



Newnan City Council Meeting

May 14, 2024

Newnan City Hall

Richard A. Bolin Council Chambers

25 LaGrange Street

2:30 PM

CALL TO ORDER

INVOCATION

READING OF MINUTES

- A. Minutes from Regular Meeting on April 23, 2024

REPORTS OF BOARDS AND COMMISSIONS

- B. 3 Appointments - Bicentennial Committee
- C. 1 Appointment - Christmas Commission, 3 year term
- D. 1 Appointment - Newnan Urban Redevelopment Agency, 3 year term
- E. 1 Appointment - Youth Activities Commission, 3 year term

REPORTS ON OPERATIONS BY CITY MANAGER

REPORTS AND COMMUNICATIONS FROM MAYOR

NEW BUSINESS

- F. Public Hearing - Application for Alcohol Beverage License - TG Diplomat LLC DBA Everhome Suites - Retail Off Premise (Package) Sales of Malt Beverages and Wine - 61 Diplomat Pkwy
- G. Consideration of a Contract Award for Pavement Repairs on Lagrange Street
- H. Consideration of a Contract Extension for Debris Monitoring and Disaster Recovery/ Public Assistance Services
- I. Consideration of a Contract Extension for Debris Removal Services
- J. Consideration of Amendments to the 2023 Fiscal Year Budgets per Audit
- K. Consideration of a Resolution to Reclassify and Annul Obligations Under the American Rescue Plan Act
- L. Consideration of a Resolution to Set an End Date for the Use of American Rescue Plan Act Funding for Administrative Purposes

UNFINISHED BUSINESS

- M. 21 Berry Ave - Owner update and request for extension.

VISITORS, PETITIONS, COMMUNICATIONS & COMPLAINTS

- N. Request from First Baptist Church to Close Brown St. between W. Washington and Madison St. the week of June 10th - 14th in the morning for Vacation Bible School
- O. Request from Bridging the Gap to host Summer Lunch at CJ Smith Park, May 28th - July 26th, Monday - Friday from 11:30am - 1:30pm
- P. Request from Brian and Kelley Morrissey to waive late fees for occupational tax renewal due to issues with USPS

MOTION TO ENTER INTO EXECUTIVE SESSION

- Q. Motion to Enter into Executive Session

ADJOURNMENT

CITY OF NEWNAN, GEORGIA
REGULAR COUNCIL MEETING
2024

APRIL 23,

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday, April 23, 2024 at 6:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

CALL TO ORDER

Mayor Brady called the meeting to order and delivered the invocation.

PRESENT

Mayor Keith Brady: Council members present: Ray DuBose, Jim Thomasson, Cynthia Jenkins, Rhodes Shell, Paul Guillaume and Dustin Koritko. Also present: City Manager, Cleatus Phillips; Assistant City Manager, Hasco Craver; Assistant City Manager, Meg Kelsey; City Clerk, Megan Shea and City Attorney, Brad Sears.

READING OF MINUTES

A. Minutes from the Regular Meeting on April 9, 2024

Motion by Councilman DuBose, seconded by Councilman Koritko to dispense with the reading of the minutes of the Regular Council Meeting on April 9, 2024 and adopt them as presented.

MOTION CARRIED. (7-0)

BOY SCOUT

Mayor Brady welcomed Will Barnett with Troop 57 who was in attendance. A Newnan High School student, he was attending for his Citizenship in the Community badge.

REPORTS OF BOARDS AND COMMISSIONS

B. 5 Appointments – Bicentennial Committee

Motion by Mayor Pro Tem Guillaume, seconded by Councilman Koritko to appoint Ashley Keeley and Joy Barnes to the Bicentennial Committee.

MOTION CARRIED. (7-0)

Continue other appointments to the next agenda.

C. 1 Appointment – Christmas Commission, 3-year term

Continue to next agenda.

D. 2 Appointments – Newnan Urban Redevelopment Agency, 3-year terms

Motion by Councilman Shell, seconded by Councilman Koritko to appoint Eric Miller for a 3-year term.

MOTION CARRIED. (7-0)

Continue other appointment to the next agenda.

YOUTH COUNCIL GRADUATES

Mayor Brady, Councilwoman Jenkins and Roy Garner, Chairman of the Newnan Youth Activities Commission announced the graduating seniors and their future plans. They were presented with certificates and honor cords. Graduating Seniors: Adele Bulford, Sonny Durham, Miles Fabre, Sarah Hays Grote, Macy Horne, Sam Knight, Rico Lane, Keaton McNutt, Belinda Ramirez Ocampo, Susan Grayton Pass, Maddie Butler and Stella Weaver.

NEW BUSINESS

E. To Recognize the Spring 2024 Newnan Citizen Academy Graduates

Aimee Hadden, Communications Manager, explained that this program is over 3 days and allows the participants to learn about all the departments within the City of Newnan. Mayor Brady read the names of the graduates and they received their certificates. Melissa Krammerer, LaCrisha Baker, Jovan Murphy, JerMarkus Jacobs, Dominique Reese Smith, Christina Joseph, Beth Moore, Aurora Meredith and Angela Hodnett.

F. Public Hearing – Consideration of Emergency Demolition of Structures Located at 1 Madison St.

Mayor Brady opened the public hearing.

Bryan Partin, Chief Building Official, explained that hazardous and toxic materials were found at this property and the EPD issued an order to clean the site up. The owner needs to do some selective demolition for the clean-up. The buildings are more than 50 years old but there is not time to go through the usual process.

No one spoke for or against. Mayor Brady closed the public hearing.

Councilwoman Jenkins asked why this process is different since the EPD is giving 120 days for the abatement? Mr. Craver stated that the owner cannot mobilize and get the work done in time. Mr. Phillips said it would not have been able to be on the Council agenda until July.

Motion by Councilman DuBose, seconded by Councilman Shell to grant the emergency demolition for the structures at 1 Madison St.

MOTION CARRIED. (7-0)

G. Public Hearing – Consideration to Amend the Urban Redevelopment Plan with a Revised Urban Redevelopment Area Map

Mayor Brady opened the public hearing.

Tracy Dunnavant, Planning Director, stated that at the last Council meeting Mr. Moody explained that as part of the Georgia Initiative for Community Housing Program they are asked periodically to review the boundaries for any changes.

Councilman Koritko asked that since the area was expanded in 2013 should they look at taking some off that have already been invested in before expanding again? Ms. Dunnavant said they will do that in the future and the areas from 2013 were mostly commercial. Councilman Koritko asked if the existing areas should then be concentrated on before expanding? Councilwoman Jenkins commented that adding to the area now is beneficial since funding can take a while. Ms. Dunnavant said that some of these are areas of Westgate and Rocky Hill that probably should have been included in the first place.

Councilman Thomasson asked if the expanded areas are similar and will benefit the same as the first area? Ms. Dunnavant said yes, they even have had applications for paint day in Westgate that they weren't able to address as they weren't included areas.

No one spoke for or against. Mayor Brady closed the public hearing.

Motion by Councilman Shell, seconded by Councilman Thomasson to adopt the map as recommended by Staff.

MOTION CARRIED. (7-0)

YOUTH COUNCIL ATTENDEES

Mayor Brady said they got caught up with the other awards and forgot to recognize the Youth Council students in attendance. Councilwoman Jenkins introduced the students. Belinda Ramirez Ocampo, Alex Allen and Margaret Gail Barron.

H. Election of GMA's District 4 Officers for 2024-2025

Motion by Councilman Shell, seconded by Councilman Thomasson to adopt the ballot as presented.

MOTION CARRIED. (7-0)

I. For Information Only – Consideration of Program to Provide for the Inspection of Single-Family Rental Properties

City Attorney explained that this was discussed at the retreat. O.C.G.A. 36-74-30, section B states that no local government may require the registration of residential rental property. On that basis, any changes to the ordinance would not be sustainable if challenged.

No further action on this item going forward.

J. Consideration of Planning Agreements with Historical Concepts, LLC for Development of Concept Plans for the Andrew Street Corridor (Railroad District) and 57 East Projects

Hasco Craver, Assistant City Manager, stated that this comes from the retreat and wanting Historical Concepts to develop concept plans for both the Andrew Street Corridor or Railroad District and 57 East. There is a cost difference between the two, Andrew Street not to exceed \$47,000 and 57 East not to exceed \$79,000.

Mayor Pro Tem Guillaume asked how much has been spent so far in studies on 57 East? Mr. Craver and City Manager did not have an exact number but at least a few hundred thousand dollars. Mayor Brady asked if they could get the exact number for Council.

City Manager commented that if Council does approve this then there is the \$10 million ARPA Revenue Replacement category and there is still about \$130,000 not allocated, so Staff would come back and request that be the funding source instead of General Fund.

Motion by Councilwoman Jenkins, seconded by Councilman Thomasson to approve the contract for the Andrew Street Corridor project.

MOTION CARRIED. (7-0)

Motion by Councilman Thomasson, seconded by Councilwoman Jenkins to approve the contract for the 57 East project.

MOTION CARRIED. (7-0)

UNFINISHED BUSINESS

K. Public Hearing – Zoning Ordinance Text Amendments – Articles 2, 8 & 13

Mayor Brady opened the public hearing.

Dean Smith, Senior Planner, explained that the previously placed moratorium is expiring today and this ordinance will allow sign permits that have been waiting to be approved. It was suggested by outside counsel that Article 2 be added in the event that Article 8 is challenged or rendered null and void in the future. Article 13 refines the definition of 'free standing' sign.

No one spoke for or against. Mayor Brady closed the public hearing.

Motion by Councilman DuBose, seconded by Councilman Koritko to adopt the ordinance as presented.

MOTION CARRIED. (7-0)

VISITORS, PETITIONS, COMMUNICATIONS & COMPLAINTS

L. Request from Race for Orphans to block parking spots on Brown St. from W. Washington to Wesley St. on Friday, May 3rd, early evening, in preparation for a race on Saturday, May 4th

Motion by Councilman Shell, seconded by Mayor Pro Tem Guillaume to approve the request as presented.

MOTION CARRIED. (7-0)

ADJOURNMENT

Motion by Councilman Koritko, seconded by Mayor Pro Tem Guillaume to adjourn the Council meeting at 6:56pm.

MOTION CARRIED. (7-0)

Megan Shea, City Clerk

Keith Brady, Mayor

APPLICATION FOR ALCOHOL BEVERAGE LICENSE

Name: **TG Diplomat LLC DBA Everhome Suites**

Licensee: **Charles R. E. Johnson**

License Representative: **N/A**

Type License: **Retail Off Premise (Package) Malt Beverages & Wine**

Location: **61 Diplomat Parkway**

TO THE CITY COUNCIL: REASON – NEW BUSINESS

(1) The above application with supporting documents and application fee has been filed in the City Clerk's office; reviewed by the appropriate departments of the City and appears to be (complete). (Sec 3-33)

If incomplete, reasons _____

(2) The citizenship requirements (have) been met. (Sec. 3-34)

If not, reasons _____

(3) Residency requirements (have) been met. (Sec. 3-35)

If not, reasons _____

(4) The location appears (to comply) with zoning requirements. (Sec 3-37)

If not, reasons _____

(5) The location of the proposed premises appears (to comply) with the distance requirements set forth in Sec. 3-39.

If not, reasons _____

(6) All taxes or other debts to the City (are) current. (Sec 3-38)

If not, reasons _____

(7) A publisher's affidavit (has) been filed showing the notice requirement (has) been complied with. (Sec 3-40 (a))

(8) An affidavit from the applicant certifying posting of the proposed premises (has) been filed. (Sec. 3-40(b))

Respectfully submitted,

Megan Shea
City Clerk



To: Mayor and Council
Date: May 14, 2024
Agenda Item: Consideration of a Contract Award for Pavement Repairs on Lagrange Street
Prepared By: Ray Norton, Public Works Director

Purpose:

Newnan City Council may consider awarding a contract for Pavement Repairs on Lagrange Street to Piedmont Paving Inc.

Background:

Newnan City Council, at its March 12, 2024, meeting, instructed staff to solicit proposals for the first phase of pavement repairs on Lagrange Street. The first phase will include only repairing the areas that are failing and causing the driving surface to be uneven. Phase two will include a full Mill and Overlay to the driving surface.

On March 19, 2024, staff issued an Invitation to Bid for Phase One Pavement Repairs on LaGrange Street. Staff received one response to the Invitation to Bid from Piedmont Paving Inc in the amount of \$462,841.00.

Funding:

SPLOST19

Recommendation:

City Staff recommends that the Newnan City Council consider awarding a contract to Piedmont Paving Inc for \$462,841.00 for Phase One Pavement Repairs on Lagrange Street.

Attachments:

None

Previous Discussion with Council:

March 12, 2024 Newnan City Council Meeting



To: Mayor and Council

Date: May 14, 2024

Agenda Item: Consideration of a Contract Extension for Debris Monitoring and Disaster Recovery/ Public Assistance Services

Prepared By: Ray Norton, Public Works Director

Purpose:

Newnan City Council may consider a 1-year contract extension to Goodwin Mills & Cawood (GMC).

Background:

On April 7, 2021 the City of Newnan issued an RFP's for Debris Monitoring and Disaster Recovery/ Public Assistance Services after Newnan was impacted by an EF4 tornado that effected numerous public and private properties. The RFP's included an initial term of one (1) year with an option to renew for Four (4) consecutive one (1) year periods under the same terms and conditions.

On May 11, 2021 a contract was awarded to Goodwin Mills & Cawood for Debris Monitoring and a contract for Disaster Recovery/ Public Assistance Services was awarded to Goodwin Mills & Cawood. This contract extension will be utilized as an on-call contract and only activated if needed.

Funding:

No costs are associated with the contracts unless activated.

Recommendation:

City Staff recommends that the Newnan City Council consider extending the current contract with Goodwin Mills & Cawood for one (1) year.

Attachments:

1. Amendment to Contract #3 - Newnan Debris
2. Amendment to Contract #3 - City of Newnan FEMA

Previous Discussion with Council:

None

AMENDMENT TO THE DEBRIS MONITORING SERVICES AGREEMENT

This agreement is between the City of Newnan, Georgia and Goodwyn Mills Cawood, LLC (GMC).

Whereas the City of Newnan, Georgia and GMC entered into a Professional Services Agreement (PSA) dated May 11, 2021.

The City of Newnan, Georgia and GMC hereby agree to amend the PSA as follows:

The agreement dated May 11, 2021 is for (1) year with the option to renew for four (4) consecutive one (1) year periods. This amendment is to renew the current contract for a third (1) year period beginning May 11, 2024 and ending May 11, 2025 under the same terms and conditions.

The Parties have executed this Agreement effective as of the date set forth below.

GOODWYN MILLS CAWOOD, LLC

Date: _____, 2024

By: Robert Ramsey
Robert Ramsey
Title: Executive Vice President, Disaster Recovery

CITY OF NEWNAN, GEORGIA

Date: _____, 2024

By: _____

Print name:

Title:

AMENDMENT TO THE DISASTER RECOVERY & FEMA PUBLIC ASSISTANCE AGREEMENT

This agreement is between the City of Newnan, Georgia and Goodwyn Mills Cawood, LLC (GMC).

Whereas the City of Newnan, Georgia and GMC entered into a Professional Services Agreement (PSA) dated May 11, 2021.

The City of Newnan, Georgia and GMC hereby agree to amend the PSA as follows:

The agreement dated May 11, 2024 is for a (1) year with the option to renew for four (4) consecutive one (1) year periods. This amendment is to renew the current contract for a third (1) year period beginning May 11, 2024 and ending May 11, 2025 under the same terms and conditions.

The Parties have executed this Agreement effective as of the date set forth below.

GOODWYN MILLS CAWOOD, LLC

Date: _____, 2024

By: Robert Ramsey
Robert Ramsey
Title: Executive Vice President, Disaster Recovery

CITY OF NEWNAN, GEORGIA

Date: _____, 2024

By: _____

Print name:

Title:



To: Mayor and Council
Date: May 14, 2024
Agenda Item: Consideration of a Contract Extension for Debris Removal Services
Prepared By: Ray Norton, Public Works Director

Purpose:

Newnan City Council may consider a 1-year contract extension to Southern Disaster Recovery, LLC (SDR)

Background:

On April 7, 2021 the City of Newnan issued an RFP for Debris Removal Services after Newnan was impacted by an EF4 tornado that effected numerous public and private properties. The RFP included an initial term of one (1) year with an option to renew for Four (4) consecutive one (1) year periods under the same terms and conditions.

On April 30, 2021 a contract was awarded to Southern Disaster Recovery, LLC for Debris Removal Services. This contract extension will be utilized as an on-call contract and only activated if needed.

Funding:

No costs associated with the contracts unless activated.

Recommendation:

City Staff recommends that the Newnan City Council consider extending the current contract with Southern Disaster Recovery, LLC for one (1) year.

Attachments:

1. Contract_Extension #3_NEWNAN.GA

Previous Discussion with Council:

None



Contract Extension Agreement #3

This Extension Agreement, made and entered into this ____ day of _____, 2024 by and between **City of Newnan, Georgia** hereinafter termed the "Owner", and **SDR**, hereinafter termed the "Contractor".

WITNESSETH

WHEREAS, the parties entered into a certain Contract Agreement for Disaster Debris Removal Services on the 30th day of April, 2021.

WHEREAS, the parties agree to extend the term of the Contract Agreement in accordance with the terms of the Contract Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereby agree as follows:

1. The parties agree to extend the term of the Contract Agreement for a period of 1 year(s), which shall be from the extension effective date to April 29, 2025.
2. This extension Agreement shall be binding upon and inure to the benefit of the parties, their successors, and personal representatives. This document, including the original Contract Agreement, is the entire agreement between the parties.

All other terms and conditions of the original Contract Agreement remain unchanged.

CITY OF NEWNAN, GEORGIA

SOUTHERN DISASTER RECOVERY

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



To: Mayor and Council
Date: May 14, 2024
Agenda Item: Consideration of Amendments to the 2023 Fiscal Year Budgets per Audit
Prepared By: Meg Kelsey, Assistant City Manager

Purpose:

To obtain Mayor and Council approval to amend 2023 budgets, per the attached spreadsheets.

Background:

The attached ordinance provides for the following amendments:

General Fund Revenue (Fund 100) - increase \$4,189,877

General Fund Expense (Fund 100) - increase \$4,189,877

Total General Fund Budget will increase from \$33,090,250 to \$37,280,127 (12.7%)

ARPA Revenue (Fund 230) - Not Budgeted - Establish Budget of \$1,380,022.57

ARPA Expense (Fund 230) - Not Budgeted - Establish Budget of \$1,380,022.57

Total ARPA Budget - \$1,380,022.57

Hotel/Motel Taxes (Fund 275) - Expenditures - Increased \$477,000.00 - largely due to Wadsworth parking renovations, Conference Center Study and increased hotel/motel tax revenue.

Total Hotel/Motel Tax Budget - Increase from \$1,250,000 to \$1,727,000.00 (38%)

Motor Vehicle Tax Fund (Fund 280) - Expenditures - Increased \$32,000 (due to increase in tax collections - pass through to Newnan Centre)

Total Motor Vehicle Budget - Increase from \$84,000.00 to \$116,000.00 (38%)

Confiscated Assets (Fund 210) - Expenditures increased \$10,000 (due to increases in expenditures)

Total Confiscated Asset Budget - Increase from \$40,000 to \$50,000.00 (25%)

Misc Grants (Fund 240) - Revenue - Not Budgeted, Establish a budget of \$68,000

Misc Grants (Fund 240) - Expenditures - Not Budgeted, Establish a budget of \$63,415

CHIP Grant (Fund 224) - Revenue - Not Budgeted, Establish a budget of \$138,311.00

CHIP Grant (Fund 224) - Expenditures - Not Budgeted, Establish a budget of 138,311.00

NSP1 (Fund 221) - Revenue - Not Budgeted, Establish a budget of \$583,433.53

NSP1 (Fund 221) - Expenditures - Not Budgeted, Establish a budget of \$583,433.53

Funding:

Not Applicable.

Recommendation:

Staff recommends approval of the 2023 Budget Amendments.

Attachments:

1. 2023 Budget Amendments
2. 2023 Budget Amendment Ordinance

Previous Discussion with Council:

General Fund Revenue \$ 33,090,250.00 Adopted Budget
 \$ 37,280,127.00 Amended Budget

GL	Description	2023 Adopted Budget		2023 Actual Amount		2023 Amended Budget		Change		Comments
100.00.31.1200	Delinquent Property Tax	\$ 100,000.00	\$ 211,256.44	\$ 212,000.00	\$ 112,000.00			112%	Conservative Budgeting - Revenue is up 35% from FY22	
100.00.31.1315	Title Ad Valorem Tax (TAVT)	\$ 1,500,000.00	\$ 1,588,812.17	\$ 1,590,000.00	\$ 90,000.00			6%		
100.00.31.3100	Local Option Sales Tax	\$ 11,000,000.00	\$ 12,200,741.37	\$ 12,250,000.00	\$ 1,250,000.00			11%	Conservative Budgeting - Revenue is up 2.9% from FY 22	
100.00.31.1710	Franchise Tax - GP	\$ 460,000.00	\$ 543,763.12	\$ 550,000.00	\$ 90,000.00			20%	Conservative Budgeting, Revenue is down from FY 22 by 4.6%	
100.00.31.1730	Franchise Tax - Gas	\$ 350,000.00	\$ 429,817.93	\$ 430,000.00	\$ 80,000.00			23%	Conservative Budgeting, Revenue is up 5% from FY 22	
100.00.31.6200	Insurance Premium Tax	\$ 3,100,000.00	\$ 3,773,739.70	\$ 3,800,000.00	\$ 700,000.00			23%	Conservative Budgeting, Revenue is up 6.3% from FY 22	
100.00.31.4200	Beer/Wine Excise Tax	\$ 790,000.00	\$ 819,299.92	\$ 815,000.00	\$ 25,000.00			3%		
100.00.31.6100	Occupational Tax	\$ 2,850,000.00	\$ 2,930,103.22	\$ 2,940,000.00	\$ 90,000.00			3%		
100.00.32.2100	Residential Construction Permits	\$ 250,000.00	\$ 446,487.40	\$ 450,000.00	\$ 200,000.00			80%	Residential Market Fluctuations, revenue is up 1.45% from FY22	
100.00.35.1171	Police Fines	\$ 725,000.00	\$ 893,348.41	\$ 895,000.00	\$ 170,000.00			23%	Conservative Budgeting, revenues up 21.5% from FY 22	
100.00.38.0000	Miscellaneous Revenue	\$ 50,000.00	\$ 110,744.26	\$ 111,000.00	\$ 61,000.00			122%	Reserve Accounts for Carnegie and KNB - offsetting expenses	
100.00.38.3001	Insurance Recoveries	\$ 75,000.00	\$ 164,693.67	\$ 165,000.00	\$ 90,000.00			120%	Increase in Insurance Claims	
100.00.33.1151	Indirect Grant - State of Georgia Pass Thru Funds	\$	\$ 670,306.78	\$ 670,306.00	\$ 670,306.00			not budgeted	Tornado Grant Funding - Federal	
100.00.33.6000	School Resource Officer	\$ 675,000.00	\$ 770,927.89	\$ 770,321.00	\$ 95,321.00			14%	Increase in Police Department Salaries	
100.00.36.1000	Interest on Bank Pool	\$ 25,000.00	\$ 263,324.70	\$ 264,000.00	\$ 239,000.00			956%	Economic Driver - Inflation	
100.00.39.1105	Water & Light Commission	\$ 1,750,000.00	\$ 1,857,556.60	\$ 1,855,000.00	\$ 105,000.00			6%	Conservative	
100.00.39.1205	Transfer from Tourism	\$ 468,750.00	\$ 534,463.89	\$ 535,000.00	\$ 66,250.00			14%	Budgeting, revenues up 2% over FY 22	
100.00.39.2100	Proceeds of Capital Assets	\$ 20,000.00	\$ 76,827.62	\$ 76,000.00	\$ 56,000.00			280%	Sell of surplus equipment	
Expenses					\$ 4,189,877.00					
City Council										
100.1110.10.52.1200	Professional Services	\$ 105,000.00	\$ 174,463.02	\$ 174,000.00	\$ 69,000.00			66%	Attorney Expenses, up 3.3% from FY 22. Historical Concepts \$17,500	
100.1110.10.52.3500	Travel Expenses	\$ 28,000.00	\$ 48,733.90	\$ 48,000.00	\$ 20,000.00			71%	GMA, MEAG, up 64% from FY 22	

\$ 4,189,877.00

100.1110.10.53.1601	Computer Hardware & Software	\$ -	\$ 43,615.25	\$ 44,000.00	\$ 44,000.00	not budgeted	Council Chamber Upgrades
		Total City Council		\$ 133,000.00			
City Manager's Office							
100.1320.11.51.1100	Wages Full Time	\$ 658,426.00	\$ 689,410.70	\$ 690,000.00	\$ 31,574.00	5%	Newman Lakes Infrastructure Agreement, Retirement Study, Farmer Street Cemetery Analysis, Outside Legal Counsel
100.1320.11.52.1200	Professional Services	\$ 120,000.00	\$ 283,115.74	\$ 285,000.00	\$ 165,000.00	138%	Redistricting Precinct Cards, Run-off Election
100.1320.11.52.1301	Elections	\$ 3,000.00	\$ 33,640.82	\$ 34,000.00	\$ 31,000.00	1033%	City Production of Council Meetings, up 30% from FY 22
100.1320.11.52.3200	Communications	\$ 6,250.00	\$ 17,829.60	\$ 18,000.00	\$ 11,750.00	188%	Telecommunication Mgt Agreement with GMA
100.1320.11.32.3600	Dues & Fees	\$ 7,580.00	\$ 16,252.83	\$ 17,000.00	\$ 9,420.00	124%	Coweta Community Foundation - 2023 Long Term Recovery Partnership Program
100.1320.11.53.1112	March 2021 Tornado	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	not budgeted	Ayrshire, Wall Street, Archival System
100.1320.11.53.1706	Miscellaneous	\$ 25,000.00	\$ 129,110.48	\$ 130,000.00	\$ 105,000.00	420%	Erosion Control Contract
100.1320.11.54.1101	Caldwell Tanks Property	\$ -	\$ 160,630.03	\$ 161,000.00	\$ 161,000.00	not budgeted	Sanitation Bldg Purchase
100.1320.11.54.1300	Bldgs & Improvements	\$ -	\$ 910,095.24	\$ 910,100.00	\$ 910,100.00	not budgeted	
		Total City Manager		\$ 1,474,844.00			
Finance Department							
100.1510.13.51.1100	Wages Full Time	\$ 402,000.00	\$ 290,324.61	\$ 316,728.00	\$ (85,272.00)	-21%	staff vacancies
		Total Finance Department		\$ (85,272.00)			
Information Technology							
100.1535.21.52.2200	Repairs & Maintenance	\$ 209,350.00	\$ 222,100.16	\$ 222,500.00	\$ 13,150.00	6%	
		Total Information Tech		\$ 13,150.00			
Human Resources							
100.1540.30.512100	Employee Ins	\$ 4,661,308.00	\$ 5,179,031.28	\$ 5,200,000.00	\$ 538,692.00	12%	Higher than Anticipated Claims Activity
		Total Human Resources		\$ 538,692.00			
Facility Maintenance							
100.1540.23.51.11900	Wages - Full Time	\$ 219,874.00	\$ 233,115.51	\$ 232,000.00	\$ 12,126.00	6%	Fire Panel Replacement
100.1565.23.52.2200	Repairs & Maintenance	\$ 145,000.00	\$ 174,204.93	\$ 170,000.00	\$ 25,000.00	17%	Signal Min/Line Push Buttons/NCB
100.1565.23.52.2205	Traffic Signal Maint/Repairs	\$ 5,000.00	\$ 40,246.42	\$ 40,000.00	\$ 35,000.00	700%	Sanitation/Planning & Zoning
100.1565.23.54.1300	Buildings/Buildings Improvements	\$ 63,000.00	\$ 582,548.59	\$ 520,000.00	\$ 457,000.00	725%	Wall Street Fence
100.1565.23.54.1302	Other Improvements	\$ -	\$ 24,442.00	\$ 25,000.00	\$ 25,000.00	not budgeted	
		Total Facilities Maint.		\$ 554,126.00			
City Engineer							
100.1575.22.51.1100	Wages - Full Time	\$ 355,932.00	\$ 374,457.45	\$ 375,000.00	\$ 19,068.00	5%	Tornado Warning Sirens
100.1575.22.52.1200	Professional Services	\$ -	\$ 34,656.84	\$ 35,000.00	\$ 35,000.00	not budgeted	
		Subtotal City Engineer		\$ 54,068.00			

Keep Newman Beautiful

								Year End Adjustments from Reserve Accounts (\$32,516.50 (Revenues) - Misc Revenue \$39,13.512 - Materials and Supplies)		
100.1575.82.53.1100	Materials& Supplies	\$	9,255.00	\$	52,969.00	\$	51,000.00	\$	41,745.00	451% (Supplies)
100.1575.82.53.1708	Other Boards & Commissions	\$	50,358.00	\$	81,962.36	\$	82,000.00	\$	31,642.00	63% tree lighting removal/installation
				Total City Engineer				\$ 127,455.00		
Municipal Court										
100.2650.14.51.1100	Wages Full Time	\$	190,434.00	\$	199,383.11	\$	196,655.00	\$	6,221.00	3%
				Total Municipal Court				\$ 6,221.00		
Police Department										
100.3200.40.51.1100	Wages Full Time	\$	6,145,390.00	\$	6,656,578.03	\$	6,493,000.00	\$	347,610.00	6% Implementation of Retention Packages
				Total Police Department				\$ 347,610.00		
Public Works										
100.4100.67.51.1100	Wages Full Time	\$	151,333.00	\$	164,693.55	\$	163,200.00	\$	11,867.00	8%
				Total Public Works				\$ 11,867.00		
Streets										
100.4200.60.53.1701	Vehicle Maintenance	\$	95,000.00	\$	145,246.44	\$	138,070.00	\$	43,070.00	45% engine for sweeper/motor for trolley
				Total Streets				\$ 43,070.00		
Garage										
100.4900.68.51.1100	Wages Full Time	\$	305,722.00	\$	259,446.98	\$	259,821.00	\$	(45,901.00)	-15% staff vacancies
100.4900.68.51.1300	Wages OT	\$	12,000.00	\$	4,866.13	\$	4,800.00	\$	(7,200.00)	-60% staff vacancies
100.4900.68.51.2200	FICA	\$	24,503.00	\$	19,862.82	\$	19,850.00	\$	(4,653.00)	-19% staff vacancies
100.4900.68.52.3500	Travel Expenses	\$	4,000.00	\$	-	\$	-	\$	(4,000.00)	-100% staff vacancies
100.4900.68.53.1700	Other Supplies /Uniforms	\$	8,500.00	\$	3,241.52	\$	3,000.00	\$	(5,500.00)	-65% staff vacancies
				Total Garage				\$ (67,254.00)		
Beauification										
100.6200.61.51.1100	Wages Full Time	\$	853,763.00	\$	842,607.31	\$	843,000.00	\$	(10,763.00)	-1% staff vacancies
										.3% difference from FY 22, appears charges in prior years included some cemetery fees
100.6200.61.52.1300	Other Contractual Services	\$	182,050.00	\$	169,513.94	\$	180,000.00	\$	(2,050.00)	-1% 1st payment made in December of 2022 (missing payment)
										-41% missing 1 month of charges and vacancies
100.6200.61.51.2700	Worker's Comp	\$	33,698.00	\$	19,750.48	\$	20,000.00	\$	(13,698.00)	-24% prior year budget included trees(associated with grant funding)
100.6200.61.53.1270	Vehicle Gasoline/Diesel	\$	45,000.00	\$	33,853.81	\$	34,000.00	\$	(11,000.00)	-27%
100.6200.61.53.1705	landscaping Supplies	\$	67,000.00	\$	48,177.43	\$	49,000.00	\$	(18,000.00)	
				Total Beauification				\$ (55,511.00)		
Leisure Services										
100.6100.95.54.2500	Downtown Parking	\$	-	\$	1,127,981.26	\$	1,088,000.00	\$	1,088,000.00	not budgeted Wadsworth Parking Lot Renovation
				Total Leisure Services				\$ 1,088,000.00		

Carnegie library

100,6500,90,53,1100	Materials & Supplies	\$ 3,289.00	\$ 13,421.58	\$ 9,100.00	\$ 5,811.00	Year End Adjustments from Reserve Accounts (\$16,586.61 (Revenues) - Misc Revenue, \$10,418.31 - 177% Materials and Supplies)
Total Carnegie					<u>\$ 5,811.00</u>	

Expenditures \$ 4,189,877.00

\$

ARPA

GL	Description	2023 Adopted Budget	2023 Actual Amount	2023 Amended Budget	Change
Revenue					
230.00.33.2100	ARPA 2021 Local Fiscal Recovery Funds	-	\$ 1,380,022.57	\$ 1,380,022.57	
Expenses					
230.1320.11.51.1100	Wages Full time	-	\$ 24,729.21	\$ 24,729.21	\$ 24,729.21 30% of A. Moody salary
230.1320.11.51.2200	FICA	-	\$ 1,796.48	\$ 1,796.48	\$ 1,796.48 7.3% of salary allocated for A. Moody
230.1320.11.51.2400	Retirement	-	\$ 7,472.26	\$ 7,472.26	\$ 7,472.26 30% allocated - exp 14.36
230.1320.11.51.2700	Workers Comp	-	\$ 100.23	\$ 100.23	\$ 100.23 Worker Comp Cost for A. Moody
230.1320.11.51.2900	Taxable Employee Benefits	-	\$ 193.50	\$ 193.50	\$ 193.50 Cell Phone benefit for A. Moody
230.1320.11.52.1300	Other Contractual Services	-	\$ 238,625.00	\$ 238,625.00	\$ 238,625.00 Tree Removal Program
230.1320.11.54.1302	Other Improvements	-	\$ 30,999.50	\$ 30,999.50	\$ 30,999.50 Signage
230.1320.11.57.2000	Payments to Other Agencies	-	\$ 399,218.72	\$ 399,218.72	\$ 399,218.72 Able to Serve, Hope Global, Newman Times
230.1535.21.54.1323	Computers	-	\$ (159.74)	\$ (159.74)	\$ (159.74) Herald
230.1565.23.52.2200	Repairs & Maintenance	-	\$ 64,889.97	\$ 64,889.97	\$ 64,889.97 HVAC - Fire, CAFI, Cemetery, Wadsworth
230.1565.23.54.1300	Buildings/ Building Improvements	-	\$ 100,469.48	\$ 100,469.48	\$ 100,469.48 SWUD Units
230.3200.40.53.1601	Computer Hardware & Software	-	\$ 42,343.97	\$ 42,343.97	\$ 42,343.97 In-car Computers
230.3200.40.53.1600A	Vehicle Ad Ons	-	\$ 1,322.80	\$ 1,322.80	\$ 1,322.80 Tool Box - PD, Lock Box
230.4200.60.54.1405	Drainage Improvements	-	\$ 438,667.80	\$ 438,667.80	\$ 438,667.80 Culvert Design/Repairs - Pinson/Southern,
230.7500.80.53.1100	Materials & Supplies	-	\$ 5,253.39	\$ 5,253.39	\$ 5,253.39 Old Hospital, Slip Lining Pipes (\$300k)
230.7500.80.54.1302	Other Improvements	-	\$ 24,100.00	\$ 24,100.00	\$ 24,100.00 Supplies for Carnegie Alley project
				\$ 1,380,022.57	\$ 1,380,022.57 Carnegie Alley Demo

Fund 275 Hotel Motel Taxes

GL	Description	2023 Adopted Budget	2023 Actual Amount	2023 Amended Budget	Change	Comments
Expenditures						
275.7540.81.52.1200	Professional Services	\$ -	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	Not budgeted - Conference Center Study (Hunden Partners)
275.7540.81.54.1426	Tourism Capital Projects	\$ -	\$ 263,341.16	\$ 264,000.00	\$ 264,000.00	Not budgeted - Wadsworth Parking Renovations
275.7540.61.1100	Transfer to General Fund	\$ 468,750.00	\$ 534,463.89	\$ 535,000.00	\$ 66,250.00	
275.7540.81.61.2001	Transfer to Newman Convention Center	\$ 312,500.00	\$ 356,309.27	\$ 357,000.00	\$ 44,500.00	
275.7540.81.61.2002	Transfers to Explore Newman Coweta	\$ 468,750.00	\$ 534,463.90	\$ 535,000.00	\$ 66,250.00	
				\$ 477,000.00		Expenditures Increase

Fund 280 Motor Vehicle Taxes

GL	Description	2023 Adopted Budget	2023 Actual Amount	2023 Amended Budget	Change	Comments
Expenditures						
280.7540.81.61.2001	Professional Services	\$ 84,000.00	\$ 115,036.65	\$ 116,000.00	\$ 32,000.00	Expenditures Increase due to Revenue Increase
					\$ 32,000.00	Expenditures Increase

Fund 210 Confiscated Assets

GL	Description	2023 Adopted Budget	2023 Actual Amount	2023 Amended Budget	Change	Comments
Expenditures						
210.3200.40.35.1320A	Other Seizures Expenditures	\$ 40,000.00	\$ 79,000.04	\$ 50,000.00	\$ 10,000.00	
					\$ 10,000.00	Expenditures Increase

GL	Description	2023 Adopted Budget	2023 Actual Amount	2023 Amended Budget	Change	Comments
Fund 240 Misc Grants						
Revenue						
240.00.33.4155	Grant Funds	\$ -	\$ 67,657.73	\$ 68,000.00	\$ 68,000.00	Not Budgeted

GL	Description	2023 Adopted Budget	2023 Actual Amount	2023 Amended Budget	Change	Comments
Fund 224 CHIP Grant						
Revenue						
	Grant Funds	-	138,311.00	138,311.00	<u>\$ 138,311.00</u>	Not Budgeted
Expenditures						
	Professional Services	-	11,145.00	11,145.00	<u>\$ 11,145.00</u>	
	Other Contractual Services	-	127,166.00	127,166.00	<u>\$ 127,166.00</u>	Not Budgeted
					<u>\$ 138,311.00</u>	
GL	Description	2023 Adopted Budget	2023 Actual Amount	2023 Amended Budget	Change	Comments
Fund 221 NSPI Grant						
Revenue						
	NSP Program Income	-	581,789.54	581,789.54	<u>\$ 581,789.54</u>	
	Interest on Bank/Pool Accounts	-	1,643.99	1,643.99	<u>\$ 1,643.99</u>	
					<u>\$ 583,433.53</u>	Not Budgeted
Expenditures						
	Program Income Expenditures	-	583,433.53	583,433.53	<u>\$ 583,433.53</u>	Not Budgeted
					<u>\$ 583,433.53</u>	

AN ORDINANCE TO AMEND THE 2023 FISCAL YEAR BUDGETS

BE IT ORDAINED, and it is hereby ordained, that the City Council has authorized an amendment to the 2023 Revenue and Expense Budgets as follows: General Fund revenue and expense amendments totaling \$4,189,877 each to cover property purchase, various renovations, fund balance projects and other higher than anticipated expenses. Fund 230 (ARPA) revenue and expenditure appropriations for previously approved commitments totaling \$1,380,022.57. Fund 275, Hotel/Motel Tax Fund expenditures exceeding budgeted funds by \$477,000 for capital expenditures and additional transfers due to increased income. Fund 280, Motor Vehicle Tax Fund Expenditures exceeded budgeted Fund by \$32,000 due to increased revenue. Fund 210, Confiscated Assets expenditures increased slightly over budgeted number by \$10,000. The following funds were not budgeted. Fund 240 Misc Grants, \$63,415, Fund 224 CHIP Grant \$138,311, and Fund 221 NSP Grant \$583,433.53, and Therefore, the 2023 Budget is hereby amended to include the additional appropriations discussed above, per the attached 2023 Budget Amendment Request listing.

Attest:

Megan Shea, City Clerk

Keith Brady, Mayor

Paul Guillaume, Mayor Pro Tem

Witness:

Cynthia Jenkins, Councilmember

C. Bradford Sears, Jr., City Attorney

Rhodes Shell, Councilmember

Cleatus W. Phillips, City Manager

Ray DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, III, Councilmember



To: Mayor and Council
Date: May 14, 2024
Agenda Item: Consideration of a Resolution to Reclassify and Annul Obligations Under the American Rescue Plan Act
Prepared By: Andrew Moody, Special Projects Manager

Purpose:

To consider the adoption of a resolution that will reclassify the Culvert Repair and Replacement program funded by ARPA, to annul an obligation in the public health category, and to state the intent for use of unobligated funds.

Background:

The United States Treasury issued further guidance clarifying that stormwater infrastructure may be included in the Water and Sewer Infrastructure category. Additionally, the United States Treasury has established an obligation deadline of December 31, 2024.

Funding:

N/A

Recommendation:

The Council may consider the adoption of the resolution.

Attachments:

1. Consideration of a Resolution to Reclassify and Annul Obligations Under the American Rescue Plan Act

Previous Discussion with Council:

On February 8, 2022, the Council of the City of Newnan, Georgia amended the resolution to include the selection to take the standard allowance of ten million dollars (\$10,000,000) in the revenue replacement category. On May 24, 2022, the Council of the City of Newnan obligated Six Million, Eight Hundred Fifty Thousand and 00/100 Dollars (\$6,850,000) to the City of Newnan Public Works Department for the purpose of repairing and replacing aging and damaged stormwater culverts in seven locations. Stormwater infrastructure was not specifically outlined as an eligible use under the water and sewer infrastructure eligible use categories at the time of award, resulting in the obligation for the culvert program being placed into the revenue replacement category under the standard allowance.

RESOLUTION NO. _____

A RECLASSIFICATION OF THE APPLIED CATEGORY OF THE CITY OF NEWNAN CULVERT REPAIR AND REPLACEMENT PROJECT; THE CANCELATION OF AN OBLIGATION IN THE PUBLIC HEALTH ELIGIBLE USE CATEGORY, AND FOR OTHER PURPOSES REGARDING ANY RECLAIMED AND UNOBLIGATED FUNDS UNDER THE AMERICAN RESCUE PLAN ACT;

WHEREAS, on March 11, 2021, the United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to State and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and,

WHEREAS, ARPA is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and,

WHEREAS, the City of Newnan was awarded Fifteen Million, Five Hundred Twenty-Seven Thousand, Eight Hundred Fifty-Six Dollars and 00/100 (\$15,527,856) in ARPA funding; and,

WHEREAS, on October 26, 2021 the Council of the City of Newnan, Georgia adopted a resolution to formally accept award the American Rescue Plan act funds and to establish the internal controls for the administration of the funds; and,

WHEREAS, on February 8, 2022 the Council of the City of Newnan, Georgia amended the resolution to the include the selection to take the standard allowance of the ten million dollars (\$10,000,000) in the revenue replacement category; and,

WHEREAS, on May 24, 2022 the Council of the City of Newnan obligated Six Million, Eight Hundred Fifty Thousand and 00/100 Dollars (\$6,850,000) to the City of Newnan Public Works Department for the purpose of repairing and replacing aging and damaged stormwater culverts in seven locations; and,

WHEREAS, stormwater infrastructure was not specifically outlined as an eligible use under the water and sewer infrastructure eligible use categories at the time of award, resulting in the obligation for the culvert program being placed into the revenue replacement category under the standard allowance; and,

WHEREAS, the United States Treasury issued further guidance clarifying that stormwater infrastructure may be included in the Water and Sewer Infrastructure category; and

WHEREAS, on Four Hundred, Twenty-Five Thousand and 00/100 Dollars (\$425,000) was obligated to the public health eligible use category for use toward the payment of COVID-19 sick hours for eligible employees that contracted the virus; and

WHEREAS, the United States Treasury has established an obligation deadline of December 31, 2024; and,

WHEREAS, through action by the Council of the City of Newnan projects and funding under ARPA may be established, obligated, annulled, amended and or reclassified until the obligation deadline of December 31, 2024, set by the ARPA legislation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEWNAN, GEORGIA, and it is hereby resolved by the authority of same as follows:

SECTION 1: CITY OF NEWNAN CULVERT REPAIR AND REPLACEMENT

Under the provision of clarified guidance on the use of funding for the purpose of improvements to stormwater infrastructure under the water and sewer infrastructure category of the ARPA eligible uses, the City Council of the Newnan, Georgia hereby amends the applied obligation category for the City of Newnan for its culvert repair and replacement program by reclassifying such program and categorizing such program under the “5.18 Water and Sewer: Other” use category. The reclassification of the applied category shall be reflected in the ARPA quarterly report to be submitted July 31, 2024, to indicate the change. Upon this reclassification, the culvert program funding will no longer be calculated towards the standard allowance.

SECTION 2: CANCELLATION OF PUBLIC HEALTH OBLIGATION

Funds obligated under the public health category for use towards the payment of City of Newnan employees’ sick hours associated to a confirmed COVID-19 infection have gone unused. The City Council of the City of Newnan hereby annuls and cancels this obligation.

SECTION 3: PURPOSES REGARDING RECLAIMED AND UNOBLIGATED FUNDS

The City Council of the City of Newnan hereby resolves that any further unobligated ARPA funding shall be utilized for government services under the revenue replacement standard allowance.

SO, RESOLVED and adopted in open session, regularly assembled this ____ day of May, 2024.

ATTEST:

L. Keith Brady, Mayor

Megan Shea, City Clerk

Paul Guillaume, Mayor Pro-Tem

REVIEWED AS TO FORM:

C. Bradford Sears, Jr., City Attorney

Cynthia E. Jenkins, Councilmember

Cleatus Phillips, City Manager

Rhodes H. Shell, Councilmember

Raymond F. DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, III, Councilmember



To: Mayor and Council

Date: May 14, 2024

Agenda Item: Consideration of a Resolution to Set an End Date for the Use of American Rescue Plan Act Funding for Administrative Purposes

Prepared By: Andrew Moody, Special Projects Manager

Purpose:

To eliminate the use of administrative dollars under the American Rescue Plan Act by the date of June 30, 2024. Upon this date, the salary of the ARPA/Special Projects Manager will be sourced solely through the General Fund of the City of Newnan. Additionally, upon this date, “ARPA” will be removed from the Special Projects Manager’s title. The Special Projects Manager will continue to fulfill the necessary requirements set by the United States Treasury for the ARPA grant until said requirements are expired and extinguished, among other employment obligations to the City of Newnan.

Background:

On July 26, 2021, the City of Newnan, Georgia employed the ARPA/Special Projects Manager with the duties of fulfilling the requirements of the administrative tasks under ARPA. The United States Treasury has established a deadline for the determination of the use of administrative dollars under ARPA by July 31, 2024.

Funding:

N/A

Recommendation:

The Council may consider the adoption of the resolution.

Attachments:

1. Consideration of a Resolution to Set an End Date for the Use of American Rescue Plan Act Funding for Administrative Purposes

Previous Discussion with Council:

N/A

RESOLUTION NO. _____

**A RESOLUTION TO SET AN END DATE FOR THE USE OF AMERICAN
RESCUE PLAN ACT FUNDING FOR ADMINISTRATIVE PURPOSES,
THE ELIMINATION OF “ARPA” UNDER THE SPECIAL PROJECTS
MANAGER POSITION TITLE, AND TO STATE ADDITIONAL
REQUIRMENTS**

WHEREAS, on March 11, 2021, the United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to State and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and,

WHEREAS, ARPA is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and,

WHEREAS, ARPA includes State and Local Fiscal Recovery Funds to support urgent COVID response efforts to decrease the spread of the virus; to replace lost public sector revenue to strengthen support for vital public services; to support immediate economic stabilization for households and businesses; and to address systemic public health and economic challenges that have contributed to inequal impacts of the pandemic on certain populations; and,

WHEREAS, on July 26, 2021 the City of Newnan, Georgia employed the ARPA/Special Projects Manager with the duties fulfilling the requirement of the administrative tasks under ARPA; and,

WHEREAS, the United States Treasury has established a deadline for the determination of the use of administrative dollars under ARPA by July 31, 2024.

WHEREAS, the City Council of the City of Newnan has decided to eliminate the use of administrative dollars under the American Rescue Plan to fund the employment of the ARPA/Special Projects Manager as of June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEWNAN, GEORGIA and it is hereby resolved by the authority of same that:

The City Council of the City of Newnan, Georgia hereby eliminates the use of administrative dollars under the American Rescue Plan Act to fund the position of the ARPA/Special Projects Manager by the date of June 30, 2024, and such change be reflected in the quarterly report to be submitted on July 31, 2024. After June 30, 2024, the salary, benefits, and other associated administrative related expenses of the ARPA/Special Projects Manager will be sourced solely through the General Fund of the City of Newnan. Additionally, upon this date “ARPA” will be

removed from the Special Projects Manager's title. The Special Projects Manager will continue to fulfill the necessary requirements set by the United States Treasury for the ARPA grant until said requirements are expired and extinguished, among other employment obligations to the City of Newnan.

SO, RESOLVED and adopted in open session, regularly assembled this ____ day of May, 2024.

ATTEST:

Megan Shea, City Clerk

L. Keith Brady, Mayor

REVIEWED AS TO FORM:

Paul Guillaume, Mayor Pro-Tem

C. Bradford Sears, Jr., City Attorney

Cynthia E. Jenkins, Councilmember

Cleatus Phillips, City Manager

Rhodes H. Shell, Councilmember

Raymond F. DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, III, Councilmember



To: Mayor and Council
Date: May 14, 2024
Agenda Item: 21 Berry Ave - Owner update and request for extension.
Prepared By: Matt Murray, Code Enforcement Officer

Purpose:

Owner to update council on status and request an extension to complete repairs at 21 Berry Ave.

Background:

Owner: Doug and Teresa Calderon

Date Sub-Standard housing file was opened: July 18, 2018.

Does the cost to bring this structure into compliance by means of repair exceed 50% of the structure's assessed tax value? YES

On November 20, 2019 the Building Department conducted an inspection of the premises. The structure has been determined to be unsafe as set forth by City Ordinance Section 5-24. (a), Sub-sections (3, 4, 5, 6, 8, 9, 10).

Funding:

N/A

Recommendation:

Approve owners request to complete repairs to 21 Berry Ave.

Attachments:

1. 21 Berry Ave - 21
2. 21 Berry Ave - 22
3. 21 Berry Ave - 23
4. 21 berry ave - 24
5. 21 berry ave - 25

Previous Discussion with Council:

December 12, 2019 – Council informed of conditions.

January 14, 2020 – Public Hearing was requested.

February 25, 2020 – Public hearing was held and resolution was adopted to repair or demolish within 90 days.

August 12, 2021 – Owner was granted 90-day extension by council.

November 9, 2021 – Owner was granted 90-day extension by council.

February 8, 2022 – Owner was granted 180-day extension by council.

September 13, 2022 – Owner was granted a 180-day extension by council, to include a 90-day update by staff.

December 13, 2022- Staff update on status of repairs.

March 14, 2023 - Owner granted 180-day extension by council.

September 12, 2023 - Owner granted 120-day extension by council.

January 9, 2024 - Owner granted 90-day extension by council.

February 27, 2024 - 45-day update on progress to council.

April 9, 2024 - Owner granted 30-day extension by council.











May 5, 2024

Dear Mayor and City Council,

I am submitting this request to you on behalf of First Baptist Church of Newnan.

We will be having Vacation Bible School from 9:00 am to 12 noon the week of June 10th to June 14th. We will begin registering children each morning at 8:00am. Due to the safety of the children attending Vacation Bible School and then being picked up from Vacation Bible School, we would like to obtain permission to block Brown Street from the intersection of Brown Street/West Washington Street to the intersection of Brown Street/Madison Street from the time of 8:00 am until 12:30 pm each day during the week of June 10th-14th.

We are grateful for your consideration in this endeavor and look forward to hearing from you. If you have any questions, please contact me at the information listed below or on my cell phone at 470-233-4637.

Sincerely,

Ashlee Grace Chitwood
Interim Children's Director
First Baptist Church
15 West Washington St.
Newnan, GA 30263
770-253-0797
www.fbcnewnan.org

Hi,

I was reaching out to see what the process was for using CJ Smith park for BTG Summer Lunch again this year. We would be in the park starting May 28th until July 26th Monday – Friday except July 4th. We would use the park from 11:30 AM – 1:30 PM each day. We would only utilize 2-3 picnic tables each day.

Thank you

Tonya Graham



Tonya Graham | Marketing and Communications

Bridging the Gap Community Outreach, INC.
19 First Avenue | Newnan, GA 30263

770.683.9110 | Text: 470.977.2870
www.btgcommunity.org

[VOLUNTEER](#)

[DONTATE](#)

[MORE INFO](#)

City Council,

I am writing to request a reimbursement of late fees (totaling \$61.67) from the filing of my occupational tax certificate for BMO Holdings LLC for the year 2024. I sent a full copy of my return, with payment, on 3/12/2024 via USPS. I believed my work to be complete on this renewal until I received a delinquency email yesterday afternoon from the City. I contacted Iris McClung this morning about this issue and she claims that my return was never received and that there had been issues with USPS. Additionally, I was informed that I would be assessed a 13% late penalty. Earlier today, documents were submitted via email and fees, including late fees, were paid online.

While this is not a large sum of money, I feel obligated to fight this due to the principle of the matter. Why should my wife and I, as small business owners, be punished for an issue with USPS (which was apparently known to the City, but not to me)? Am I supposed to send everything to the City certified mail in the future? A 13% late fee due to an issue that is outside of our control is excessive and unfair.

Ms. McClung informed me that the only way to be reimbursed is to attend a City Council meeting and argue my point. As small business owners, we do not have the time to go through this process. We are hopeful that you all will understand our position on this and allow for a reimbursement request via email.

Respectfully,
Brian and Kelley Morrissey

Motion to Enter into Executive Session

I move that we now enter into closed session as allowed by O.C.G.A. §50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing

And that we, in open session, adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. §50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law.

Motion to Adopt Resolution after Adjourning Back into Regular Session

I move that we adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the council meeting was within the exceptions provided by O.C.G.A. §50-14-4(b).