file affidavit prior to hearing.

(8) An affidavit from the applicant certifying posting of the proposed premises (has) (has not) been filed. (Sec. 3-40(b))

N/A

Respectfully submitted,

Megan Shea
City Clerk

APPLICATION FOR ALCOHOL BEVERAGE LICENSE TRANSFER AND NAME CHANGE

Name: **From: Chylacas Mexican Restaurant Inc.**
To: Chylacas Grill LLC

Licensee: **From: Vicente Diaz**
To: Jorge Diaz & Patricia Diaz
License Representative: N/A

Type License: **Retail On Premise (Pouring) Sales Distilled Spirits, Malt Beverages & Wine**

Location: **20 Bullsboro Drive**

TO THE CITY COUNCIL: REASON – PERSONNEL

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons _____

(2) The citizenship requirements (have) been met. (Sec. 3-34)

If not, reasons _____

(3) Residency requirements (have) been met. (Sec. 3-35)

If not, reasons _____

(4) The location appears (to comply) with zoning requirements. (Sec 3-37)

If not, reasons _____

(5) The location of the proposed premises appears (to comply) with the distance requirements set forth in Sec. 3-39.

If not, reasons _____

(6) All taxes or other debts to the City (are) current. (Sec 3-38)

If not, reasons _____

(7) A publisher's affidavit (has not) been filed showing the notice requirement (has not) been complied with. (Sec 3-40 (a))

If not, reasons Advertised. Will file affidavit prior to hearing.

(8) An affidavit from the applicant certifying posting of the proposed premises (has) (has not) been filed. (Sec. 3-40(b))

N/A

Respectfully submitted,

Megan Shea
City Clerk

**SANDERS, HAUGEN, & SEARS, P.C.
ATTORNEYS AT LAW
11 PERRY STREET
P. O. BOX 1177
NEWNAN, GEORGIA 30264-1177
(770) 253-3880
FAX (770) 254-0093
www.sandershaugen.com**

C. BRADFORD SEARS, JR.
E-MAIL: bsears@sandershaugen.com

WALTER D. SANDERS
(1909 - 1989)
WILLIS G. HAUGEN
(1924 - 2014)

TO: The City Council of the City of Newnan

CC: Cleatus Phillips, City Manager

FROM: C. Bradford Sears, Jr., City Attorney
Sanders, Haugen & Sears, P.C.

DATE: December 21, 2020

RE: Setting Qualifying Fees for the 2021 General Election

MEMORANDUM

The Official Code of Georgia Annotated Section 21-2-131 provides that the governing authority set the qualifying fees for candidates for the office of Mayor and Councilmembers for election District Two Post 1 and Post B and the notice be published in the Newnan Times Herald before February 1, 2021.

The fees are set by law at three percent (3%) of the annual salary of the office, in the case of the Mayor the fee shall be \$300.00 and in the case of the Councilmembers said fees shall be \$165.00.

I am enclosing herewith resolution setting the qualifying fees for the General Election.

These resolutions should be adopted at the January 12, 2021 meeting.

Email to: cphillips@cityofnewnan.org
mshea@cityofnewnan.org

**RESOLUTION SETTING QUALIFYING FEES FOR
THE NOVEMBER 2, 2021 GENERAL ELECTION**

WHEREAS, the Charter of the City of Newnan provides for a General Election to be held on the first Tuesday following the first Monday in November, 2021, to elect a Mayor for the City of Newnan and to elect Councilmembers for election district Two Post A and election district Two Post B for the City of Newnan, said date being November 2, 2021; and

WHEREAS, Section 21-2-131 of the Official Code of Georgia Annotated provides for the governing authority to set the qualifying fees for candidates for said offices before February 1, 2021.

THEREFORE, BE IT RESOLVED that the fee for qualifying for election for the Mayor shall be Three Hundred Dollar (\$300.00) and Councilmembers for election district Two Post A for a four year term and election district Two Post B for a four year term shall be One Hundred Sixty Five Dollars (\$165.00).

IT IS SO RESOLVED this 12th day of January, 2021.

ATTEST:

Megan Shea, City Clerk

L. Keith Brady, Mayor

REVIEWED AS TO FORM:

C. Bradford Sears, Jr., City Attorney

George M. Alexander, Mayor Pro-Tem

Cleatus Phillips, City Manager

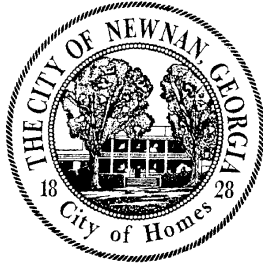
Cynthia E. Jenkins, Councilmember

Raymond F. DuBose, Councilmember

Rhodes H. Shell, Councilmember

Dustin Koritko, Councilmember

Paul Guillaume, Councilmember



City of Newnan, Georgia - Mayor and City Council

Date: January 12, 2021

Agenda Item: *Local Government Lighting Project Agreement* for Proposed Roundabout
SR 14/ US 29 (Greenville Street) @ Corinth Rd

Prepared by: Michael Klahr, Public Works Director/ City Engineer

Purpose: To consider a *Local Government Lighting Project Agreement* (LGLPA), whereby the City of Newnan agrees to provide Energy, Operation, and Maintenance for lighting associated with a proposed roundabout intersection of Greenville Street and Corinth Road.

Background: At the request from the City of Newnan, the Georgia Department of Transportation is preparing a design for intersection improvements at Greenville Street and Corinth Road, namely a roundabout intersection.

GDOT has requested the execution of the LGLPA for this project.

The requirement for an LGLPA was included in the *Indication of Roundabout Support*, executed by the City of Newnan in 2016.

The project will be let in November of 2022 and construction is anticipated to last for approximately 16 months.

Options:

- A. Execute the *Agreement*, as presented
- B. Other action as directed by Council

Recommendation: Option A

Attachments: *Cover Letter*
Agreement
Conceptual Layout
Indication of Roundabout Support



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

November 16, 2020

Mr. Cleatus Phillips
City Manager
City of Newnan
25 LaGrange Street
Newnan, Georgia 30263

RE: Roundabout lighting assistance for SR 14/US 29 @ CS 2334/CORINTH ROAD IN NEWNAN – P.I. No. 0015844; City of Newnan

Dear Mr. Phillips,

The Department will require a signed agreement for roundabout lighting installed as part of the above referenced project. The lighting shall be administered in the form of a Local Government Lighting Project Agreement (LGLPA). It will be the responsibility of the City to provide the Energy, Operation and Maintenance for the system. The Department shall be responsible for the design and installation, including all costs of materials for the system.

Attached for your review are three (3) original copies of the proposed LGLPA between the Georgia Department of Transportation and City of Newnan, for City and State participation. It is requested that a Resolution be secured from the City Council before entering into the Agreement. By virtue of the Resolution, the City can then enter into the Agreement. The Resolution/Agreement process can be done concurrently. If you concur with the terms of this Agreement, please attach an official copy of the Resolution (including all signatures and seals) to each of the Agreements. Then, please obtain the necessary signatures and appropriate seals from the City Council on all three copies of the Agreement and return all three copies to the Office of Design Policy & Support for further handling. *Please do not fill in the date on the first page of the Agreement, as the Department will complete this upon execution.* We will return one copy of the executed Agreement for your files.



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

If you have any questions or need any additional assistance, please contact Robert Graham at (404) 631-1684.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Rudd", followed by a horizontal line.

For Christopher Rudd, P.E.
State Design Policy Engineer

Enclosure: Local Government Lighting Project Agreement (3 copies)

cc: Lynn Westmoreland, State Transportation Board, Congressional District 3
Meg Pirkle, Chief Engineer
Michael Presley, District 3 Engineer
Hiral Patel, Director of Engineering

AGREEMENT
BETWEEN
GEORGIA DEPARTMENT OF TRANSPORTATION
AND
CITY OF NEWNAN

This Agreement is made and entered into this _____ day of _____, 20____, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the **DEPARTMENT**, and CITY OF NEWNAN, GEORGIA acting by and through its Board of Commissioners, hereinafter called the **CITY**.

WHEREAS, the CITY has represented to the DEPARTMENT a desire to obtain roundabout lighting as part of the **SR 14/US 29 @ CS 2334/CORINTH ROAD IN NEWNAN** project, said lighting to be installed under P.I. No. 0015844, Coweta County;

WHEREAS, the CITY has represented to the DEPARTMENT a desire to participate in: 1) Providing the Energy and 2) the Operation and Maintenance of said lighting system at the aforesaid location, and the DEPARTMENT has relied upon such representation; and

WHEREAS, the DEPARTMENT has indicated a willingness to fund the materials and installation for the said lighting system at the aforesaid location, with funds of the DEPARTMENT, funds apportioned to the DEPARTMENT by the Federal Highway Administration under Title 23, United States Code, Section 104, or a combination of funds from any of the above sources.

NOW, THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the CITY hereby agree each with the other as follows:

1. The DEPARTMENT or its assigns shall cause the installation of all materials and equipment necessary for roundabout lighting as part of the **SR 14/US 29 @ CS 2334/CORINTH ROAD IN NEWNAN** project, said lighting to be installed under P.I. No. 0015844, Coweta County as shown on Attachment "A" attached hereto and made a part hereof.

2. Upon completion of installation of said lighting system, and acceptance by the DEPARTMENT, the CITY shall assume full responsibility for the operation, the repair and the maintenance of the entire lighting system, including but not limited to repairs of any damages, replacement of lamps, ballasts, luminaires, lighting structures, associated equipment, conduit, wiring and service equipment, and the requirements of the Georgia Utility Facility Protection Act. The CITY further agrees to provide and pay for all the energy required for the operation of said lighting system.

3. The DEPARTMENT shall retain ownership of all materials and various components of the entire lighting system. The CITY, in its operation and maintenance of the lighting system, shall not in any way alter the type or location of any of the various components which make up the entire lighting system without prior written approval from the DEPARTMENT.

4. This Agreement is considered as continuing for a period of fifty (50) years from the date of execution of this Agreement. The DEPARTMENT reserves the right to terminate this Agreement, at any time for just cause, upon thirty (30) days written notice to the CITY.

5. It is understood by the CITY that the DEPARTMENT has relied upon the CITY'S representation of providing for the energy, maintenance, and operation of the lighting represented by this Agreement; therefore, if the CITY elects to de-energize or fails to properly maintain or to repair the lighting system during the term of this Agreement, the CITY shall reimburse the DEPARTMENT the materials cost for the lighting system. If the CITY elects to de-energize or fails to properly maintain any individual unit within the lighting system, the CITY shall reimburse the DEPARTMENT for the material cost for the individual unit which will include all costs for the pole, luminaires, foundations, and associated wiring. The DEPARTMENT will provide the CITY with a statement of material costs upon completion of the installation.

The covenants herein contained shall, except as otherwise provided accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

RECOMMENDED:

CITY OF NEWNAN

BY: _____
Mayor

(SEAL)

GA DEPARTMENT OF TRANSPORTATION

WITNESS

BY _____
Commissioner

Notary Public

(SEAL)

This Agreement approved by the City Council at a meeting held at

this _____ day of _____,

ATTEST:

20__.

Treasurer

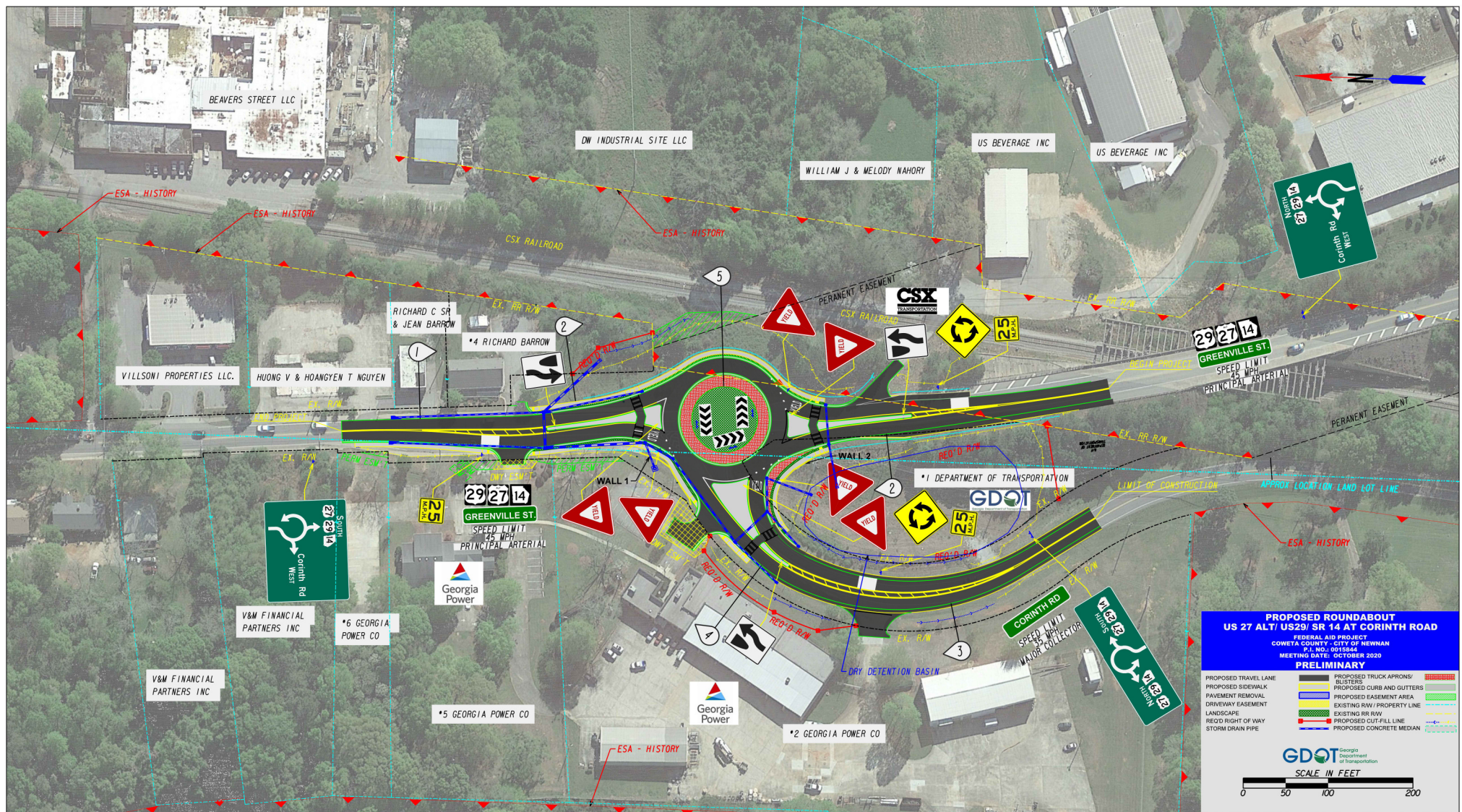
City Clerk

Attachment "A"



Project Location Map

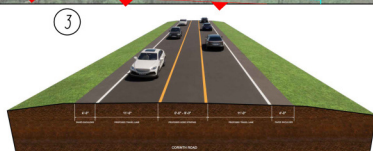
**SR 14/US 29 @ CS 2334/CORINTH ROAD
City of Newnan (Coweta County)
P.I. No. 0015844**



TYPICAL SECTION - GREENVILLE ST.



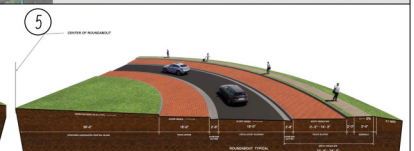
TYPICAL SECTION - GREENVILLE ST.



TYPICAL SECTION - CORINTH RD



TYPICAL SECTION - CORINTH RD



TYPICAL SECTION - ROUNDABOUT TYPICAL

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

INDICATION OF ROUNDABOUT SUPPORT

To the Georgia Department of Transportation:

Attn: Glen A. Cranshaw, Traffic Engineer 3
115 Transportation Blvd.
Thomaston, GA 30286

Location

The City of Newnan in Coweta County supports the consideration of a roundabout at the location specified below.

Local Street Names: Corinth Road at State Route 14

State/County Route Numbers: SR 14

Associated Conditions

The undersigned agrees to participate in the following maintenance of the intersection in the event that the roundabout is selected as the preferred concept alternative:

- The full and entire cost of the electric energy used for any lighting installed and the maintenance thereof (if needed)
- Any maintenance costs associated with the landscaping as approved by the local government and the Georgia Department of Transportation (after construction is complete)

We agree to participate in a formal Local Government Lighting Project Agreement during the preliminary design phase. This indication of support is submitted and all of the conditions are hereby agreed to. The undersigned are duly authorized to execute this agreement.

This is the 26 day of April, 2016

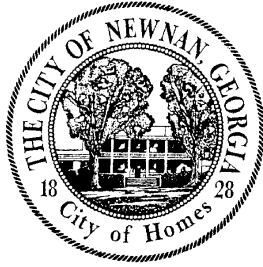
Attest:

Della Hill
Clerk

By:

Title:

[Signature]
MAYOR



City of Newnan, Georgia - Mayor and Council

Date: January 12, 2021

Agenda Item: Execute Work Authorization Sidewalk Project
Jackson Street and Sprayberry Road

Prepared by: Michael Klahr, Public Works Director

Purpose: To consider the execution of a Work Authorization for professional engineering services for the conceptual design for sidewalks along Jackson Street and Sprayberry Road

Background: Following the conclusions of a *Feasibility Study* for the design and construction of sidewalks along Jackson Street (State Route 14), from Clark Street (State Route 34) to Millard Farmer Industrial Boulevard (State Route 34 Bypass), and Sprayberry Road, from Jackson Street to Casey Road, the City issued a *Request for Qualifications* (RFQ) from interested design professionals.

Integrated Science & Engineering was selected as the firm most qualified to perform the work.

The City has decided to separate the project, one for sidewalks along Jackson Street, and a standalone project for sidewalks along Sprayberry Road.

The City desires to request Federal-Aid funding (TAP, Transportation Alternatives Program) to assist with the construction phase of the Jackson Street project. Since Jackson Street is a State Route, it will be necessary to administer the project following the *Plan Development Process* as established by the Georgia Department of Transportation.

The City desires to build the sidewalks along Sprayberry Road as a local project, with local funding.

Integrated Science & Engineering has prepared a *Work Authorization* and *Fee Schedule*, by task, for consideration.

These projects were identified as a priority by the City Council at a workshop held in 2020.

Options:

- A. Execute a Work Authorization with **Integrated Science & Engineering** for the conceptual design of sidewalks along Jackson Street and Sprayberry Road, as separate projects, for a not to exceed amount of \$173,268.00

- B. Other action as directed by Council

Funding: SPLOST

Recommendation: Option A

Attachments: Work Authorization
Fee Schedule, by Task



WORK AUTHORIZATION

To: Michael Klahr, P.E.
Company: City of Newnan
Address: 25 LaGrange Street
Newnan, Georgia 30263

Date: October 25, 2020
From: L.H. (Dan) Davis, Jr., P.E.
Copy to:

Project: Jackson Street and Sprayberry Road Sidewalk
Conceptual Study

Background Information:

Jefferson and Jackson Streets are the backbone of north-south mobility through Newnan. These two streets are characterized by a historic cemetery and residences, heavy traffic volumes, large numbers of trucks and frequent congestion. Jackson Street was a segment of historic US Route 29 running from West Point Georgia at the Alabama state line to Hartwell near the South Carolina state line, best known as the route that thousands gathered to pay final respects to the President Franklin D. Roosevelt. Sprayberry Road leads from the historic Sprayberry's Barbeque to the modern day 8-acre Sprayberry Road Park. Enhanced pedestrian path along these two roads will be a great addition to Newnan's already walkable and pedestrian friendly environment, "incorporating alternative transportation modes into existing transportation routes and adding new routes and pathways that connect to the existing", as stated in the City's Goals and Policies section of the 2016-2036 Comprehensive Plan.

The Georgia Department of Transportation (GDOT) has partnered with the Federal Highway Administration (FHWA) to provide opportunities for local governments to pursue non-traditional alternatives such as pedestrian facilities, bicycle facilities, and pedestrian street-scaping projects under the Transportation Alternatives Program (TAP). The TAP builds on the legacy of the TE program by expanding travel choices, strengthening the local economy, improving quality of life and protecting the environment. Funding under the TAP for the Jackson and Sprayberry Street Improvements will meet several of the objectives to qualify for funding.

A cursory study of Jackson Street performed for the City anticipates avoidance of existing utility poles, construction of a new 6' wide sidewalk (modified to 5' with a 2' grassed strip where there are no utility poles). Mid-block crossings are contemplated to avoid impacts on the existing retaining wall adjacent cemetery. Replacement of substandard curb and gutter, construction of a new 3' gravity retaining wall from Sprayberry Road to Columbus Circle, replacement of the drainage system and inlets, reconstruction of 60 +/- driveways for ADA compliance, and the replacement of landscaping complete the anticipated project scope. These improvements and possible right-of-way limitations will necessitate the acquisition of additional right-of-way and temporary construction easements.

WORK AUTHORIZATION

The cursory study of Sprayberry Road envisions construction of a 5' sidewalk and 2' grassed strip. Approximately 11 driveways will require reconstruction to meet ADA compliance very little modification of the drainage system and inlets are anticipated. No impacts are anticipated to the utility poles or fire hydrants. Grading and sidewalk construction may necessitate the replacement of some landscaping. The study anticipates that construction of the sidewalk can be completed within the existing right-of-way, but that temporary construction easements will be required for the effected driveways.

The City now wishes to advance the cursory level study to a Conceptual Design level, sufficient in detail to determine alternatives, potential impacts to utilities, determine potential right of way requirements, and complete a construction cost estimate. The project will also be assessed for eligibility for TAP funding.

Scope of Work:

The team proposes the scope of work to include Conceptual Design services for the Jackson Street and Sprayberry sidewalk project. We understand that the project limits include Jackson Street from Clark Street to SR34, and on Sprayberry Road from the intersection of Jackson Street to Casey Road.

The proposed scope of services will be used for the preparation of the future development of preliminary and final construction plans. We recommend an initial design effort to better define the future phases of project and services that may be required later. The intent is to provide a more economical approach to completing the required design services to the City of Newnan. Once the preferred conceptual plan is completed, the team will define a detailed scope of services to complete the final deliverables. This proposal represents our current understanding of the project needs.

Task I Limited Survey Services-

- 1.1 Prepare base maps and sheets based on GIS base data provided by the City of Newnan
- 1.2 Research property deeds and Georgia DOT right of way maps, and locate visible property monuments along the right of way limits for both Jackson Street and Sprayberry Road. This is not a comprehensive right-of-way determination, but rather an initial assessment.
- 1.3 Survey the inlet structure inverts and obtain storm pipe sizes
- 1.4 Coordinate with local utility providers and obtain existing utility information

Task I Deliverables: GIS base sheets with preliminary rights of way, utilities and storm sewer locations (size and inverts) identified.

Task II Site Conditions /Analysis-

- 2.2 Review and applicable City of Newnan standards
- 2.2 Analyze current downtown revitalization efforts, safe route to school recommendations, West Georgia Traffic Signal Study and identified area development projects to determine potential impact on proposed conceptual plan designs
- 2.3 Landscape Architect, Engineer and Environmental Planner/Historian participate in a visual on-site inspection and photo-documentation of the project corridor to determine impacts in effort to prepare the design alternatives

- 2.4 For the proposed mid-block crossing at Jackson Street and Cavender Street intersection, the team will conduct a warrant analysis to determine if a pedestrian hybrid beacon is warranted. The team will coordinate with a subconsultant to obtain pedestrian counts.
- 2.5 Assess the existing storm drainage system:
 - 2.5.1 Delineate the sub-basins of each inlet structure on both Jackson St and Sprayberry Rd.
 - 2.5.2 Review video provided by the City of existing and assess the condition of all drainage pipe systems in the project corridor
 - 2.5.3 Perform a hydraulic assessment of pipe sizes and inlet spacing based DOT
- 2.6 Assess utilities that may be impacted (fiber, cable, water, sanitary sewer, electrical)
 - 2.6.1 Research franchise agreement conditions for each
 - 2.6.2 Meet with each utility company, develop understanding of current condition and future plans
- 2.7 Prepare supporting graphics summarizing the issues and constraints

Task II Deliverables: Prepare memorandum of the following; Warrant Analysis of mid-block crossing, potential environmental impacts, storm sewer condition and hydraulic analysis, and utility impacts.

Task III Conceptual Design Services-

- 3.1 Prepare (2) conceptual design alternatives and conceptual estimate of construction cost for the proposed Jackson Street sidewalk enhancements. Based on the alternative, the proposed roadway section and improvements will vary.
 - 3.1.1 The first conceptual alternative for Jackson Street would be to minimize future construction cost and to provide at a minimum, ADA complainant sidewalks along Jackson Street and Sprayberry Road. It would include maintaining as much of the existing roadway infrastructure that is in place. The proposed improvements would include;
 - 3.1.1.1 Maintaining the existing Jackson Street and Sprayberry Road lane width and curb lines.
 - 3.1.1.2 Where needed, provide addition sidewalk (min. 5' wide) along the north-west side and south east side of Jackson Street with a minimum greenbelt separation from back of curb. Replace driveway aprons, damaged curb and gutter, provide ADA ramps and drainage structures as required throughout the corridor to provide safe walkway surface.
 - 3.1.1.3 For the proposed Sprayberry Road sidewalk, the team will coordinate to determine the preferred side of the roadway to locate the proposed 6' wide sidewalk with minimum greenbelt separation from back of curb.
 - 3.1.2 The second conceptual plan alternative will proposes more significant improvements to the Jackson Street corridor, however, the intersections control is not proposed to be altered or changed. The alternative proposes to include lane reduction where feasible, replace curb and gutter, replace storm drainage as needed and provide new drainage inlets, provide new residential and commercial driveways, provide milling and paving of the roadway, provide retaining walls as needed, provide pedestrian/street lighting, reduce existing commercial and residential driveway curb cuts, provide potential traffic signal upgrades at signalized

WORK AUTHORIZATION

intersections, provide mid-block warrant analysis and Jackson Street and Cavender Street intersection, add specialty paving in limited sidewalk areas, provide trash receptacles, benches and landscape improvements.

- 3.1.2.1 Reduction in the existing Jackson Street lane width (11-foot lane width min.) to accommodate the side path improvement,
- 3.1.2.2 The addition of an 8-10-foot-wide multi-purpose side path along the north west side of Jackson Street along with a minimum greenbelt separation from the back of curb.
- 3.1.2.3 The replacement of the 6-foot-wide sidewalk and minimum greenbelt on the south east side of the Jackson Street along with minimum greenbelt separation from back of curb.
- 3.2 On Sprayberry Road, the team will coordinate to determine the preferred side of the roadway to locate the proposed 6' wide sidewalk with minimum greenbelt separation from back of curb.
- 3.3 The team will prepare preliminary right of way impacts estimated for both alternatives (2).
- 3.4 The team will participate in a City staff and key stakeholders' meetings (2 meetings total) to review the proposed conceptual design alternatives and the final/preferred plan with the conceptual cost estimate. The team will present and discuss the alternatives to seek input into the preferred plan.
- 3.5 Based on City and stakeholder input, the team will finalize preferred conceptual design plan alternative (1) along with the construction cost estimate (1).

Task III Conceptual Design Deliverables: Conceptual plan alternatives and conceptual cost estimates (2 alternatives total), attend up to two coordination meetings with the City to review alternatives, prepare one preferred conceptual plan and cost estimate (1)

Schedule:

The team will work with the City of Newnan to meet a mutually agreed upon schedule. We anticipate that it will take approximately 14-18 weeks to complete the conceptual design services. Note that we will take the necessary steps to expedite the process as required.

Fee Estimate:

The proposed Professional Fees for each of the Tasks will be provided based at Hourly Rates for the not to exceed amount of **\$158,768**, as estimated on the attached spreadsheet. We recommend that an additional \$14,500 be budgeted for Geotechnical Engineering, direct expenses and mid-block pedestrian traffic counts. Additional services requested by the Client that are not specifically identified in the above scope of services will be invoiced at the standard hourly rates. Reimbursable expenses for the project, such as printing, photography, reproduction, couriers, travel, mileage, etc., will be billed in addition to the professional fees.

WORK AUTHORIZATION

For the Jackson Street and Sprayberry Road sidewalk project, the following services are not included in the proposed scope of services but may be authorized at a later date: survey of the right-of-way and project limits, categorical exclusion (CE) documentation, roadway capacity or traffic analysis, safety audit (review of crash data, create collision diagrams), ICE evaluations of intersections, GDOT Concept Report, utility certification, preliminary and final construction plans, right-of-way plans, right of way negotiations, and construction. administration services.

All work will be performed in accordance with the attached Terms and Conditions. The fees listed contain ISE labor, subconsultants, and direct project expenses previously noted in the Scope of Work section. Additional efforts, including fees and services outside the Scope of Work detailed herein will be coordinated directly with the Client prior to proceeding. Additional fees will be billed hourly and in accordance with the rate schedule herein.

Authorization:

Authorized by: _____ Title: _____

Print Name: _____ Date: _____

Terms and Conditions Included

WORK AUTHORIZATION

TERMS AND CONDITIONS

Integrated Science & Engineering, Inc. (ISE) shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site: Unless otherwise stated ISE will have reasonable access to the site for activities necessary for the performance of the services. If reasonable access is not provided and consequently ISE is denied or delayed in performing their services, the associated cost may be viewed as a reimbursable expense.

Billings/Payment: Invoices for ISE's services shall be submitted, at ISE's option, either upon completion of such services or on a monthly basis (unless noted otherwise) and are due when rendered. Invoices shall be considered "Past Due" if not paid within 30 days after the invoice date. If the invoice is not paid within 30 days, ISE may, without waiving any claim or right against the Owner, and without liability whatsoever to the Owner, terminate the performance of the service. Unpaid accounts shall be subject to a monthly service charge of 1.5% on the unpaid balance at the sole election of ISE. In the event any portion or all of an account remains unpaid 90 days after billing, the Owner shall pay all costs of collection, including attorney's fees.

Reimbursable Expenses: Any expenses that are required beyond those identified under professional services will be billed at a multiple of 1.15 times the cost incurred.

Additional Services: Additional services include increase or change in scope of project, major revisions when such revisions are inconsistent with written approvals or instructions previously given, services after award of contract in evaluation of substitutions proposed by the construction contractor, and other services that are not included under professional services; provided, however, that additional services shall not be classified as reimbursable expenses and will be billed at ISE's cost incurred or normal prevailing rate. ISE will only perform additional services when authorized in writing by the Owner.

Indemnification: The Owner shall indemnify and hold harmless ISE and all of its personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of the Owner, anyone directly employed by the Owner (except ISE), or anyone for whose acts any of them may be liable.

ISE shall indemnify and hold harmless Owner and all of Owner's personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of ISE, anyone directly employed by ISE, or anyone for whose acts any of them may be liable.

Risk Allocation: In recognition of the relative risks, rewards and benefits of the project to both the Owner and ISE, the risks have been allocated such that ISE and the Owner agree that, to the fullest extent permitted by the law, each parties' total aggregate liability to the one another and their respective contractors, subcontractors, consultants and other parties with legal standing to file claims resulting from any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed \$50,000 or the total fee for services contemplated under this Agreement, whichever is less. Such causes include, but are not limited to, ISE's or Owner's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services: This agreement may be terminated by written notice by either the Client or ISE, Inc. should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay ISE for all services rendered to the date of termination and all reimbursable expenses.

Ownership of Documents: All documents produced by ISE under this agreement shall remain the property of ISE and may not be used by the Client for any other endeavor without the written consent of ISE. Any unauthorized use or distribution shall be at Client's and Recipient's sole risk and without liability to ISE. Client further agrees that documents produced by ISE pursuant to this agreement will not be used at any location or for any project not expressly provided for in this agreement without ISE's written approval.

Discovery of Unanticipated Hazardous Materials: Hazardous materials may exist where there is no reason to believe they could or should be present. The client acknowledges that ISE's scope of services for this project does not include any services related to hazardous wastes. ISE and the Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. ISE and the Client also agree that the discovery of unanticipated hazardous materials may make it necessary for ISE to take immediate measures to protect human health and safety, and/or the environment. ISE agrees to notify the Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. The Client encourages ISE to take any and all measures that in ISE professional opinion are justified to preserve and protect the health and safety of ISE personnel and the public, and/or the environment, and the Client agrees to compensate ISE for the additional cost of such work.

Site Operations: ISE field personnel will avoid hazards or utilities which are visible to them at the site. If ISE is advised or given data in writing that reveals the presence or potential presence of underground or overground obstructions, such as utilities, ISE will give special instructions to their field personnel. ISE will conduct the research that in its professional opinion is necessary to locate utility lines and other man-made objects that may exist beneath the site's surface. The Client recognizes that ISE's research may not identify all subsurface utility lines and man-made objects, and that the information upon which ISE relies may contain errors or may not be complete. ISE is not responsible for any damage or loss due to undisclosed or unknown surface or subsurface conditions, owned by Client or third parties. Evaluations of existing buildings require that certain assumptions be made regarding existing conditions, many of which are not able to be reviewed by reasonable visual observation. These assumptions cannot be verified without substantial cost of demolition. Where the detailed investigation of such a condition is not authorized, ISE shall not be responsible for the condition of the existing structure. The Client understands that actual field conditions may subsequently be found to vary from design assumptions which in turn may alter or increase the scope of the design and/or construction services. The Client is fully responsible for and assumes all risks associated with such conditions.

Construction Activities: Unless specifically stated otherwise, the Client and his contractor(s) are fully and solely liable for all means and methods of construction, temporary bracing and shoring, and construction site safety.

Integration: This agreement, the attached documents and those incorporated herein constitute the entire agreement between the parties and cannot be changed except by a written instrument signed by both parties.

Governing Law: Unless otherwise specified, this agreement shall be governed by the laws in the State of Georgia.

WORK AUTHORIZATION

UNIT RATES – 2019 BILLING RATES

Integrated Science & Engineering, Inc.

	Rate/Hour
Sr. Principal	\$ 210.00
Principal	\$ 195.00
Sr. Engineering Manager	\$ 170.00
Project Manager	\$ 145.00
Project Engineer I	\$ 125.00
Project Engineer II	\$ 135.00
Project Engineer III	\$ 145.00
Engineer I	\$ 105.00
Engineer II	\$ 115.00
Designer I	\$ 90.00
Designer II	\$ 110.00
Sr. Designer	\$ 135.00
GIS Professional I	\$ 85.00
GIS Professional II	\$ 95.00
GIS Professional III	\$ 115.00
Sr. Planner	\$ 95.00
Environmental Scientist	\$ 105.00
Sr. Environmental Scientist	\$ 145.00
Sr. Surveying Manager	\$ 135.00
Survey Crew (1-person)	\$ 120.00
Survey Crew (2-person)	\$ 140.00
Engineer / Survey Technician I	\$ 75.00
Engineer / Survey Technician II	\$ 90.00
Engineer / Survey Technician III	\$ 115.00
Intern	\$ 40.00
Administrative	\$ 65.00

Subconsultant (Atkins) Rates:

Project Director	\$195
Landscape Architect	\$174
Landscape Architect	\$145
Landscape Architect	\$100
Transportation Planner	\$155
Historian	\$145

Subcontractor / Subconsultant	Cost + 10%
Reimbursables	Cost + 10%

Newnan Jackson and Sprayberry Streetscape

ISE/Atkins

25-Oct-20

Task	Description	IS&E	IS&E	IS&E	IS&E	IS&E	IS&E	IS&E	IS&E	Atkins	Atkins	Atkins	Atkins	Atkins	Atkins	Total	
		Senior Principal/EOR	PM Support	Project Surveyor	Engineering Manager	Project Engineer II	Eng/Survey Tech	Survey Crew	Public Involvement	Project Director	Landscape Architect IV	Landscape Architect III	Landscape Architect I	Transportation Planner	Historian	Hours	Cost
1	Limited Survey Services	14	2	0	0	8	94	60	0	4	0	16	0	0	0	198	\$26,610.00
1.1	Prepare GIS Base Sheets	2					60			2		8				72	\$9,025.00
1.2	Locate ROW	4					24									28	\$3,600.00
1.3	Locate Storm Structures	6					10	60								76	\$10,810.00
1.4	Coordinate with local utility providers	2	2			8				2		8				22	\$3,175.00
2	Site Condition/ Analysis	26	2	0	50	80	0	0	0	38	0	0	36	36	20	288	\$46,729.00
2.1	Review City of Newnan Standards and other related doc.									2						2	\$429.00
2.2	Review current downtown revitalization efforts									4				4		8	\$1,540.00
2.3	On Site investigation and Prepare Memo	16								16			16		20	68	\$11,742.00
2.4	Prepare Warrant Analysis for Mid Block crossing									4				32		36	\$6,314.00
2.5	Assess existing storm drainage system and prepare memo	5			50	70				4						129	\$19,458.00
2.6	Assess utilities that maybe impacted	5	2			10				4						21	\$3,188.00
2.7	Prepare support graphic summarizing constraints									4			20			24	\$3,058.00
3	Conceptual Design Services	18	4	0	0	20	0	0	10	66	36	196	244	0	0	594	\$86,429.00
3.1	Prepare Conceptual Plan Alternatives and Cost Estimated for Jackson Street- 2 Alternatives	2				20			2	24	24	80	80			232	\$34,228.00
3.2	Prepare Conceptual Plan and Cost Estimate for Sprayberry Street 1 Alternative	2							2	16	12	40	80			152	\$21,522.00
3.3	Prepare Conceptual Right of Way Impacts for Jackson Street (2 Alt's) and Sprayberry Street (1 Alt.)	2							2	8		60	40			112	\$16,286.00
3.4	Attend Team Meeting to Present and Review Concept Alternatives to the City (2 meetings)	10							4	10			4			28	\$5,045.00
3.5	Finalize Preferred Alternative for Jackson and Sprayberry Street	2	4							8		16	40			70	\$9,348.00
	Total Hours	58	8	0	50	108	94	60	10	108	36	212	280	36	20	1080	
	Billing Rate	\$210.00	\$65.00	\$135.00	\$190.00	\$115.00	\$115.00	\$140.00	\$90.00	\$214.50	\$192.50	\$159.50	\$110.00	\$170.50	\$159.50		
	Total Labor Cost																\$158,768.00
	Direct Expenses Allowance															\$3,500.00	\$3,500.00
	Geotechnical Services Allowance															\$10,000.00	\$10,000.00
	Pedestrian Counts for Mid Block Allowance															\$1,000.00	\$1,000.00
	TOTAL COST																\$173,268.00

BUDGET ORDINANCE

AN ORDINANCE TO PROVIDE FOR THE ADOPTION OF A BUDGET, ITS EXECUTION AND EFFECT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.

Section I.

There is hereby adopted for the fiscal year January 1, 2021 through December 31, 2021, a budget for the City of Newnan, Georgia, based on the budget prepared by the City Manager, as amended by City Council.

Section II. General Fund (100)

There is hereby established a General Fund for the City of Newnan with an appropriation of \$27,857,000 for the general operation and legal obligation in 2021.

General Fund Revenues

Property Taxes	\$7,134,300
Sales Taxes	\$8,100,000
Excise (Franchise) Taxes	\$4,893,000
Occp. Tax & Alcohol	
Licenses	\$3,129,000
Inspections & Permits	\$615,000
Fines & Forfeitures	\$641,000
Other Local Revenue	\$386,450
Intergovernmental	\$645,000
Water & Light Transfers	\$1,750,000
Other Financing Sources	\$563,250
	<u>\$27,857,000</u>

General Fund Expenditures

General Government	\$7,698,898
Public Safety	\$13,540,640
Public Works	\$3,352,451
Community Development	\$2,499,870
Other Services	\$765,141
	<u>\$27,857,000</u>

Section III. Street Improvement Fund (200).

There is hereby established a Street Improvement Fund for the City of Newnan with an appropriation of \$388,555 for street improvements.

Street Improvements Revenue	
Street Improvements	\$10,500
LMIG Contract Revenue	\$388,555
Interest Earnings	2,000
Fund Balance Reserves	(\$12,500)
	<u>\$388,555</u>
Street Improvements Expenditures	
Major Streets Maintenance	\$388,555
	<u>\$388,555</u>

Section IV. Confiscated Assets Fund (210)

There is hereby established a Confiscated Assets Fund for the City of Newnan with an appropriation of \$179,574 for Public Safety operations. This fund consists of confiscated and condemned funds released by the Superior Court for Police Department purchases.

Confiscated Assets Revenue	
DOT Condemnations	\$64,000
DOJ Condemnations	\$5,000
Other Police Seizures	\$10,800
Grant Funds	\$61,000
Interest Earnings	\$2,019
Fund Balance Reserves	(\$36,755)
	<u>\$179,574</u>
Confiscated Assets Expenditures	
Other Seizures Expenditures	\$10,800
Dept. of Justice Expenditures	\$57,419
Dept. of Treasury Expenditures	\$74,600
Vehicle (SRO)	\$36,755
	<u>\$179,574</u>

Section V. NSP1 Grant Fund (221)

There is hereby established a NSP1 Grant Fund for the City of Newnan with an appropriation of \$117,600. This fund is utilized to account for a Neighborhood Stabilization Program grant received by the City from the Georgia Department of Community Affairs to purchase and rehabilitate housing for low income recipients who meet the eligibility guidelines for assistance. Newnan Housing Authority (HAN) and Newnan-Coweta Habitat for Humanity (NCHFH) are the sub-recipients of the grant.

NSP1 Revenues	
Program Income	\$175,000
Interest Earnings	\$250
Fund Balance Reserves	<u>(\$57,650)</u>
	<u>\$117,600</u>
NSP1 Expenditures	
Program Expenses	<u>\$117,600</u>
	<u>\$117,600</u>

Section VI. NSP3 Grant Fund (222)

There is hereby established a NSP3 Grant Fund for the City of Newnan with an appropriation of \$90,000. This fund is utilized to account for a Neighborhood Stabilization Program grant received by the City from the Georgia Department of Community Affairs to purchase and rehabilitate housing for low income recipients who meet the eligibility guidelines for assistance. Newnan Housing Authority (HAN) is the sub-recipient of the grant.

NSP3 Revenue	
Program Income	\$90,000
Interest Income	\$480
Fund Balance Reserves	<u>(\$480)</u>
	<u>\$90,000</u>
NSP3 Expenditures	
Program Expenses	<u>\$90,000</u>
	<u>\$90,000</u>

Section VII. Miscellaneous Grants Fund (240)

There is hereby established a Miscellaneous Grants Fund for the City of Newnan with an appropriation of \$45,000. This fund is utilized for grants received by the city from local vendors, DCA and other agencies to fund specific expenditures as required.

Misc. Grants Revenue	
Grant Funds & Donations	\$45,000
	<u>\$45,000</u>
Misc. Grants Expenditures	
Employee Benefits	\$2,000
Employee Recognition	\$1,200
Public Relations	\$5,000
Materials & Supplies	\$7,965
Training	\$1,835
Protective Equipment	\$23,500
Minor Equipment	\$2,500
Landscaping Supplies	\$1,000
	<u>\$45,000</u>

Section VII. Hotel/Motel Tourism Fund (275)

There is hereby established a Hotel/Motel Tourism Fund for the City of Newnan with an appropriation of \$742,000 for Tourism Enhancement activities.

Hotel/Motel Tourism Revenues	
Hotel/Motel Tax	\$742,000
Interest Earnings	\$1,500
Fund Balance Reserves	(\$1,500)
	<u>\$742,000</u>
Hotel/Motel Tourism Expenditures	
Transfer to Explore Newnan - Coweta	\$185,500
Tourism Capital Expenditures	\$92,750
Transfer to General Fund	\$278,250
Transfer to Newnan Centre	\$185,500
	<u>\$742,000</u>

Section IX. Motor Vehicle Rental Excise Tax Fund (280)

There is hereby established a Motor Vehicle Rental Excise Tax Fund for the City of Newnan with an appropriation of \$83,000 for Newnan Centre activities.

Motor Vehicle Rental Excise Tax Revenues	
Excise Tax	\$80,000
Interest Earnings	\$1,000
Fund Balance Reserves	<u>\$2,000</u>
	<u>\$83,000</u>
Motor Vehicle Rental Excise Tax Expenditures	
Natural Gas	\$3,000
Transfer to Newnan Centre	<u>\$80,000</u>
	<u>\$83,000</u>

Section X. Special Purpose Local Option Sales Tax Funds (323 and 310)

Fund 323, **SPLOST 2013**, was established in 2013 and expired in 2018. This year's budget includes an appropriation of \$1,890,000 for capital projects.

SPLOST 2013 Revenues	
Interest Earnings	\$1,000
Grant Funds	\$500,000
Fund Balance Reserves	<u>(\$1,389,000)</u>
	<u>\$1,890,000</u>
SPLOST 2013 Expenditures	
Lower Fayetteville Road	\$500,000
Intelligent Traffic Operations	\$190,000
Recreation Improvements	<u>\$1,200,000</u>
	<u>\$1,890,000</u>

Fund 310, **SPLOST 2019**, was established in 2019 and will expire in 2024. This year's budget includes an appropriation of \$11,270,935 for capital projects and a transfer to Newnan Utilities in the amount of \$635,000 for a total of \$11,905,935.

SPLOST 2019 Revenue:

SPLOST 2019 Receipts	\$6,350,000
Interest Earnings	\$7,000
Fund Balance Reserves	<u>(\$5,548,935)</u>
	<u>\$11,905,935</u>

SPLOST 2019 Expenditures:

Network Improvements	\$10,000
Leisure Services	\$8,610,000
Streets, Drainage & Sidewalks	\$2,000,000
Public Works Equipment	\$91,000
Fire Engine	\$559,935
Transfer to Newnan Utilities	<u>\$635,000</u>
	<u>\$11,905,935</u>

Section XI. Impact Fees (375)

There is hereby established an Impact Fees Fund for the City of Newnan with an appropriation of \$750,000. In 2004, the City established an impact fee program with funds to be paid into the fund for four major areas of development: Roads and Bridges, Fire, Police and Parks.

Impact Fees Revenues

Roads/Streets/Bridges	\$175,000
Fire Services	\$150,000
Parks/Recreation	\$200,000
Interest Earnings	\$3,500
Fund Balance Reserves	<u>(\$221,500)</u>
	<u>\$750,000</u>

Impact Fees Expenditures

Parks/Recreation	<u>\$750,000</u>
	<u>\$750,000</u>

Section XII. Sanitation Fund (540)

There is hereby established a Sanitation Fund for the City of Newnan with an appropriation of \$976,060. These funds will be used for Brush & Bulk and Refuse (downtown commercial district).

Sanitation Revenues	
Yard Debris & Bulk	
Collections	\$675,000
Garbage Fees - Commercial	\$65,000
Interest Earnings	\$6,500
Transfer from General Fund	\$140,000
Fund Balance Reserves	<u>(\$89,560)</u>
	<u>\$976,060</u>

Sanitation Expenditures	
Brush & Bulk	
Wages & Benefits	\$375,770
Operations	\$345,144
Depreciation Expenses	<u>\$60,000</u>
	<u>\$780,914</u>

Sanitation Expenditures	
Refuse	
Wages & Benefits	\$142,396
Operations	<u>\$52,750</u>
	<u>\$195,146</u>

Section XIII. All revenue received by the City of Newnan from Sources not restricted by law to expenditure for specific purposes may be used in meeting disbursements in Section II. Should the revenue received from such sources exceed the amount estimated, such excess shall be allocated to the General Fund subject to further action by City Council. The total disbursements in any fund shall not exceed the amount appropriated for that fund, including any available fund balances.

Done ratified, and passed by the City Council of the City of Newnan, Georgia, in regular session assembled this twelfth day of January 2021.

ATTEST:

Megan Shea, City Clerk

L. Keith Brady, Mayor

REVIEWED AS TO FORM:

Cynthia E. Jenkins, Councilmember

C. Bradford Sears, Jr., City Attorney

George M. Alexander, Mayor Pro-Tem

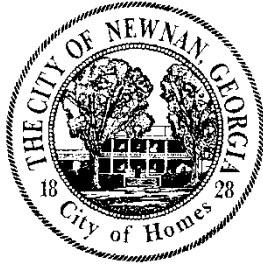
Cleatus Phillips, City Manager

Ray F. Dubose, Councilmember

Rhodes H. Shell, Councilmember

Dustin K. Koritko, Councilmember

Paul L. Guillaume, Councilmember



City of Newnan, Georgia - Mayor and Council

Date: January 12, 2021

Agenda Item: Consideration of Temporary Ordinance for the Emergency Extension of Sick Leave and Family Leave Due to the COVID-19 Pandemic

Prepared and Presented by: Hasco Craver, Assistant City Manager

Purpose:

Newnan City Council may consider a Temporary Ordinance for the Extension of Emergency Sick Leave and Family Leave Due to COVID-19 Pandemic to provide forty (40) hours of specific sick time to employees with a confirmed COVID-19 diagnosis, exposure to an individual with a confirmed COVID-19 diagnosis and for the caregiving of a member of their family.

Background:

In December 2020, the United States Congress passed a \$900 billion COVID-relief and \$1.4 trillion government funding package that gives pandemic aid to Americans, while securing federal agency operations through September 2021.

While no additional state and local aid was provided, an extension of the deadline by which the Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Fund (CRF) resources must be spent was extended to Dec. 31, 2021.

The bill **does not** extend the FFCRA provisions that required the public sector employers (state and local government entities) to provide emergency paid sick and family leave. Therefore, City employees no longer have access to sick leave coverage for COVID-19 specific issues.

The temporary emergency ordinance, as proposed, will be made available for a time period beginning on January 1, 2021 and concluding on December 31, 2021.

Funding:

General Fund

Recommendation:

In an effort to provide additional support for city staff, the City Manager's Office recommends the approval of the temporary emergency ordinance as presented.

Attachments:

1. Temporary Ordinance for the Emergency Extension of Sick Leave and Family Leave Due to the COVID-19 Pandemic

Previous Discussions with Council:

None

**A TEMPORARY ORDINANCE TO EXTEND EMERGENCY PAID
SICK LEAVE AND FAMILY LEAVE TO EMPLOYEES DUE TO THE COVID-19
PANDEMIC; AND FOR OTHER PURPOSES**

WHEREAS, the President of the United States declared a National Public Health Emergency of March 13, 2020; and

WHEREAS, the Governor of the State of Georgia declared a State Public Health Emergency on March 14, 2020 and urged “local officials to do what’s in the best interest of their communities to keep people safe and stop the spread of coronavirus” on March 19, 2020; and

WHEREAS, the World Health Organization has declared Coronavirus Disease 2019 (COVID-19) a world health emergency and a pandemic; and

WHEREAS, the number of confirmed cases and deaths from COVID-19 is escalating rapidly, internationally, nationally, and locally; and

WHEREAS, in the judgment of the Mayor and Council of the City of Newnan, there exists emergency circumstances located within its jurisdiction requiring extraordinary and immediate corrective actions for the protection of the health, safety, and welfare of the citizens of the community, the state, and the nation; and

WHEREAS, the Charter of the City of Newnan provides the governing authority of the City with the authority to take actions deemed necessary to deal with such an emergency for the protection of the safety, health, and well-being of the citizens of the City; and

NOW, THEREFORE, BE IT ORDAINED AND IT IS HEREBY ORDAINED BY THE AUTHORITY OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NEWNAN AS FOLLOWS:

Section 1. During the term of this temporary ordinance, the City Manager shall have the authority to temporarily extend emergency paid sick leave and family leave to city employees with a confirmed COVID-19 diagnosis, exposure to an individual with a confirmed COVID-19 diagnosis and for the caregiving of an immediate member of their family with a confirmed COVID-19 diagnosis.

Section 2. During the term of this temporary ordinance, the emergency paid sick leave and family leave extended to city employees will be a maximum of forty (40) hours of emergency paid sick leave and family leave.

Section 3. Compliance with State and Federal Guidelines.

The City strongly urges all citizens to review and comply with:

13.1 CDC Guidelines for Coronavirus. as they may evolve during the course of the COVID-19 Pandemic, found at <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>; and;

13.2 The President's Coronavirus Guidelines for America. as they may evolve during the course of the COVID-19 Pandemic, found at https://www.whitehouse.gov/wp-content/uploads/2020/03/03.16.20_coronavirus-guidance_8.5x11_315PM.pdf; and

13.3 State of Georgia Guidelines for Coronavirus through the Georgia Department of Public Health, as they may evolve during the course of the COVID-19 Pandemic, found at <https://dph.georgia.gov/novelcoronavirus>.

Section 4. Constitutionality.

Should any phrase, clause, sentence, or section of this Ordinance be deemed unconstitutional by a Court of competent jurisdiction, such determination shall not affect the remaining provisions of this Ordinance which provisions shall remain in full force and effect.

Section 5.

Adoption of this ordinance does not create any additional right or benefit, substantive or procedural, enforceable in law or in equity by any party against the City of Newnan, its departments, agencies, officials, employees, agents or other person or entity.

Section 6. Effective Date/Termination Date.

This Ordinance shall be effective January 1, 2021 and shall terminate at 11:59 pm (midnight) December 31, 2021 unless extended or terminated by the Mayor and City Council prior to that date.

DONE, RATIFIED, and PASSED by the City Council of the City of Newnan, Georgia this _____ day of _____, 2021.

ATTEST:

Megan Shea, City Clerk

L. Keith Brady, Mayor

REVIEWED AS TO FORM:

George M. Alexander, Mayor Pro-Tem

C. Bradford Sears, Jr., City Attorney

Cynthia E. Jenkins, Councilmember

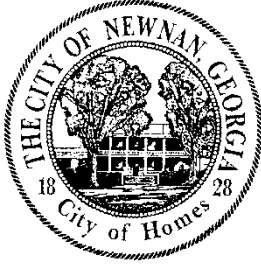
Cleatus Phillips, City Manager

Raymond F. DuBose, Councilmember

Rhodes H. Shell, Councilmember

Dustin Koritko, Councilmember

Paul Guillaume, Councilmember



City of Newnan, Georgia - Mayor and Council

Date: January 12, 2021

Agenda Item: Consideration of Project Scope Change Items for LINC – Phase A & B and Box Culvert

Prepared and Presented by: Hasco Craver, Assistant City Manager

Purpose:

Newnan City Council may consider four potential scope changes and associated deductive change orders for the LINC Phase A & B and Box Culvert project.

Background:

Identified as a priority during the 2017 Newnan City Council Retreat, the construction of the LINC will afford citizens and visitors alike an alternative transportation facility designed to increase healthy lifestyles, boost economic development and increase connectivity between neighborhoods, shopping, schools and the downtown commercial district.

A comprehensive Master Plan was developed by members of the community, in concert with the PATH Foundation and Kaizen Collaborative. The LINC Master Plan identified 25.5 miles of multi-use trail opportunities throughout our community. The Master Plan divided the entire system into fifteen (15) segments.

On November 24, 2020, Newnan City Council awarded a contract to Lewallen Construction to construct LINC Phase A & B and Box Culvert. However, Newnan City Council directed staff to engage in a value engineering activity to determine if there were potential project changes that could result in financial savings. The original approved construction contract amount is \$3,180,426.93.

Several meetings with Lewallen Construction, the PATH Foundation and KAIZEN Collaborative took place during the month of December to identify potential project changes. The following list is illustrative of the four potential changes the project team feels warrant consideration:

1. Remove the triple box culvert at Greison Trail and construct an at-grade crossing. This potential change, as shown on attachment A, will result in a deductive change order of \$672,648.62.
2. Remove a portion of board walk over the pond adjacent to the Newnan Lofts, cross Murray Street and enter C. Jay Smith Park at a location south of the originally proposed park entrance. This potential change, as shown on attachment B, will result in a deductive change order of \$294,985.69.
3. Remove a portion of trail along Field Street, as entering the Newnan Lofts, utilizing existing roadway and signage instead. This potential change, as shown on attachment C, will result in a deductive change order of \$244,706.61.
4. Remove all trail section construction from the 1 acre Broad Street Forum property currently under contract as part of a potential Caldwell Tank Redevelopment Project. It is important to note that this section of trail could be redesigned and built if, in fact, the City of Newnan undertakes the aforementioned redevelopment project. This potential change, as shown on attachment D, will result in a deductive change order of \$199,578.75.

The above-described exercise was undertaken, in part, to identify and consider potential project savings in order to retain funds for the future construction of LINC Section C (McIntosh Parkway). The construction of LINC Sections A & B, along with completion of LINC Section D will exhaust SPLOST 2019 funds dedicated to Linear Parks.

Funding:

N/A

Recommendation:

City staff believes that LINC Sections A & B, as originally designed or as potentially amended, will provide a wonderful asset for the community. City staff is supportive of any, all or no changes that the Newnan City Council may select.

Attachments:

- A. Design Schematic of Potential Change at Greison Trail and Associated Deductive Change Order
- B. Design Schematic of Potential Change to Boardwalk Trail Section and Associated Deductive Change Order
- C. Design Schematic of Potential Change to Section of Field Street Trail and Associated Deductive Change Order
- D. Design Schematic of Potential Change to Section at Broad Street Forum Property Along Railroad and Associated Deductive Change Order

Previous Discussions with Council: The Newnan City Council, beginning in 2016, discussed their desire to fund, locate and construct a multi-use path system within the City of Newnan. Numerous additional meetings have taken place over time to actualize the construction of the LINC. Most recently, Newnan City Council, approved a construction contract for the LINC Section A & B on November 24, 2020.

CHANGE**ORDER**

AIA Document G701

(REVISED)

OWNER: Ronda Helton
 PROJECT MANAGER: Jonathan Cash
 CONTRACTOR: Lewallen Construction
 DESIGNER/ENGINEER: Chuck Abbott
 Consultant: Jonathan McCaig

PROJECT: Newnan Linc A and B CHANGE ORDER NO: 04
 DATE: 12/18/2020 CHANGE ORDER NAME: Greison Trail VE
 TO: Jonathan McCaig
 CONTRACT DATE:

The Contract is changed as follows:

Lewallen Construction offers the following items to added and/or deducted from the contract in order to change the triple box culvert in favor of an at-grade crossing on Greison Trail.

DEDUCTIONS

Phase Code	Pay Item	Item Description	Qty	Unit	Unit Price	Amount
		NEWNAN LINC- GREISON TRAIL "EXHIBIT BOX CULVERT	-1	LS	\$ 554,611.50	\$ (554,611.50)
	636-3010	MUTCD HIGHWAY SQUARE POST, 14 FT.	-112	LF	\$ 1,430.00	\$ (160,160.00)
	515-1000	HANDRAIL - BREAKAWAY POST & RAILING (AT GREISON TRAIL BOX CULVERT APPROACH), PER DETAILS	-95	LF	\$ 54.34	\$ (5,162.30)
	500-3800	STRUCTURAL SLABS (STA 10+65, 12+75, 14+15, 32+25, 33+65, 34+50 & TBD, PER DETAILS	-5	CY	\$ 493.74	\$ (2,468.70)
						\$ -
TOTAL						\$ (722,402.50)

ADDITIONS TO NEWNAN B

Phase Code	Pay Item	Item Description	Qty	Unit	Unit Price	Amount
	150-1000	TRAFFIC CONTROL (NEWNAN LINC B)	1	LS	\$ 5,265.00	\$ 5,265.00
	210-0100	GRADING COMPLETE FOR TRAIL (NEWNAN LINC B)	1	LS	\$ 18,751.50	\$ 18,751.50
	999-3800	RAPID FLASHING BEACON SYSTEM	2	EA	\$ 8,195.00	\$ 16,390.00
	653-1804	THERMOPLASTIC SOLID TRAF STRIPE, 8 IN WHITE, 8' WIDE (GDOT CROSSWALKS)	141	LF	\$ 3.58	\$ 504.78
	441-0018	CONC DRIVEWAY APRON, 8 IN (PER GDOT STD. A2)	100	SY	\$ 48.50	\$ 4,850.00
	636-3010	MUTCD HIGHWAY SQUARE POST, 14 FT.	112	LF	\$ 14.30	\$ 1,601.60
	163-0300	CONSTRUCTION EXIT	1	EA	\$ 1,365.00	\$ 1,365.00
	171-0030	TEMPORARY SILT FENCE, TYPE C	400	LF	\$ 2.29	\$ 916.00
	700-6910	PERMANENT GRASS	0.05	AC	\$ 2,200.00	\$ 110.00
						\$ -
TOTAL						\$ 49,753.88

Not valid until signed by the Owner, the Architect and the Contractor.

The original Contract Sum was..... \$ 3,180,426.93
 Net change by previously authorized Change.....
 The Contract Sum prior to this Change Order will be..... \$ 3,180,426.93
 The Contract Sum will be changed by this Change Order..... \$ (672,648.62)
 The new Contract Sum including this Change Order will be..... \$ 2,507,778.31
 The Contract Time will be increased by.....
 The Date of Substantial Completion as of the date of this Change Order therefore is..... 01/00/1900

Lewallen Construction
CONTRACTOR

151 Bells Ferry Lane
ADDRESS

Marietta, Ga. 30066
CITY, STATE, ZIP

BY

DATE

City of Newnan
OWNER

25 LaGrange St
ADDRESS

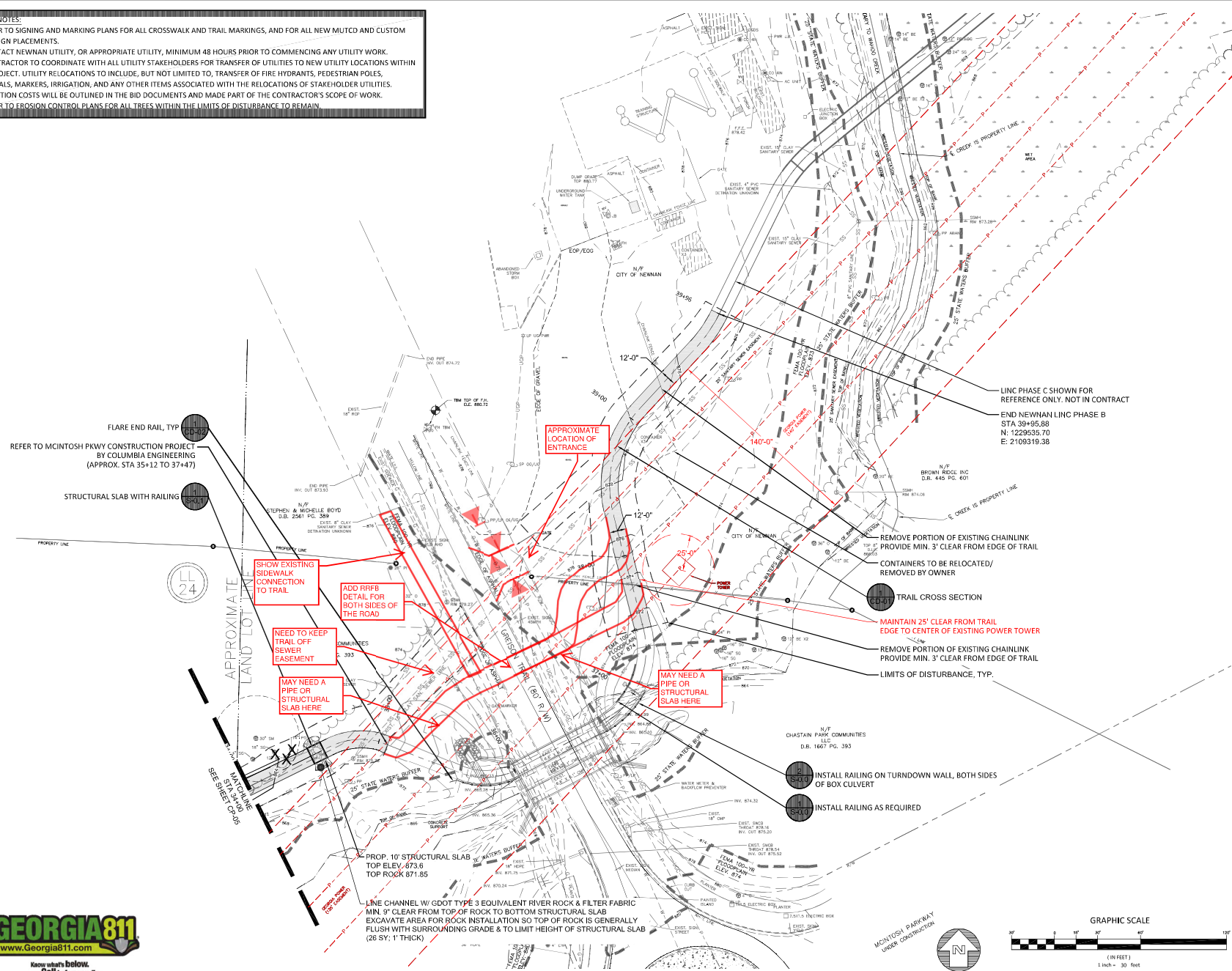
Newnan, Ga
CITY, STATE, ZIP

BY

DATE

SHEET NOTES:

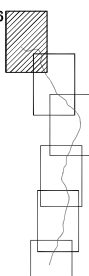
1. REFER TO SIGNING AND MARKING PLANS FOR ALL CROSSWALK AND TRAIL MARKINGS, AND FOR ALL NEW MUTCD AND CUSTOM TRAIL SIGN PLACEMENTS.
2. CONTACT NEWMAN UTILITY, OR APPROPRIATE UTILITY, MINIMUM 48 HOURS PRIOR TO COMMENCING ANY UTILITY WORK.
3. CONTRACTOR TO COORDINATE WITH ALL UTILITY STAKEHOLDERS FOR TRANSFER OF UTILITIES TO NEW UTILITY LOCATIONS WITHIN THE PROJECT. UTILITY RELOCATIONS TO INCLUDE, BUT NOT LIMITED TO, TRANSFER OF FIRE HYDRANTS, PEDESTRIAN POLES, PEDESTALS, MARKERS, IRRIGATION, AND ANY OTHER ITEMS ASSOCIATED WITH THE RELOCATIONS OF STAKEHOLDER UTILITIES. RELOCATION COSTS WILL BE OBTAINED IN THE BID DOCUMENTS AND MADE PART OF THE CONTRACTOR'S SCOPE OF WORK.
4. REFER TO EROSION CONTROL PLANS FOR ALL TREES WITHIN THE LIMITS OF DISTURBANCE TO REMAIN.



KAIZEN COLLABORATIVE
2390 MAIN STREET | TUCKER, GEORGIA 30084 | 404.239.2521

GEORGIA & WEST, INC.
ENGINEERING LAND SURVEYING LAND PLANNING
OFFICE: 1770 SHAWWAY
CUMMINGS, GA 30041
E-MAIL: info@georgiawest.com

SHEET 06



SHEET 01

KEY MAP

DATE	DESCRIPTION
9/20/2019	ISSUE FOR PERMIT
10/28/2019	CITY COMMENTS
9/1/2020	ISSUE FOR BID

PROJECT #	2018 - 166
PROJECT MANAGER	GGD

**NEWNAN LINC
DOWNTOWN CONNECTOR
PHASE B
NEWNAN, GA**



CONSTRUCTION PLAN

SCALE	1" = 30'-0"
DATE	SEPTEMBER 1, 2020

SHEET # **CP-06**

CHANGE**ORDER**

AIA Document G701

(REVISED)

OWNER: Ronda Helton
PROJECT MANAGER: Jonathan Cash
CONTRACTOR: Lewallen Construction
DESIGNER/ENGINEER: Chuck Abbott
Consultant: Jonathan McCaig

PROJECT: Newnan Linc A and B
DATE: 01/05/2021
TO: Jonathan McCaig
CONTRACT DATE: CHANGE ORDER NO: 03
CHANGE ORDER NAME: Boardwalk VE

The Contract is changed as follows:

Lewallen Construction offers the following changes to shorten the boardwalk per plan revised plans dated 9/1/2020 and received from Kaizen Collaborative on 12/24/2020

DEDUCTIONS

Phase Code	Pay Item	Item Description	Qty	Unit	Unit Price	Amount
	150-1000	TRAFFIC CONTROL	-1	LS	\$ 963.99	\$ (963.99)
	210-0100	GRADING COMPLETE	-1	LS	\$ 615.40	\$ (615.40)
	502-1000	TOP DOWN BOARDWALK STRUCTURE WITH HANDRAILS (STA 1+59.91 to STA 8+87.26), PER DETAILS	-226	LF	\$ 1,004.85	\$ (227,096.10)
	502-1500	GLULAM BEAM TREATED TIMBER BRIDGE SPAN (35 LF, STA 23+35 TO 23+70)	-1	LS	\$ 65,650.20	\$ (65,650.20)
	700-9400	OCTOBER GLORY RED MAPLE, 3 IN CAL.	-1	EA	\$ 660.00	\$ (660.00)
						\$ -
TOTAL						\$ (294,985.69)

Not valid until signed by the Owner, the Architect and the Contractor.

The original Contract Sum was..... \$ 3,180,426.93
Net change by previously authorized Change.....
The Contract Sum prior to this Change Order will be..... \$ 3,180,426.93
The Contract Sum will be changed by this Change Order..... \$ (294,985.69)
The new Contract Sum including this Change Order will be..... \$ 2,885,441.24
The Contract Time will be increased by.....
The Date of Substantial Completion as of the date of this Change Order therefore is.....

Lewallen Construction

CONTRACTOR

151 Bells Ferry Lane

ADDRESS

Marietta, Ga. 30066

CITY, STATE, ZIP

BY

DATE

City of Newnan

OWNER

25 LaGrange St

ADDRESS

Newnan, Ga

CITY, STATE, ZIP

BY

DATE



CHANGE ORDER

AIA Document G701

(REVISED)

OWNER: Ronda Helton
PROJECT MANAGER: Jonathan Cash
CONTRACTOR: Lewallen Construction
DESIGNER/ENGINEER: Chuck Abbott
Consultant: Jonathan McCaig

PROJECT: Newnan Linc A and B
DATE: 01/05/2021
TO: Jonathan McCaig
CONTRACT DATE:
CHANGE ORDER NO: 02
CHANGE ORDER NAME: Field Street VE

The Contract is changed as follows:

Lewallen Construction offers the following changes to eliminate work from Sta7+50 to 10+95 per plan revised plans dated 9/1/2020 and received from Kaizen Collaborative on 12/24/2020

DEDUCTIONS

Phase Code	Pay Item	Item Description	Qty	Unit	Unit Price	Amount
	150-1000	TRAFFIC CONTROL	-1.0	LS	\$ 3,855.96	\$ (3,855.96)
	210-0100	GRADING COMPLETE	-1.0	LS	\$ 31,372.96	\$ (31,372.96)
	402-1802	ROADWAY PAVEMENT CUT & PATCH FOR NEW STORM SEWER (PER GDOT STD. 1401) (FIELD ST. STA 10+20 TO 11+25)	-1.0	LS	\$ 14,849.61	\$ (14,849.61)
	400-3101	ASPH CONC 12.5mm SUPERPAVE GP 2 PNLY, INCL BITUM MTL, GILSONITE MODIFIER & H LIME (E WASHINGTON)	-225.0	TN	\$ 203.50	\$ (45,787.50)
	432-0200	MILL EXISTING ASPHALT SURFACE, MILL DEPTH VARIES (E WASHINGTON)	-2300.0	SY	\$ 17.08	\$ (39,284.00)
	444-1000	SAWED JOINTS IN EXISTING PAVEMENTS -PCC	-345.0	LF	\$ 1.10	\$ (379.50)
	441-5002	CONCRETE HEADER CURB, 6 IN, TP 2	-321.0	LF	\$ 11.18	\$ (3,588.78)
	441-5004	CONCRETE HEADER CURB, 10 IN, TP 4	-15.0	LF	\$ 13.78	\$ (206.70)
	441-0105	CONCRETE TRAIL & SIDEWALK, CL 3000 PSI, 5 IN,10-12 FT (INCL ADA RAMPS)	-288.0	SY	\$ 37.12	\$ (10,690.56)
	500-3800	CLASS A CONCRETE STAIRS (INCL REINF), PER DETAILS	-4.0	CY	\$ 6,335.20	\$ (25,340.80)
	500-3800	HEAVY DUTY CONCRETE TRAIL, 8 IN (INCL CONC APRON)	-29.0	CY	\$ 218.01	\$ (6,322.29)
	515-1001	ALUM ORNAMENTAL RAILING, 4 HT, BLACK	-60.0	LF	\$ 82.50	\$ (4,950.00)
	515-1002	HANDRAIL @ STAIR LOCATIONS, 1-1/2" I.D. PIPE, POWDERCOATED BLACK	-35.0	LF	\$ 34.50	\$ (1,207.50)
	643-8300	ALUM PRIVACY FENCE, 6' HT, BLACK, PER DETAILS	-231.0	LF	\$ 88.00	\$ (20,328.00)
	636-1041	LINC TRAIL SIGN MATL 0.125 ALUM, DIRECT PRINT, PER DETAILS	-17.0	SF	\$ 29.95	\$ (509.15)
	681-3740	REGULATORY SIGN SQUARE ALUMINUM POST, PER DETAILS	-4.0	EA	\$ 332.75	\$ (1,331.00)
	652-6403	PAINT SKIP TRAF STRIPE, 4 IN, NEWNAN LINC GREEN (TRAIL CL)	-345.0	LF	\$ 0.55	\$ (189.75)
	630-0000	COMPLETE: MODULAR BLOCK RETAINING WALL SYSTEM (FIELD ST, STA 10+16 TO 9+66), CONTRACTOR DESIGN, MAX 6' HT	-1.0	LS	\$ 28,843.05	\$ (28,843.05)
	163-0300	CONSTRUCTION EXIT	-1.0	EA	\$ 1,365.00	\$ (1,365.00)
	700-9400	COMPACT JAPANESE HOLLY, 5 GAL.	-18.0	EA	\$ 55.00	\$ (990.00)
	700-9400	BIG BLUE LILYTURF	-800.0	EA	\$ 7.70	\$ (6,160.00)
	700-9400	REBLOOMING DAYLILY	-85.0	EA	\$ 7.70	\$ (654.50)
						\$ -
					TOTAL	\$ (248,206.61)

ADDITIONS TO NEWNAN B

Phase Code	Pay Item	Item Description	Qty	Unit	Unit Price	Amount
		BIKE AND CHEVRON SYMBOL	7	EA	\$ 500.00	\$ 3,500.00
						\$ -
						\$ -
					TOTAL	\$ 3,500.00

Not valid until signed by the Owner, the Architect and the Contractor.

The original Contract Sum was..... \$ 3,180,426.93
Net change by previously authorized Change.....
The Contract Sum prior to this Change Order will be..... \$ 3,180,426.93

The Contract Sum will be changed by this Change Order.....

The new Contract Sum including this Change Order will be.....

The Contract Time will be increased by.....

The Date of Substantial Completion as of the date of this Change Order therefore is.....

\$

(244,706.61)

\$

2,935,720.32

Lewallen Construction

CONTRACTOR

151 Bells Ferry Lane

ADDRESS

Marietta, Ga. 30066

CITY, STATE, ZIP

BY

DATE

City of Newnan

OWNER

25 LaGrange St

ADDRESS

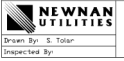
Newnan, Ga

CITY, STATE, ZIP

BY

DATE

- GENERAL NOTES**
- 1) NEWMAN UTILITIES REQUEST THAT THE PROPERTY OWNER/ DEVELOPER AND ENGINEER DISCUSS SERVICES NEEDED PRIOR TO PLAN SUBMITTAL.
 - 2) NEWMAN UTILITIES REQUESTS THAT ALL NEWMAN UTILITIES STANDARD DETAILS AND NOTES ARE INCLUDED IN THE CONSTRUCTION PLANS. THESE DETAILS AND NOTES SHALL NOT BE ALTERED IN ANYWAY.
 - 3) NEWMAN UTILITIES REQUESTS THAT (4) FOUR SETS OF CONSTRUCTION PLANS AND (1) ONE DIGITAL SITE PLAN IN DWG OR DWF FORMAT FOR REVIEW.
 - 4) THURST BLOCCING OR APPROVED RESTRAINT SYSTEMS SHALL BE INSTALLED AS REQUIRED FOR ALL PRESSURE PIPES INSTALLATIONS.
 - 5) ALL WATER AND SEWER DESIGN MUST BE APPROVED AND STAMPED BY A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF GEORGIA. DRAWINGS MUST INCLUDE BUT ARE NOT LIMITED TO SEWER PLAN AND PROFILES, MANHOLES, TAPS, WATER METERS, VALVES, LINES AND ALL APPURTENANCES RELATED TO THE INSTALLATION AND CONSTRUCTION OF THE WATER AND SEWER SYSTEMS.
 - 6) ALL MATERIALS SHALL BE NEW AND MANUFACTURERS APPROVED BY THE COMMISSION.
 - 7) THE DEVELOPER SHALL NOTIFY NEWMAN UTILITIES A MINIMUM OF 48 HOURS PRIOR TO ANY WORK ON OR ADJACENT TO NEWMAN UTILITIES WATER AND SEWER SYSTEM. PHONE NUMBER (770) 883-0994.
 - 8) THE DEVELOPER SHALL VERIFY AND BE PREPARED TO PROVIDE PROOF THAT NO WATER AND SEWER SYSTEM INFRASTRUCTURE IS PLACED UPON OR IN CLOSE PROXIMITY OF AN ASSIGNED LAND FILL SITE OR ANY OTHER SITE USED FOR WASTE DISPOSAL.
 - 9) THE PROPERTY DEVELOPER OR CONTRACTOR SHALL PROVIDE A 1 YEAR WARRANTY, FROM THE DATE OF ACCEPTANCE, FOR ALL WATER AND SEWER INFRASTRUCTURE. DATE OF ACCEPTANCE STARTS WHEN ADEQUATE AS-BUILTS HAVE BEEN ACCEPTED.
 - 10) IT IS THE CONTRACTORS RESPONSIBILITY TO VERIFY ALL UTILITY LOCATIONS PRIOR TO START OF WORK. ANY DAMAGE TO EXISTING UTILITIES BY THE CONTRACTOR SHALL BE CORRECTED AT NO COST TO THE UTILITY OWNER.
 - 11) NO SYSTEM SHALL BE ACCEPTED, NOR SHALL THE WARRANTY PERIOD BEGIN UNTIL AS-BUILTS ARE RECEIVED ON AN ACCEPTABLE MEDIA BOTH PAPER AND ELECTRONIC (CITY MAP OR DWG), AND APPROVED.
 - 12) NO WATER METERS SHALL BE INSTALLED UNTIL SYSTEM IS ACCEPTED.
 - 13) ALL SUBDIVISION ROADS SHALL HAVE A 5' UTILITY EASEMENT ON EACH SIDE OUTSIDE OF THE RIGHT-OF-WAY.
 - 14) DEVELOPER MUST RESUBMIT PLANS IF CONSTRUCTION HAS NOT BEGUN WITHIN 6 MONTHS OF NEWMAN UTILITIES ACCEPTANCE OF PLANS.
 - 15) THE UTILITY CONTRACTOR SHALL MAINTAIN A CURRENT UTILITIES CONTRACTORS LICENSE.



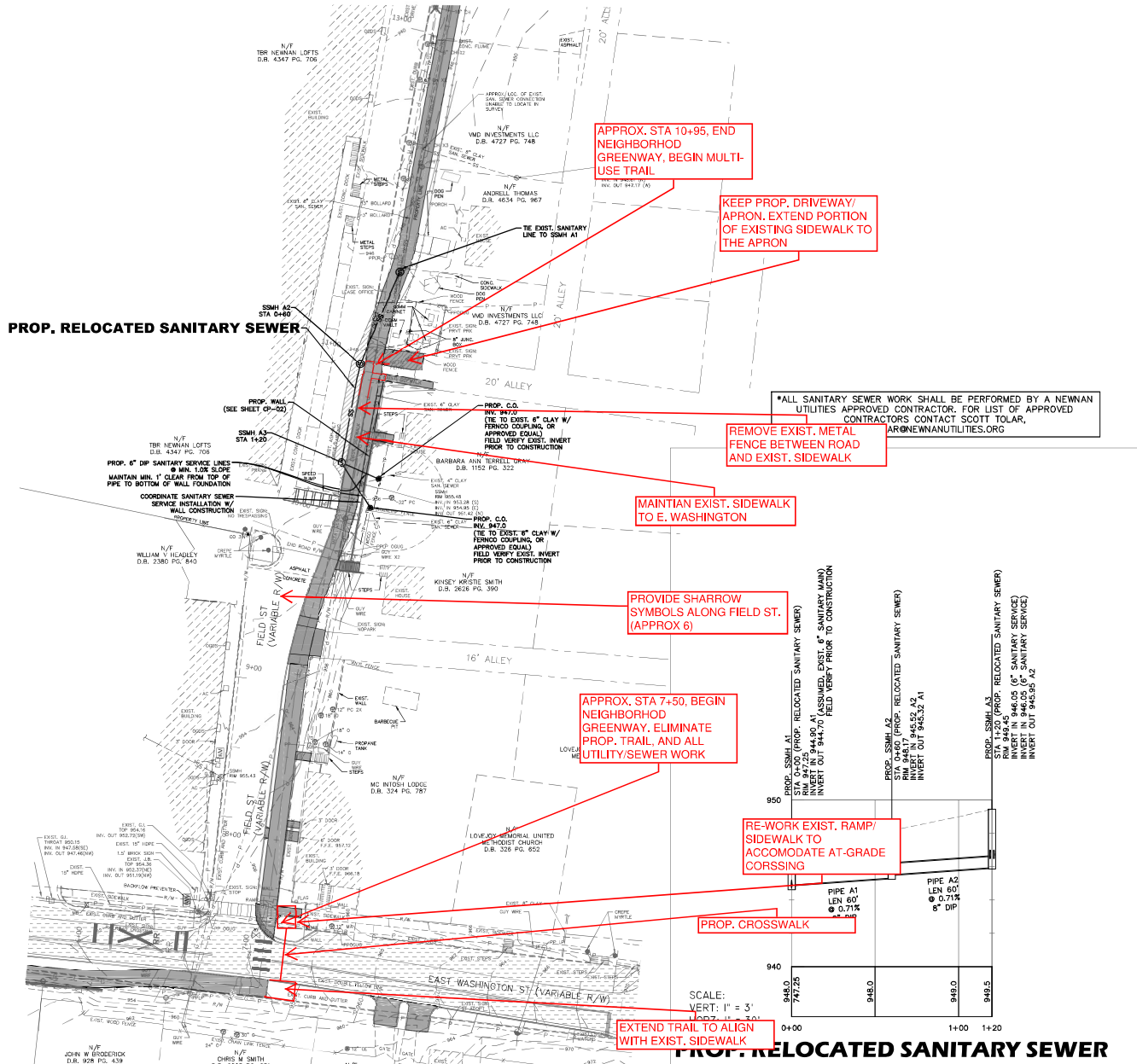
GENERAL NOTES

Rev.

Drawn By: S. Tolson
 Inspected By:

N-001

PROP. RELOCATED SANITARY SEWER



SCALE:
 VERT: 1" = 3'

PROP. RELOCATED SANITARY SEWER

KAIZENCOLLABORATIVE
 2390 MAIN STREET
 4 0 0 4 2 3 9 2 5 2 1
 TUCKER, GEORGIA 30084

GEORGIA & WEST, INC.
 ENGINEERING • LAND SURVEYING • LAND PLANNING
 1000 W. BROAD ST., SUITE 100
 ATLANTA, GA 30333
 PHONE: 404.525.1000
 FAX: 404.525.1001
 EMAIL: info@georgiawest.com

DATE	DESCRIPTION
9/1/2020	ISSUE FOR BID

PROJECT # 2019 - 165
 PROJECT MANAGER GGD

**NEWMAN LINC
 DOWNTOWN CONNECTOR
 PHASE A
 NEWMAN, GA**



**FIELD STREET
 SANITARY SEWER
 RELOCATION PLAN & PROFILE**

SCALE AS SHOWN
 DATE SEPTEMBER 1, 2020

SHEET # **U-01**

CHANGE

ORDER

AIA Document G701

(REVISED)

OWNER: Ronda Helton
PROJECT MANAGER: Jonathan Cash
CONTRACTOR: Lewallen Construction
DESIGNER/ENGINEER: Chuck Abbott
Consultant: Jonathan McCaig

PROJECT: Newnan Linc A and B CHANGE ORDER NO: 01
DATE: 01/05/2021 CHANGE ORDER NAME: Broad St Forum VE
TO: Jonathan McCaig
CONTRACT DATE:

The Contract is changed as follows:

Lewallen Construction offers the following changes to eliminate work from Sta 0+00 to 7+50 per plan revised plans dated 9/1/2020 and received from Kaizen Collaborative on 12/24/2020

DEDUCTIONS

Phase Code	Pay Item	Item Description	Qty	Unit	Unit Price	Amount
	150-1000	TRAFFIC CONTROL	-1	LS	\$ 5,783.93	\$ (5,783.93)
	210-0100	GRADING COMPLETE	-1	LS	\$ 31,081.00	\$ (31,081.00)
	441-0018	CONC DRIVEWAY APRON, 8 IN (PER GDOT STD. A2)	-40	SY	\$ 48.50	\$ (1,940.00)
	444-1000	SAWED JOINTS IN EXISTING PAVEMENTS -PCC	-700	LF	\$ 1.10	\$ (770.00)
	441-6022	CONC CURB & GUTTER, 6 IN X 24 IN, TP2	-684	LF	\$ 17.59	\$ (12,031.56)
	441-0105	CONCRETE TRAIL & SIDEWALK, CL 3000 PSI, 5 IN,10-12 FT (INCL ADA RAMPS)	-716	SY	\$ 37.12	\$ (26,577.92)
	636-1041	LINC TRAIL SIGN MATL 0.125 ALUM, DIRECT PRINT, PER DETAILS	-56	SF	\$ 29.95	\$ (1,677.20)
	681-3740	REGULATORY SIGN SQUARE ALUMINUM POST, PER DETAILS	-6	EA	\$ 332.75	\$ (1,996.50)
	652-5302	TRAIL CROSSWALK STRIPE, 12 IN, GREEN CASTEK COLOR SAFE ANTI-SKID, PER DETAILS.	-80	LF	\$ 23.10	\$ (1,848.00)
	652-6403	PAINT SKIP TRAF STRIPE, 4 IN, NEWNAN LINC GREEN (TRAIL CL)	-700	LF	\$ 0.55	\$ (385.00)
	653-0100	THERMOPLASTIC RR CROSSING MARKING, SOLID WHITE (PER GDOT STD 9024A)	-1	EA	\$ 550.00	\$ (550.00)
	653-1804	THERMOPLASTIC SOLID TRAF STRIPE, 8 IN WHITE, 8' WIDE (GDOT CROSSWALKS)	-141	LF	\$ 3.58	\$ (504.78)
	653-1804	THERMOPLASTIC SOLID TRAFFIC STRIPE, 8IN, WHITE (EDGE STRIPING)	-700	LF	\$ 3.58	\$ (2,506.00)
	653-1502	THERMOPLASTIC SOLID TRAFFIC STRIPE, 5IN, YELLOW	-1200	LF	\$ 1.38	\$ (1,656.00)
	653-1703	THERMOPLASTIC SOLID TRAFFIC STRIPE, 24IN, WHITE (STOP BARS)	-12	LF	\$ 5.50	\$ (66.00)
	653-6006	THERMOPLASTIC TRAF STRIPING, 8" SOLID WHITE HATCH, 5' O.C.	-60	SY	\$ 10.18	\$ (610.80)
	500-3101	CLASS A CONCRETE, RETAINING WALL (INCL REINF)	-50	CY	\$ 709.24	\$ (35,462.00)
	607-3000	GRANITE STONE VENEER, 2 IN, PER DETAILS	-900	SF	\$ 36.30	\$ (32,670.00)
	607-3000	GRANITE STONE RUBBLE CAP, 4 IN, PER DETAILS	-150	LF	\$ 90.75	\$ (13,612.50)
	515-1000	METAL HANDRAIL, SPCL DESIGN (POST & CABLE, PER DETAILS SHEET 32-000A)	-160	LF	\$ 51.75	\$ (8,280.00)
	163-0300	CONSTRUCTION EXIT	-1	EA	\$ 1,365.00	\$ (1,365.00)
	163-0550	CONSTRUCT AND REMOVE INLET SEDIMENT TRAP, TYPE F	-1	EA	\$ 82.50	\$ (82.50)

	163-0550	CONSTRUCT AND REMOVE INLET SEDIMENT TRAP, TYPE P	-4	EA	\$ 82.50	\$ (330.00)
	668-5000	JUNCTION BOX (DOGHOUSE)	-1	EA	\$ 3,023.16	\$ (3,023.16)
	668-7024	DRAIN INLET, 24 IN, INCL. ADA GRATE & FRAME & REMOVAL EXIST. C.B. TOP	-1	EA	\$ 1,840.00	\$ (1,840.00)
	700-9400	OCTOBER GLORY RED MAPLE, 3 IN CAL.	-1	EA	\$ 660.00	\$ (660.00)
	700-9400	NATCHEZ CRAPE MYRTLE, 2.5 IN CAL.	-4	EA	\$ 495.00	\$ (1,980.00)
	700-9400	BIG BLUE LILYTURF	-461	EA	\$ 7.70	\$ (3,549.70)
	700-9400	REBLOOMING DAYLILY	-116	EA	\$ 7.70	\$ (893.20)
	700-9410	SOD "CONTRACTOR TO VERIFY & MATCH EXISTING GRASS TYPE"	-1325	SF	\$ 0.88	\$ (1,166.00)
	611-8003	TEMPORARY BRACING, EXISTING POWER POLE (STA 5+30) FOR WALL CONSTRUCTION, PER PLANS	-1	EA	\$ 4,450.00	\$ (4,450.00)
	611-8050	ADJUST COMMUNICATIONS MANHOLE TO GRADE (STA 1+75), PER PLANS	-1	EA	\$ 230.00	\$ (230.00)
						\$ -
TOTAL						\$ (199,578.75)

Not valid until signed by the Owner, the Architect and the Contractor.

The original Contract Sum was.....	\$ 3,180,426.93
Net change by previously authorized Change.....	
The Contract Sum prior to this Change Order will be.....	\$ 3,180,426.93
The Contract Sum will be changed by this Change Order.....	\$ (199,578.75)
The new Contract Sum including this Change Order will be.....	\$ 2,980,848.18
The Contract Time will be increased by.....	
The Date of Substantial Completion as of the date of this Change Order therefore is.....	

Lewallen Construction

CONTRACTOR

151 Bells Ferry Lane

ADDRESS

Marietta, Ga. 30066

CITY, STATE, ZIP

BY

DATE

City of Newnan

OWNER

25 LaGrange St

ADDRESS

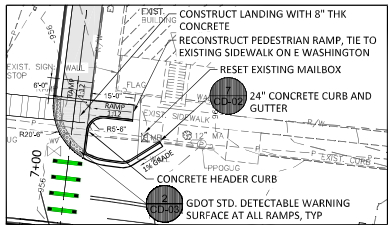
Newnan, Ga

CITY, STATE, ZIP

BY

DATE

- SHEET NOTES:**
1. REFER TO SIGNING AND MARKING PLANS FOR ALL CROSSWALK AND TRAIL MARKINGS, AND FOR ALL NEW MUTCD AND CUSTOM TRAIL SIGN PLACEMENTS.
 2. REFER TO DEMOLITION PLANS FOR ALL DEMOLITION WORK THIS PROJECT.
 3. CONTACT NEWNAN UTILITY, OR APPROPRIATE UTILITY, MINIMUM 48 HOURS PRIOR TO COMMENCING ANY UTILITY WORK.
 4. CONTRACTOR TO COORDINATE WITH ALL UTILITY STAKEHOLDERS FOR TRANSFER OF UTILITIES TO NEW UTILITY LOCATIONS WITHIN THE PROJECT. UTILITY RELOCATIONS TO INCLUDE, BUT NOT LIMITED TO, TRANSFER OF FIRE HYDRANTS, PEDESTRIAN POLES, PEDESTALS, MARKERS, IRRIGATION, AND ANY OTHER ITEMS ASSOCIATED WITH THE RELOCATIONS OF STAKEHOLDER UTILITIES. RELOCATION COSTS WILL BE OBTAINED IN THE BID DOCUMENTS AND MADE PART OF THE CONTRACTOR'S SCOPE OF WORK.
 5. REFER TO EROSION CONTROL PLANS FOR ALL TREES WITHIN THE LIMITS OF DISTURBANCE TO REMAIN.



E WASHINGTON ST. ROAD MODIFICATIONS, REFER TO ROAD CONSTRUCTION PLANS FOR ROADWAY GRADING, PAVING, STRIPING, CURB AND GUTTER. RELOCATE EXISTING HIGHWAY SIGN TO LANDSCAPE BUFFER TREE CRITICAL ROOT ZONE. TYP.

CONSTRUCT NEW 5' WIDE SIDEWALK, TIE TO EXISTING
ADJUST EXISTING VALVE BOX TO BE FLUSH WITH FINAL TRAIL GRADE
WORK AT THE RAILROAD CROSSING IS LIMITED TO MAINTENANCE AND IMPROVEMENTS OF EXISTING PUBLIC WORKS INFRASTRUCTURE WITHIN THE EAST BROAD ST. RIGHT-OF-WAY
CONSTRUCT NEW SIDEWALK AND RAMP
REFER TO ENLARGEMENT 1

EAST BROAD ST (VARIABLE R/W)
BEGIN NEWNAN LINC PHASE A TRAIL ALIGNMENT
STA: 0+00.00
N: 1227942.65
E: 2104222.88
BROAD STREET FORUM INC. D.B. 1995 PG. 312

ENLARGEMENT 1/CP-01
CONSTRUCT NEW 6' WIDE SIDEWALK, TIE TO EXISTING
24" CONCRETE CURB & GUTTER, TIE TO EXISTING, TYP.
RAISE EXISTING COMMUNICATIONS MANHOLE TO BE FLUSH WITH FINAL TRAIL GRADE
MODIFIED GDOT TYPE 'D' RAMP WITH DETECTABLE WARNING SURFACE REFER TO ENLARGEMENT 1
GDOT TYPE 'D' RAMP, CURB TO TAPER WITH RAMP, REFER TO ENLARGEMENT 1

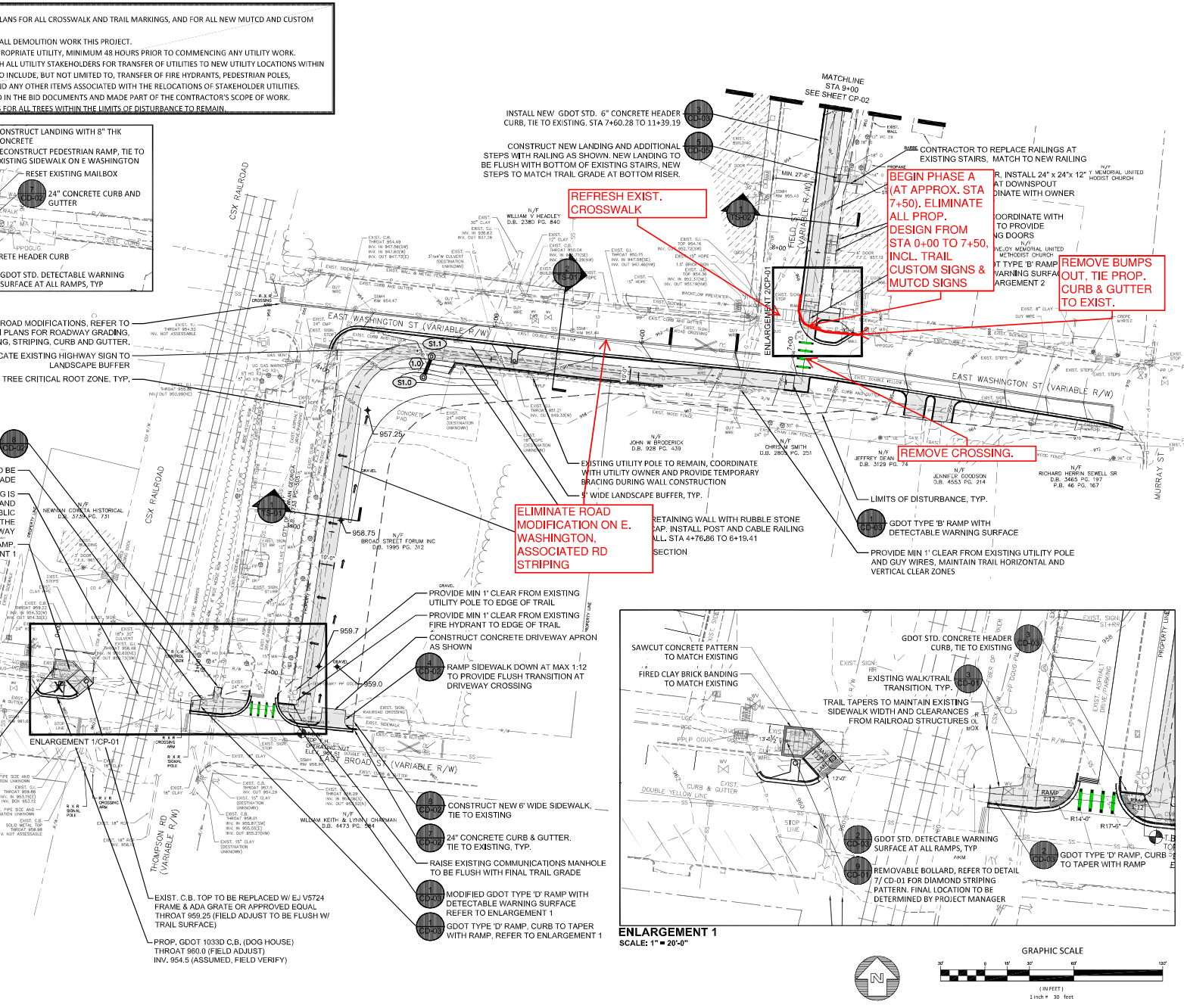
EXIST. C.B. TOP TO BE REPLACED W/ EJ V5724 FRAME & ADA GRATE OR APPROVED EQUAL THROAT 959.25 (FIELD ADJUST TO BE FLUSH W/ TRAIL SURFACE)
PROP. GDOT 10330 C.B. (DOG HOUSE) THROAT 960.0 (FIELD ADJUST) INV. 954.5 (ASSUMED, FIELD VERIFY)

CONTRACTOR TO REPLACE RAILINGS AT EXISTING STAIRS, MATCH TO NEW RAILING
BEGIN PHASE A (AT APPROX. STA 7+50). ELIMINATE ALL PROP. DESIGN FROM STA 0+00 TO 7+50, INCL. TRAIL, CUSTOM SIGNS & MUTCD SIGNS
REMOVE BUMPS OUT, TIE PROP. CURB & GUTTER TO EXIST.

REMOVE CROSSING.
LIMITS OF DISTURBANCE, TYP.
PROVIDE MIN 1' CLEAR FROM EXISTING UTILITY POLE AND GUY WIRES, MAINTAIN TRAIL HORIZONTAL AND VERTICAL CLEAR ZONES

ELIMINATE ROAD MODIFICATION ON E. WASHINGTON, ASSOCIATED RD STRIPING
RETAINING WALL WITH RUBBLE STONE CAP, INSTALL POST AND CABLE RAILING ALL STA 4+76.86 TO 6+19.41
SECTION

ENLARGEMENT 1
SCALE: 1" = 20'-0"



KAIZEN COLLABORATIVE
2590 MAIN STREET | TUCKER, GEORGIA 30084 | 404.289.2521

GEORGIA & WEST, INC.
ENGINEERING LAND SURVEYING LAND PLANNING
160 CORPORATE DRIVE OFFICE 2700 SHELBY PARK
CARROLLTON, GA 30137
(770) 834-1000
EMAIL: INFO@GEORGIAANDWEST.COM

SHEET 04

KEY MAP

DATE	DESCRIPTION
1/4/2020	ISSUE FOR PERMIT
9/1/2020	ISSUE FOR BID

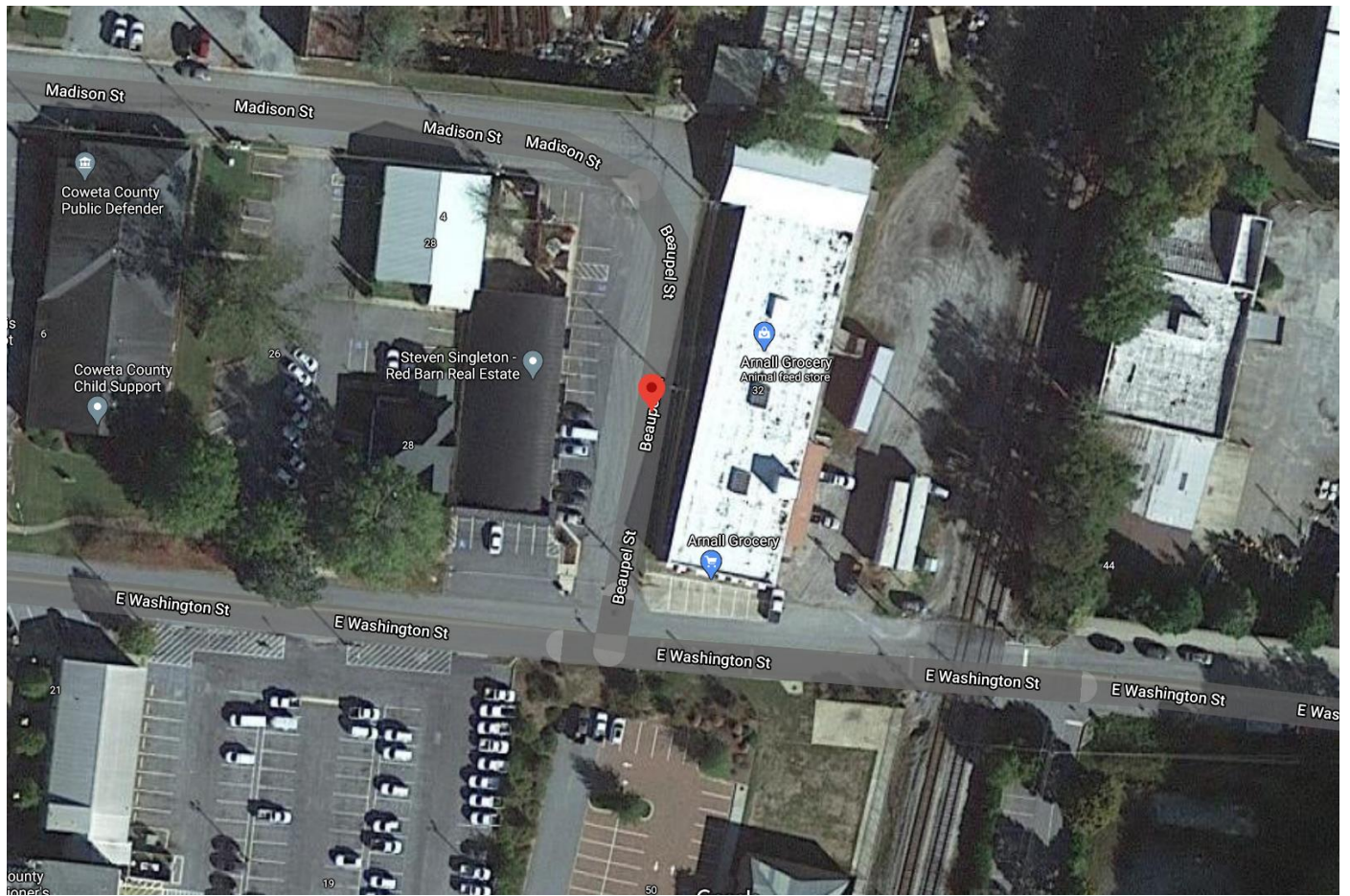
PROJECT #	2018 - 165
PROJECT MANAGER	GGD

NEWNAN LINC DOWNTOWN CONNECTOR PHASE A NEWNAN, GA

CONSTRUCTION PLAN

SCALE	1" = 30'-0"
DATE	SEPTEMBER 1, 2020

SHEET # **CP-01**



Motion to Enter into Executive Session

I move that we now enter into closed session as allowed by O.C.G.A. §50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing

And that we, in open session, adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. §50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law.

Motion to Adopt Resolution after Adjourning Back into Regular Session

I move that we adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the council meeting was within the exceptions provided by O.C.G.A. §50-14-4(b).