# MEETING MINUTES

## City of Newnan
## Downtown Development Authority
### Wednesday, August 11, 2021
### 8:00 am – Newnan City Hall
### 25 Lagrange Street- 2nd Floor Conference Room

**Members Present: Keith Brady, Ray Dubose, Casey Smith, Jim Thomasson**
**Members Absent: Brant Frost, Martha Ann Parks, Graylin Ward**
**Staff Present: Abigail Strickland, Hasco Craver, Jesse Branch**
**Visitors Present: Joe Adgie**

The meeting was called to order at 8:00am.

The previous meeting minutes were reviewed by the Authority. Keith Brady made a motion to accept the meeting minutes from the previous meeting as presented to the Authority. Casey Smith seconded the motion. The motion carried.

Abigail Strickland presented the Financial Report to the Authority, noting the following account balances:

a. **BOZ Primary: $20,421.49**
b. **BOZ MMI: $108,796.20**
c. **YTD Income: $33,457.95**
d. **YTD Expense: $30,001.44**
    - **Net Income: $3,456.51**

Abigail Strickland updated the Authority on the Fall/Winter event schedule, including a new event proposal: the Spirits & Spice Festival to be held in downtown Newnan on October 23rd from 2pm-7pm. Jesse Branch presented the special event details to the Authority. This event will include a Downtown Spirits Trail showcasing specialty cocktails at different participating locations, a Chili Cook-Off between amateurs and restaurants, and a Twisted Trolley Tour that will take attendees to the McRitchie's Haunted Mansion and the Oak Hill Cemetery; the trolley ride will include actors in costume telling facts and history of the downtown area. There will be a craft market on W. Washington Street, a Kid Zone on W. Broad Street, and live music and food trucks on Jackson Street. Casey Smith made a motion to accept the Fall/Winter event schedule as presented to the Authority. Keith Brady seconded the motion. The motion carried.

Ray Dubose addressed the issue of complaints regarding neglected grease traps/grease collection bins with the Authority. Casey Smith discussed his business operations regarding his restaurant grease collection bin. Casey noted that every restaurant has grease, and that there are numerous options for disposing of grease. Casey Smith's business installed a 1500 gallon tank in his basement several years ago that collects the grease from the restaurant and is pumped out with a hose from the street. There are many ways for grease collection bins to be inside and sanitary, and Casey felt that there would be no unnecessary burdens placed on the downtown restaurants

by updating the City Ordinance to require the collection bins to be placed inside as most if not all options are free. Prohibiting the grease collection bins from being outside does not mean that a restaurant has to eliminate grease, and the health department allows for the bins to be inside. Casey Smith made a motion to send a letter to Council requesting City Staff to review the City Ordinance regarding the grease collection bins and to come back to the Authority with a decision. Jim Thomasson seconded the motion. The motion carried.

Abigail Strickland presented the sample bike bike rack to the Authority. Jim Thomasson noted that most casual bike riders will take their bike with them and set it outside whatever shop they are in whereas commuter bike riders will carry locks and chain their bike up to a bike rack. Casey mentioned that the sidewalks are narrow and that the bike rack will need to be installed in a larger space as it has a large footprint. Jim proposed that the bike rack be placed somewhere downtown and it be monitored for daily use. Casey Smith suggested the corner in front of the Carnegie Library since the corners will have more space and the bump out in front of the library is larger. Ray Dubose made a motion to install the bike bike rack on that corner so that a needs assessment can be made. Keith Brady seconded the motion. The motion carried.

Abigail Strickland updated the Authority on the Georgia Downtown Conference. Both Abigail and Jesse Branch will be out of the office August 16th-August 20th at the conference located at Brasstown Valley Resort & Spa.

The meeting was adjourned at 8:30am.

**Next Meeting:**
**Wednesday, September 8, 2021**
**8:00 am – Newnan City Hall**
**25 Lagrange Street- Council Chamber Room**