

CITY OF NEWNAN, GEORGIA
REGULAR COUNCIL MEETING

JANUARY 12, 2021

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday, January 12, 2021 at 2:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

CALL TO ORDER

Mayor Brady called the meeting to order and delivered the invocation.

PRESENT

Mayor Keith Brady: Council members present: Ray DuBose; George Alexander; Paul Guillaume, Dustin Koritko, Cynthia Jenkins and Rhodes Shell. Also present: City Manager, Cleatus Phillips; Assistant City Manager, Hasco Craver; City Clerk, Megan Shea; Planning Director, Tracy Dunnavant; Public Works Director, Michael Klahr; and City Attorney, Brad Sears.

MINUTES – FY2021 BUDGET PUBLIC HEARING – DECEMBER 8, 2020

Motion by Councilman DuBose, seconded by Councilman Koritko to dispense with the reading of the minutes of the FY2021 Budget Public Hearing meeting on December 8, 2020 and adopt them as presented.

MOTION CARRIED. (7-0)

MINUTES – REGULAR COUNCIL MEETING – DECEMBER 8, 2020

Motion by Mayor Pro Tem Alexander, seconded by Councilman Koritko to dispense with the reading of the minutes of the Regular Council meeting on December 8, 2020 and adopt them as presented.

MOTION CARRIED. (7-0)

ELECTION OF MAYOR PRO TEM

Motion by Councilman Alexander, seconded by Councilman Dubose to nominate Councilman Rhodes Shell as Mayor Pro Tem.

MOTION CARRIED. (6-0-1, Jenkins abstained)

APPOINTMENT OF CITY OFFICIALS

City Clerk:

Swearing in of new City Clerk, Megan Shea by City Attorney.

Department Heads:

City Manager presented attachment with listing of department heads for the City. Usually he does not present them in this manner but since there have been several retirements he felt it was appropriate to do so. He then introduced Jamie Elrod, the new HR Director who was in attendance. She came to the City from CTCA and lives in City limits.

Motion by Councilman Alexander, seconded by Councilwoman Jenkins to approve the listing of department heads as presented.

MOTION CARRIED (7-0)

City Attorney:

Motion by Councilman Alexander, seconded by Councilman Koritko to reappoint Brad Sears as City Attorney.

MOTION CARRIED (7-0)

Municipal Court Judge:

Motion by Councilman Alexander, seconded by Councilman Koritko to reappoint Clay Collins as Municipal Court Judge.

MOTION CARRIED (7-0)

Municipal Court Judge Pro Tem:

Motion by Councilman DuBose, seconded by Councilman Koritko to reappoint Rufus Smith as Municipal Court Judge Pro Tem.

MOTION CARRIED (7-0)

APPOINTMENT – FARMER STREET CEMETERY COMMISSION- 3 YEAR TERM

Motion by Councilman Koritko, seconded by Councilman DuBose to appoint Jesse Yates to the Farmer Street Cemetery Commission for a three- year term.

MOTION CARRIED (7-0)

APPOINTMENT – NEWNAN YOUTH ACTIVITIES COMMISSION – 3 YEAR TERM

Mayor Brady asked the City Manager to place Councilman Koritko's appointment to the Newnan Youth Activities Commission on the agenda for the next meeting.

APPOINTMENT – ETHICS COMMISSION- 2 YEAR TERM

Mayor Brady asked the City Manager to place Councilwoman Jenkin's appointment to the Ethics Commission on the agenda for the next meeting.

APPOINTMENT – HOUSING AUTHORITY – 5 YEAR TERM

Mayor Brady asked the City Manager to place his appointment to the Housing Authority on the agenda for the next meeting.

APPOINTMENTS – PARKS COMMISSION – 3 YEAR TERM

Mayor Brady asked the City Manager to place his appointment and Councilman Guillaume's appointment to the Parks Commission on the agenda for the next meeting.

APPOINTMENT – PLANNING COMMISSION – 3 YEAR TERM

Mayor Brady asked the City Manager to place Councilman Koritko's appointment to the Planning Commission on the agenda for the next meeting.

APPOINTMENTS – TREE COMMISSION – 3 YEAR TERM

Motion by Councilman Alexander, seconded by Councilman Koritko to reappoint James Matthew Bryan to the Tree Commission for another term.

MOTION CARRIED (7-0)

Motion by Mayor Pro Tem Shell, seconded by Councilman Alexander to reappoint Ellen Wood to the Tree Commission for another term.

MOTION CARRIED (7-0)

REPORTS- CITY MANAGER

City Manager stated that with the appointment of Jesse Yates to the Farmer Street Cemetery Commission, the commission is now full. Assistant City Manager, Hasco Craver, will be the City Liaison to the commission. They will be meeting soon.

With all the other appointments going on there was a need to bring something else to the Council's attention. Solicitor services have traditionally been handled out of the City Attorney's office and the person who has been handling that in Mr. Sears office is retiring. We will need to establish an Office of the City Solicitor and will be bringing recommendations before Council to fill that position.

APPOINTMENT – RETIREMENT BOARD

Pension Secretary was Della Hill and since she has retired we are transferring pension responsibilities to human resources. Jamie Elrod, HR Director is being recommended for the Pension Secretary position.

Motion by Councilman Alexander, seconded by Councilwoman Jenkins to approve Jamie Elrod as Pension Secretary.

MOTION CARRIED (7-0)

SCHEDULE CITY FLOATING HOLIDAY 2021

Motion by Councilman Alexander, seconded by Councilwoman Jenkins to adopt the floating holiday for July 2nd as presented.

MOTION CARRIED. (7-0)

REPORTS- MAYOR

Due to the current COVID-19 spread and to take pressure off staff with what's going on right now, proposed to cancel the January 26th City Council Meeting. Motion by Councilwoman Jenkins, seconded by Councilman Alexander to cancel the January 26th meeting.

MOTION CARRIED (7-0)

OFF-AGENDA ITEM:
RESOLUTION TO AUTHORIZE FY2021 COMMUNITY HOME INVESTMENT
PROGRAM (CHIP) GRANT APPLICATION

CHIP Grant Item that would have been on the January 26th meeting agenda and is time sensitive.

Motion by Councilwoman Jenkins, seconded by Councilman Alexander to adopt the resolution as presented.

MOTION CARRIED (7-0)

Mayor also noted an INFORMATION ONLY item that was given to Council.

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – CLEAVER & CORK LLC

Mayor Brady open a public hearing on the application for a Retail Off Premise (Package) Sales of Malt Beverages and Wine License for Cleaver & Cork located at 9 LaGrange St.

No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order. In an effort to cut down on people at the meeting, a letter was sent to the applicant

that they did not need to attend. The applicant sent a response stating that they would have attended if we had not asked them not to.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail Off Premise (Package) Sales Malt Beverages and Wine License for Cleaver & Cork LLC at 9 LaGrange St.

MOTION CARRIED. (7-0)

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – SAHANA ALNOOR ENTERPRISES LLC DBA JD FOOD MART

Mayor Brady open a public hearing on the application for a Retail Off Premise (Package) Sales of Malt Beverages and Wine License for Sahana Alnoor Enterprises LLC dba JD Food Mart located at 100 Temple Avenue.

No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order. Letter from applicant also applies for attendance.

Motion by Councilman Alexander, seconded by Councilman Koritko to approve the application for a Retail Off Premise (Package) Sales Malt Beverages and Wine License for JD Food Mart at 100 Temple Ave.

MOTION CARRIED. (7-0)

PUBLIC HEARING – ALCOHOL BEVERAGE LICENSE – CHYLACAS GRILL LLC

Mayor Brady open a public hearing on the application for a Retail On Premise (Pouring) Sales of Distilled Spirits, Malt Beverages and Wine License for Chylacas Grill located at 20 Bullsboro Drive.

No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order. Letter from applicant also applies for attendance.

Motion by Councilman Guillaume, seconded by Councilman Koritko to approve the application for a Retail On Premise (Pouring) Sales Distilled Spirits, Malt Beverages and Wine License for Chylacas Grill at 20 Bullsboro Dr.

MOTION CARRIED. (7-0)

RESOLUTION SETTING QUALIFYING FEES FOR THE 2021 GENERAL ELECTION

Motion by Councilman Alexander, seconded by Councilman Koritko to adopt Resolution as presented.

MOTION CARRIED. (7-0)

CONSIDERATION OF LOCAL GOVERNMENT LIGHTING PROJECT AGREEMENT (LGLPA) WITH GDOT FOR PROPOSED ROUNDABOUT LIGHTING AT SR14/ US29 (GREENVILLE STREET) @ CORINTH ROAD

Mayor Pro Tem Shell asked if there is a time frame on this project. The City Engineer stated that November 2022 is in the agreement and then 16 months for construction.

Motion by Councilman DuBose, seconded by Councilman Koritko to approve agreement as presented.

MOTION CARRIED. (7-0)

TO CONSIDER THE EXECUTION OF A WORK AUTHORIZATION FOR PROFESSIONAL ENGINEERING SERVICES FOR THE CONCEPTUAL DESIGN FOR SIDEWALKS ALONG JACKSON STREET AND SPRAYBERRY ROAD

Motion by Mayor Pro Tem Shell, seconded by Councilman Alexander to authorize as presented.

MOTION CARRIED. (7-0)

AN ORDINANCE TO PROVIDE FOR THE ADOPTION OF A BUDGET, ITS EXECUTION AND EFFECT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 – DECEMBER 31, 2021

Councilman DuBose suggested to Staff, possibly as an item for the retreat, discussing voting on the budget in December instead of at the first meeting in January. The City Charter does need to be checked. The only concern would be during an election year when seats change. City Manager said we can do some research on the topic and bring back findings.

Motion by Councilman Shell, seconded by Councilwoman Jenkins to adopt the budget as presented.

MOTION CARRIED. (7-0)

**CONSIDERATION OF A TEMPORARY ORDINANCE FOR THE EMERGENCY
EXTENSION OF SICK LEAVE AND FAMILY LEAVE DUE TO THE COVID-19
PANDEMIC**

City Manager explained that the CARES Act which previously required 80 hours of COVID sick time for employees expired and the new law that was adopted did not require any extension of COVID sick time. It is being proposed to fill employees' banks with 40 hours of COVID time that would be used for positive cases, exposures or caring for someone in the household.

Motion by Councilwoman Jenkins, seconded by Councilman Guillaume to extend the sick leave and family leave ordinance until

MOTION CARRIED. (7-0)

**CONSIDERATION OF FOUR POTENTIAL PROJECT SCOPE CHANGE ITEMS FOR
LINC PHASE A & B AND BOX CULVERT PROJECT**

Assistant City Manager explained that City Council previously requested the value engineering process in regards to this project and there are now four options before Council for consideration. All options are deductive change orders.

Option 1: Remove triple box culvert at Greison Trail, which would be 3 tunnels underground, two for water and one for people. By removing this we would then build up to the road and people would cross over the road. The water would continue to travel in the existing culvert. Net savings would be \$672,648.62.

Option 2: Instead of continuing boardwalk to go over the pond and intersect at Murray and Glen, at the northwestern part of CJ Smith Park, pull section of the boardwalk off and turn then interact at CJ Smith Park at the southwestern part of the park. Net savings would be \$294,985.69.

Option 3: Originally planned to expand the sidewalk, construct 12 feet of trail at Field St. and continue to boardwalk. Suggested change would be to remove trail section and allow users to traverse through the roadway. Markings would be on the ground and roadways to show LINC trail, it would be a shared roadway. Not uncommon to see multi-use trail facilities in more urban environments. One area of concern where the roadway narrows. Net savings \$244,706.61.

Option 4: Remove trail section with the knowledge that this area could be a separate project. Net savings \$199,578.75.

City Manager recommendation- Option 4 is a smart option because we do not want to end up ripping up the trail for another project in the future. Option 2 works either way, it does not change the quality of the experience. Option 1 does change the trail experience even though it is the most cost saving. The existing culvert is not in good condition and will

probably need to be redone within the next 5 years anyway. This is the most complicated section of the LINC to design to date.

Motion by Mayor Pro Tem Shell, seconded by Councilman Alexander to decline options 1 and 3 and to accept options 2 and 4 as presented.

MOTION CARRIED. (7-0)

REQUEST FROM FOUNDATION CHURCH TO CLOSE BEAUPEL STREET ON SUNDAYS FROM JANUARY 17TH – MAY 30TH, 4:30PM-8:30PM FOR STUDENT MINISTRY ACTIVITIES

Concern was expressed about how many Sundays this request covered.

Motion by Councilman Koritko, seconded by Councilwoman Jenkins to approve the request.

MOTION FAILED (3-4)

Councilman Shell then expressed concern and made a motion to deny based on the current pandemic and conditions of our hospitals.

Foundation Church then spoke to clarify what this request is for specifically. In the past they have met with students at Mad Mexican on Sundays to help promote emotional and mental well-being and give support but due to the pandemic, that is not an option. They are looking to provide a safe environment for the students to be able to meet and have an outlet.

Discussion then began regarding student activities throughout the City. The Boys and Girls Club are operating at 25% capacity. There are very little indoor meetings with groups that lease space from the City. City Manager then brought up that this is shutting down a public street and public right of way for 6 months. With the opening of the Bypass there are a lot of people who use that street.

Foundation Church explained that they always follow the protocol with their requests to Council. If traffic is a concern they are willing to figure out what that looks like on a Sunday. They based their request off of what First Baptist Church had previously requested, that was their template. They then offered to shorten the window of time they request, perhaps try it out and see how it goes and revisit the request with Council in a few weeks.

Motion by Mayor Pro Tem Shell, seconded by Councilwoman Jenkins to deny the request of the Foundation Church to close Beaupele Street.

MOTION CARRIED. (4-3)

The Mayor suggested to the Church that they can come back with another request later in the year when things with the pandemic may be more under control.

ADJOURNMENT

Motion by Councilman Alexander, seconded by Councilman Koritko to adjourn the Council meeting at 3:27pm.

MOTION CARRIED. (7 - 0)

Megan Shea, City Clerk

Keith Brady, Mayor