



Newnan City Council Meeting

May 28, 2024

Newnan City Hall

Richard A. Bolin Council Chambers

25 LaGrange Street

6:30 PM

CALL TO ORDER

INVOCATION

READING OF MINUTES

- A. Minutes from Regular Meeting on May 14, 2024
- B. Minutes from Work Session on May 14, 2024

REPORTS OF BOARDS AND COMMISSIONS

- C. 3 Appointments - Bicentennial Committee
- D. 1 Appointment - Christmas Commission, 3 year term
- E. 1 Appointment - Newnan Urban Redevelopment Agency, 3 year term
- F. 1 Appointment - Youth Activities Commission, 3 year term

REPORTS ON OPERATIONS BY CITY MANAGER

REPORTS AND COMMUNICATIONS FROM MAYOR

NEW BUSINESS

- G. Consideration of Amendments to the 2024 Fiscal Year Budget
- H. Contract Award- Asphaltic Concrete Pavement Preservation- 2024
- I. Consideration of Work Authorization- Installation of Lane Separator Curb System
- J. Consideration of Proposed Change to Posted Speed Limit- Fourth St
- K. Consideration of Proposed Change to Posted Speed Limit- Calumet Pkwy
- L. Consideration of Amendments to the Pay Plan
- M. Consideration of Future LINC Segments
- N. Consideration of Ordinance Amendments for Parks, Tree and Cultural Arts Commissions
- O. Consideration of Resolution to Support a Downtown Development Revolving Loan Fund Award

UNFINISHED BUSINESS

- P. Public Hearing - 5 Hamilton Bohannon Dr
- Q. 2nd and Final Reading - Ordinance to Amend the 2023 Fiscal Year Budgets

VISITORS, PETITIONS, COMMUNICATIONS & COMPLAINTS

- R. Request from RPM to Close Madison St between Jackson and Jefferson for fundraisers on July 20th and August 24th from 11am to 6pm

MOTION TO ENTER INTO EXECUTIVE SESSION

- S. Motion to Enter into Executive Session

ADJOURNMENT

CITY OF NEWNAN, GEORGIA
REGULAR COUNCIL MEETING

MAY 14, 2024

The regular meeting of the City Council of the City of Newnan, Georgia was held on Tuesday, May 14, 2024 at 2:30 p.m. in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

CALL TO ORDER

Mayor Brady called the meeting to order and delivered the invocation.

PRESENT

Mayor Keith Brady: Council members present: Ray DuBose, Jim Thomasson, Rhodes Shell, Dustin Koritko and Paul Guillaume. Absent – Cynthia Jenkins. Also present: City Manager, Cleatus Phillips; Assistant City Manager, Hasco Craver; Assistant City Manager, Meg Kelsey; City Clerk, Megan Shea and City Attorney, Brad Sears.

READING OF MINUTES

A. Minutes from the Regular Meeting on April 23, 2024

Motion by Councilman Shell, seconded by Councilman Koritko to dispense with the reading of the minutes of the Regular Council Meeting on April 23, 2024 and adopt them as presented.

MOTION CARRIED. (6-0)

AMEND AGENDA

Mayor Brady stated there was a need to amend the agenda to include consideration of a resolution establishing the voting delegates for the MEAG Annual Meeting.

Motion by Councilman Shell, seconded by Councilman Koritko to amend the agenda and include the item under the Mayor's heading for consideration.

MOTION CARRIED. (6-0)

REPORTS OF BOARDS AND COMMISSIONS

B. 3 Appointments – Bicentennial Committee

Continue to next agenda.

C. 1 Appointment – Christmas Commission, 3-year term

Continue to next agenda.

D. 1 Appointment – Newnan Urban Redevelopment Agency, 3-year term

Continue to next agenda.

E. 1 Appointment – Youth Activities Commission, 3-year term

Continue to next agenda.

CITY MANAGER

Mr. Phillips introduced Ms. Carole Ann Fields, the new HR Manager.

MAYOR

Mayor Brady explained that for years Councilman George Alexander served as the voting delegate at the annual MEAG meeting and Councilman Rhodes Shell was always the alternate. He suggested appointing Councilman Shell as the delegate and said that Councilman Koritko expressed interest in serving as alternate.

Motion by Councilman Thomasson, seconded by Councilman DuBose to adopt the resolution appointing Councilman Shell as the voting delegate and Councilman Koritko as alternate.

MOTION CARRIED. (6-0)

NEW BUSINESS

F. Public Hearing – Application for Alcohol Beverage License – TG Diplomat LLC dba Everhome Suites – 61 Diplomat Pkwy

Mayor Brady opened a public hearing on the application for a Retail Off Premise (Package) Sales of Malt Beverages and Wine for Everhome Suites at 61 Diplomat Parkway.

A representative of applicant was present for the hearing. No one spoke for or against the application. Mayor Brady closed the public hearing. The City Clerk advised that all the documentation had been received and everything was in order.

Motion by Councilman DuBose, seconded by Councilman Koritko to approve the application for a Retail Off Premise (Package) Sales Malt Beverages and Wine License.

MOTION CARRIED. (6-0)

G. Consideration of a Contract Award for Pavement Repairs on LaGrange Street

Ray Norton, Public Works Director, stated that at a previous Council meeting Phase 1 repairs on LaGrange Street had been discussed. There was one bidder that responded. Staff recommends entering into a contract with Piedmont Paving.

Motion by Councilman Shell, seconded by Mayor Pro Tem Guillaume to approve the contract award as presented.

MOTION CARRIED. (6-0)

H. Consideration of a Contract Extension for Debris Monitoring and Disaster Recovery/Public Assistance Services

Mr. Norton explained that these contracts were executed during the tornado. This is a one-year extension and there is no cost unless they are activated, it is just to have the resources available if needed.

Motion by Councilman Thomasson, seconded by Councilman Koritko to approve the contract extension.

MOTION CARRIED. (6-0)

I. Consideration of a Contract Extension for Debris Removal Services

Mr. Norton stated this is the same as the previous item.

Motion by Councilman DuBose, seconded by Councilman Koritko to approve the contract extension.

MOTION CARRIED. (6-0)

J. Consideration of Amendments to the 2023 Fiscal Year Budgets per Audit

Meg Kelsey, Assistant City Manager, explained that as part of the annual audit process, a series of accounts have been looked at that need budget amendments. The majority are conservative revenue numbers that have been elevated and some were line items that did not have budgets.

Ms. Kelsey also commented that Staff is going to stay on top of this on a more regular basis throughout the year. So, there will be other amendments on the next agenda as well.

Motion by Councilman Thomasson, seconded by Councilman Shell to approve the amendments as presented. 2nd and Final Reading next agenda.

MOTION CARRIED. (6-0)

K. Consideration of a Resolution to Reclassify and Annul Obligations Under the American Rescue Plan Act

Andrew Moody, Special Projects Manager, said that this is to reclassify and annul obligations under ARPA. In 2022, \$6.85 million was obligated to storm water improvement, which Treasury has now clarified can go into the water sewer category instead of revenue replacement. The second

portion of the resolution is to annul a \$425,000 obligation that was intended for Covid sick time and was not used.

Motion by Councilman Shell, seconded by Mayor Pro Tem Guillaume to adopt the resolution as presented.

MOTION CARRIED. (6-0)

L. Consideration of a Resolution to Set an End Date for the Use of American Rescue Plan Act Funding for Administrative Purposes

Mr. Moody explained that this just sets an end date as Treasury has asked for this. This will go on the July 31st report so the request is for the end date to be June 30th.

Motion by Councilman DuBose, seconded by Councilman Thomasson to adopt the resolution as presented.

MOTION CARRIED. (6-0)

UNFINISHED BUSINESS

M. 21 Berry Ave – Owner update and request extension

Patrick Ramirez, Code Enforcement Officer, said that in the last 30-60 days the owner has installed new windows, siding, insulation and dry wall. The owner is requesting a 90-day extension.

Mr. Douglas Calderon, owner of the property, said he feels 90 days is enough time to complete, once he gets power and water turned on.

Motion by Councilman Shell, seconded by Councilman Koritko to grant a 90-day extension for completion.

MOTION CARRIED. (6-0)

VISITORS, PETITIONS, COMMUNICATIONS & COMPLAINTS

N. Request from First Baptist Church to Close Brown St. between W. Washington and Madison St. the week of June 10th – 14th for Vacation Bible School

Motion by Councilman Koritko, seconded by Councilman DuBose to approve the request as presented.

MOTION CARRIED. (6-0)

O. Request from Bridging the Gap to host Summer Lunch at CJ Smith Park, May 28th – July 26th, Monday-Friday from 11:30am-1:30pm

Motion by Councilman Koritko, seconded by Councilman Thomason to approve the request as presented.

MOTION CARRIED. (6-0)

P. Request from Brian and Kelley Morrissey to waive late fees for occupational tax renewal due to issues with USPS

Mayor Brady explained that he had this put on the agenda after receiving an email from Mr. Morrissey. Everyone is aware of the issues with the local post office.

Mr. Phillips suggested that instead of handling this individually that Council extend the penalty provision from April 15th by 60 days and also for the City to issue refunds to anyone that has incurred the penalty since April 15th. Ms. Kelsey is working on some processes for next year that will hopefully make these renewals easier and not rely on the postal service as much.

Motion by Councilman Thomasson, seconded by Councilman Shell to approve the 60-day extension as recommended.

MOTION CARRIED. (6-0)

EXECUTIVE SESSION

MOTION EXECUTIVE SESSION

Motion by Mayor Pro Tem Guillaume, seconded by Councilman Koritko that we now enter into closed session as allowed by O.C.G.A. Section 50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing real estate and that we move, in open session to adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. Section 50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law at 2:55PM. Mayor Brady recused himself due to a business relationship.

MOTION CARRIED. (6-0)

RESOLUTION/MAYOR'S AFFIDAVIT FOR EXECUTIVE SESSION

Motion by Councilman Koritko, seconded by Mayor Pro Tem Guillaume to adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the Council was within the exceptions provided by O.C.G.A. Section 50-14-4(b).

MOTION CARRIED. (6-0)

ADJOURNMENT

Motion by Councilman Koritko, seconded by Councilman Thomasson to adjourn the Council meeting at 3:09pm.

MOTION CARRIED. (6-0)

Megan Shea, City Clerk

Keith Brady, Mayor

The special called work session of the City Council of the City of Newnan, Georgia was held on Tuesday, May 14, 2024 at 3:15PM in the Richard A. Bolin Council Chambers of City Hall with Mayor Keith Brady presiding.

Present

Mayor Keith Brady: Council members present: Ray DuBose, Rhodes Shell, Jim Thomasson, Dustin Koritko, Paul Guillaume. Absent – Cynthia Jenkins. Also present: City Manager, Cleatus Phillips; Assistant City Manager, Hasco Craver; Assistant City Manager, Meg Kelsey; City Clerk, Megan Shea and City Attorney, Brad Sears.

Call to Order

Mayor Brady called the meeting to order at 3:15pm and delivered the invocation.

A.Discussion of Jackson St/Jefferson St/Clark St Intersections Project

Michael Klahr, City Engineer, introduced Lowe Engineering to present regarding this project.

Sameer with Lowe Engineering began with a project overview for a two-way conversion. The scope of the project could be as big or little as Council wants. The project will require data collection and the success will lie with that. This could include vehicular data such as peak hour counts. Parking is a huge component, as currently there is everything from angled and parallel on street to parking behind buildings. There is already accident data for the northern portion of the area but the south will be needed as well. From a safety perspective they will look at intensity, frequency and type and then recommend mitigation measures. Pedestrians and crosswalks will be looked at per car and where crossing, demographics of pedestrians and where they are going.

The capacity analysis will be crucial. They will look at the existing downtown area and the level of service being provided then 20 years from now what that would look like. Then they will compare currently if it was converted to a two-way and then 20 years from now what that would look like. Sameer showed a schedule for the data collection and analysis to get a report back within 12 weeks.

Councilman Shell asked about doing this while school is in session or not? Sameer said they are not allowed to do counts while school is not in session.

City Manager asked Council if there is interest in formulating a proposal, as this is complex analysis that would have to happen and they can't even gauge a dollar figure yet. Mayor Brady commented that given how the downtown was affected when streetscapes were done, he thinks the work to get this done and the effect on businesses would be catastrophic. Councilman Shell commented that streetscapes were one of the best things the City did for the downtown. Mayor Pro Tem Guillaume agreed that with other things coming and the potential impact on businesses it may be best to pause this project for now.

Sameer suggested looking at just a few of the key elements such as parking and maybe not the whole two-way conversion right now. This would help with future plans for the downtown.

Councilman Koritko asked what if the pedestrian lights were deactivated unless someone pushes them to help with the flow? Sameer said that could be a possibility but it's hard to measure if it would be beneficial or not. Mayor Pro Tem Guillaume asked for a guess on cost especially with so many intersections. Sameer said maybe \$150,000-200,000 for study and then that is usually about 5% of the construction costs.

Councilman Thomasson commented that downtown is a destination but more of a pedestrian destination and he would like to see looking at that, maybe wider sidewalks, definitely parking and then see what makes the most sense. Sameer mentioned that he is waiting for the data collection company to get a cost estimate back to him.

Mayor Brady asked Sameer what the main goals are with this project, mainly the corridor intersection? Sameer said travel time for commuters and emergency vehicles, the efficiency of the intersections and signals are the only way to go. They have tried every scenario and the two-way conversion makes the most sense. Mayor Brady asked how do they know that just changing the signage wouldn't accomplish the goals they want and trying that first before spending a ton of money on the two-way conversion that is irreversible.

Councilman Thomasson asked why Lowe Engineering was engaged in the first place, since he just joined the City Council recently. Mr. Klahr responded that an LCI (livable cities initiative) study was done and this was identified as not pedestrian friendly. Then a grant was secured to engage Lowe to do a traffic study and now they are 90% into the design phase.

Animated models were played, showing how the traffic would flow in all directions, in current conditions and then with the two-way conversion. Sameer said they looked at taking part of the sidewalk past the cemetery to create another lane to help with the flow. Mayor Brady asked about the stacking with traffic leaving town toward Bullsboro. Sameer said the far-right lane would have a continuous green to free flow.

There was discussion regarding the signals and how to ensure they sync and who controls them. What would happen if the left turn from Jackson leaving town were to be out of sync. Mayor Brady asked if Sameer could do models showing the worst conditions that might happen. Sameer explained how best to get the signals to sync with fiber.

Then Council discussed what would happen with traffic when a funeral procession is leaving McKoon Funeral Home? Chief Blankenship said they would stop traffic the same as they do now. Mayor Pro Tem Guillaume asked for Chief's opinion on the project overall from a safety standpoint. Chief Blankenship said there are a lot of accidents there currently and although he's not an engineer, he thinks it's possible that the two-way conversion could be safer.

Sameer said they did submit to GDOT after this study. Mayor Brady said he would like to get more answers regarding the fiber optics and feedback from GDOT. Mr. Klahr commented that GDOT has not signed off on this project yet. Mayor Brady asked if Council could get a list of what questions GDOT has about the project.

B. Discussion of Modification of Parks, Tree and Cultural Arts Commissions

Mayor Brady asked if there was consensus for Cultural Arts Commission to move from 14 to 7 members through attrition? All Councilmembers agreed.

Councilmembers all agreed to combining Parks and Tree commissions, but asked about concerns regarding specific training needed. Mr. Craver said he thinks they can be combined. The Tree Commission meets more frequently and Parks meets more on an as needed basis. So, the Parks duties could be combined and then retain the arbitration that is under the Tree Commission. The question was how to go from 14 to 7 members in combining these two?

Mayor Pro Tem Guillaume quoted from the current ordinance that states the qualifications needed specifically for the Tree Commission such as general knowledge of landscaping, forestry, construction and grading. He suggested that those qualifications be used as guidance for who should be on it or not. Training is also an option for the commission members.

The consensus was to combine the Parks and Tree Commission. Mayor Brady asked Staff to come back with recommendations on how to combine from 14 to 7 members.

ADJOURNMENT

Motion by Councilman DuBose, seconded by Councilman Koritko to adjourn the meeting at 4:56PM.

MOTION CARRIED. (6-0)

Megan Shea, City Clerk

Keith Brady, Mayor



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Consideration of Amendments to the 2024 Fiscal Year Budget
Prepared By: Meg Kelsey, Assistant City Manager

Purpose:

To obtain Mayor and Council approval to amend certain 2024 budgets, per the attached spreadsheets.

Background:

The attached ordinance provides for the following amendments:

General Fund (100) - transferring wage and benefit expenditures from City Manager to Finance Department (\$58,500). Project Manager position will not be filled and Accounting will hire an Accountant I (new position).

General Fund (100) - Vehicle replacement needed in Engineering due to motor failure. Establish Budget of \$37,000. Revenues for Asset Disposition and Financial Institution Occupational Tax will be increasing a total of \$37,000.

NSP 1 Fund (221) - Establish revenue and expense budgets of \$401,200. (Budget not established)

NSP 3 Fund (222) - Establish revenue and expense budgets of \$352,400. (Budget not established)

EDI - CFP Grant Fund (223) - Establish revenue and expense budgets of \$767,000. (Budget not established)

CHIP Grant Fund (224) - Establish revenue and expense budgets of 262,000. (Budget not established)

ARPA Fund (230) - Establish Revenue and Expense Budgets of \$3,258,992 (Budget not established)

Misc Grant funds (240) - Establish Revenue and Expense Budgets of \$595,000 (Budget not established)

Funding:

No additional funds requested.

Recommendation:

Staff recommends approval of the 2024 Budget Amendments.

Attachments:

1. 2024 Budget Amendments
2. 2024 Budget Amendment Ordinance

Previous Discussion with Council:

Not applicable.

2024 Budget Amendments	Description	Adopted Budget	Amended Budget	Change	Comments
General Fund (100) - City Manager					
100.1320.11.51.1100	Wages - Full Time Employees	\$ 850,579.00	\$ (53,000.00)		Transferring Wage Expenses From
100.1320.11.51.2200	FICA	\$ 66,841.00	\$ (2,000.00)		City Manager's Office to Finance
100.1320.11.51.2400	Retirement	\$ 104,849.00	\$ (3,500.00)		Department
	Total Expenditures		<u>\$ (58,500.00)</u>	\$ (58,500.00)	
General Fund (100) - Finance					
	Description	Adopted Budget			
100.1320.13.51.1100	Wages - Full Time Employees	\$ 322,404.00	\$ 53,000.00		
100.1320.13.51.2200	FICA	\$ 26,991.00	\$ 2,000.00		
100.1320.13.51.2400	Retirement	\$ 39,533.00	\$ 3,500.00		
	Total Expenditures		<u>\$ 58,500.00</u>	\$ 58,500.00	
General Fund (100) Revenue					
100.00.39.2100	Proceeds of Capital Asset Disposition	\$ 25,000.00	\$ 37,000.00	\$ 12,000.00	Revenue lag from 2023 sale
100.00.31.6300	Financial Institution Tax	\$ 132,000.00	\$ 157,000.00	\$ 25,000.00	Higher than Expected Revenue
	Total Revenue		<u>\$ 37,000.00</u>		
General Fund (100) Expenses					
100.7200.71.53.1701	Vehicles	\$ -	\$ 37,000.00	\$ 37,000.00	Not budgeted. Replacing vehicle with unexpected motor failure
	Total Expenditures		<u>\$ 37,000.00</u>		
NSP1 Fund (221)					
				Not Budgeted	
Revenue	Description	Adopted Budget			
221.00.33.1150	Program Income	\$ -	\$ 400,000.00		
221.00.36.1000	Interest Income	\$ -	\$ 1,200.00		
Expenditures	Total Revenue		<u>\$ 401,200.00</u>	\$ 401,200.00	
221.7300.52.2000	Program Income Expenditures	\$ -	\$ 401,200.00		
	Total Expenditures		<u>\$ 401,200.00</u>	\$ 401,200.00	
NSP3 Fund (222)					
				Not Budgeted	
Revenue	Description	Adopted Budget			
222.00.33.1150	NSP Program Revenue	\$ -	\$ 350,000.00		
222.00.36.1000	Interest Income	\$ -	\$ 2,400.00		
Expenditures	Total Revenue		<u>\$ 352,400.00</u>	\$ 352,400.00	
222.7300.72.52.1300	Other Contractual Services	\$ -	\$ 342,400.00		
222.7300.72.52.2000	Program Income Expenditures	\$ -	\$ 10,000.00		
	Total Expenditures		<u>\$ 352,400.00</u>	\$ 352,400.00	

EDI -CFP Grant Fund (223)			Not Budgeted	
Revenue	Description	Adopted Budget		
223.00.33.1150	Grant Funds	\$ - \$ 767,000.00		
Expenditures		Total Revenue	\$ 767,000.00	\$ 767,000.00
223.7300.72.52.1100	Administration Services	\$ 54,000.00		
223.7300.72.52.1300	Other Contractual Services	\$ - \$ 690,000.00		
223.7300.72.52.1200	Professional Services	\$ - \$ 23,000.00		
	Total Expenditures	\$ 767,000.00	\$ 767,000.00	
CHIP Grant Fund (224)			Not Budgeted	
Revenue	Description	Adopted Budget		
224.00.33.4155	Grant Funds	\$ - \$ 262,000.00		
Expenditures		Total Revenue	\$ 262,000.00	\$ 262,000.00
224.7300.72.52.1200	Professional Services	\$ - \$ 25,000.00		
224.7300.72.52.1300	Other Contractual Services	\$ - \$ 237,000.00		
	Total Expenditures	\$ 262,000.00	\$ 262,000.00	
ARPA Fund (230)			Not Budgeted	
Revenue	Description	Adopted Budget		
230.00.33.2100	Fiscal Recovery Funds	\$ - \$ 3,258,492.00		
230.00.36.1000	Interest on Bank	\$ - \$ 500.00		
Expenditures		Total Revenue	\$ 3,258,992.00	\$ 3,258,992.00
City Manager				
230.1320.11.51.1100	Wages - Full Time	\$ - \$ 75,000.00		
230.1320.11.51.2200	FICA	\$ - \$ 1,600.00		
230.1320.11.51.2400	Retirement	\$ - \$ 7,900.00		
230.1320.11.51.2700	Worker's Compensation	\$ - \$ 105.00		
230.1320.11.51.2900	Taxable Employee Benefits	\$ - \$ 162.00		
Facilities Maintenance		Total City Manager	\$ 84,767.00	
230.1565.23.52.2200	Repairs & Maintenance	\$ 150,000.00		
Police Department		Total Facilities Maint.	\$ 150,000.00	
230.3200.40.53.1601	Computer Hardware/Software	\$ 46,000.00		
Streets		Total Police Dept.	\$ 46,000.00	
230.4200.60.54.1405	Drainage Improvements	\$ 2,951,000.00		
	Total Streets	\$ 2,951,000.00		
Business Dev. & Main Street				
230.7500.80.52.1300	Other Contractual Services	\$ 6,000.00		
230.7500.80.53.1100	Materials & Supplies	\$ 225.00		
230.7500.80.54.1302	Other Improvements	\$ 21,000.00		
	Total Busi. Dev.	\$ 27,225.00		
	Total Expenditures	\$ 3,258,992.00	\$ 3,258,992.00	

Misc. Grant Funds (240)		Not Budgeted		
Revenue	Description	Adopted Budget		
240.00.37.000	Contributions/Donations	\$ -	\$ 70,000.00	
240.00.33.4155	Grant Funds	\$ -	\$ 525,000.00	
Expenditures		Total Revenue	<u>\$ 595,000.00</u>	\$ 595,000.00
Human Resources				
240.1540.20.53.1100	Materials & Supplies	\$ -	\$ 30,000.00	
240.1540.20.53.1106	Protective Equipment	\$ -	\$ 40,000.00	
Police Department		Total Human Resources	<u>\$ 70,000.00</u>	
240.3200.40.53.1100	Materials & Supplies		<u>\$ 500,000.00</u>	
Fire Department		Total Police Dept.	<u>\$ 500,000.00</u>	
240.3500.50.53.1106	Protective Equipment		<u>\$ 25,000.00</u>	
		Total Fire Dept.	<u>\$ 25,000.00</u>	
		Total Expenditures	<u>\$ 595,000.00</u>	\$ 595,000.00

**AN ORDINANCE TO AMEND THE 2024 FISCAL
YEAR BUDGETS**

BE IT ORDAINED, and it is hereby ordained, that the City Council has authorized an amendment to the 2024 Revenue and Expense Budgets as follows: General Fund expenditure amendments totaling \$95,500 to transfer equal budgeted amounts from City Manager's Office to Finance Department for position adjustments and to cover non-budgeted unexpected vehicle expenses. General Fund revenue budget will increase by \$37,000 for additional funds received for asset disposition and higher than expected Financial Institution Occupational Tax. The following funds were not budgeted. The balanced revenue and expenditures of these funds are as follows; Fund 230, ARPA revenue and expenditure appropriations for previously approved commitments totaling \$3,258,992. Fund 240 Misc. Grants \$595,000; Fund 224, CHIP Grant \$262,000; Fund 221 NSP1 Grant \$401,200; Fund 222 NSP3 \$352,400 and Fund 223 EDI – CFP Grant \$767,000 and Therefore, the 2024 Budget is hereby amended to include the additional appropriations discussed above, per the attached 2024 Budget Amendment Request listing.

Adopted this 28th day of May, 2024 in open session, regularly assembled.

Attest:

Megan Shea, City Clerk

Keith Brady, Mayor

Paul Guillaume, Mayor Pro Tem

Witness:

Cynthia Jenkins, Councilmember

C. Bradford Sears, Jr., City
Attorney

Rhodes Shell, Councilmember

Cleatus W. Phillips, City Manager

Ray DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, III,
Councilmember



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Contract Award- Asphaltic Concrete Pavement Preservation-2024
Prepared By: Michael Klahr, City Engineer

Purpose:

Council may consider a contract award for the above referenced project

Background:

Three separate sealed bids were received at the office of the City Manager on May 7, 2024. The low bid, submitted by Piedmont Paving, Inc, has been found to be responsive to the request for bids. All criteria outlined in the bid documents have been met.

This work includes the variable depth milling, deep patching, and overlay of approximately 2.0 centerline miles on 13 streets, and full depth reclamation and paving of approximately 17308 SY on 5 streets, and the application of thermoplastic traffic stripe and pavement markings.

The City of Newnan has received funding assistance (LMIG FY 2024) from the Georgia Department of Transportation (GDOT) in the amount of \$478,575.01

The contract will be quantity based.

This is year two of the three-year plan for maintenance and repair of streets.

Funding:

SPLOST 2019

Recommendation:

Award a contract to CW Matthews Contracting Co for a base bid amount of \$2,315,492.54

Attachments:

1. Bid Tabs ACPP2024
2. Exhibit B- MDO
3. Exhibit C- FDR
4. Exhibit D- Level Overlay

Previous Discussion with Council:



City of Newnan, Georgia

BID OPENING: Asphaltic Concrete Preservation 2024
Tuesday, May 7th 2024 – 2pm

BIDDER	BID AMOUNT	COMMENTS
Piedmont Paving	\$2,315,492. <u>54</u>	
McLeRoy, Inc.	\$2,382,585. <u>01</u>	2,382,579.68
Blount Construction	\$2,316,592. <u>68</u>	
Baldwin Paving	\$2,720,695. <u>46</u>	

BIDS OPENED BY

Exhibit B- Mill, Deep Patch, Overlay

	Street Segment	From	To	Length	Width	SY	Approach
1	Repton Way	Cul d Sac	The Boulevard	835	24	2227	MDO
2	The Boulevard	Repton Way	Downing Dr	836	24	2229	MDO
3	McIntosh Pkwy	Newnan Crossing Bypass	Ashley Park Blvd	810	48	4320	MDO
4	Farmer St	E Broad St	Bullsboro Dr	4132	24	11019	MDO
5	Cherokee St	Poplar St	Oak St	1640	24	4373	MDO
5	Nury Trace	Poplar St	Oak St	1348	24	3595	MDO
7	Alejo Ct	Oak St	Cul d Sac	422	29	1360	MDO
8	Andrea Ct	Nury Trace	Cul d Sac	250	24	667	MDO
9	Jordi Ct	Nury Trace	Cul d Sac	354	24	944	MDO
10	Mauro Ct	Nury Trace	Cul d Sac	224	24	597	MDO
11	Mono St	Nury Trace	Cul d Sac	105	24	280	MDO

Exhibit C- Full Depth Reclamation

	Street Segment	From	To	Length	Width	SY	Approach
12	First Ave	Spring St	RR	720	30	2400	FDR
13	Gilbert St	LaGrange St	First Ave	465	36	1860	FDR
14	Long Pl	LaGrange St	First Ave	490	20	1089	FDR
15	Lee St	Jefferson St	Andrew St	815	28	2536	FDR
16	Robinson St/ Reynolds St	E Broad St	Pinson St	2682	24	7152	FDR

Exhibit D- Level, Overlay

	Street Segment	From	To	Length	Width	SY	Approach
17	Cates Alley	Robinson St	End of Street	400	12	550	Level/ Overlay
18	Crit Alley	Lower Mann St	End of Street	236	12	315	Level/ Overlay



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Consideration of Work Authorization- Installation of Lane Separator Curb System
Prepared By: Michael Klahr, City Engineer

Purpose:

Council may consider a work authorization for the installation of a lane separator curb system along Lower Fayetteville Rd

Background:

Quotes were solicited from three certified installers, certified by the manufacturer/ distributor, for the product; FG 300 curb system with EFG reflective posts, per the procurement policies for the City.

Two installers were responsive, a third declined to quote due to work backlog.

Safety Signal Co., Inc submitted the lowest quote, at \$34,895.00, with traffic control.

The intent is to physically prevent illegal left turns at three existing right-in-right-out driveways on Lower Fayetteville Rd, serving the Kroger and Publix shopping centers.

The quotes are per unit and the final amount will depend on the actual quantity installed.

Funding:

General Fund

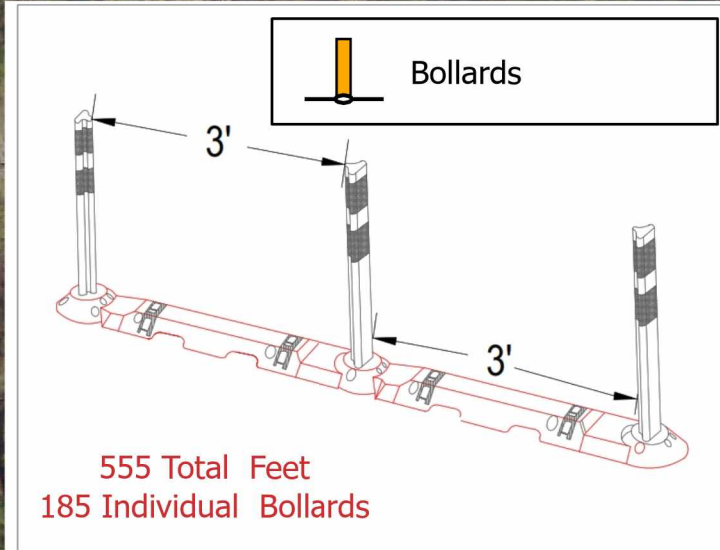
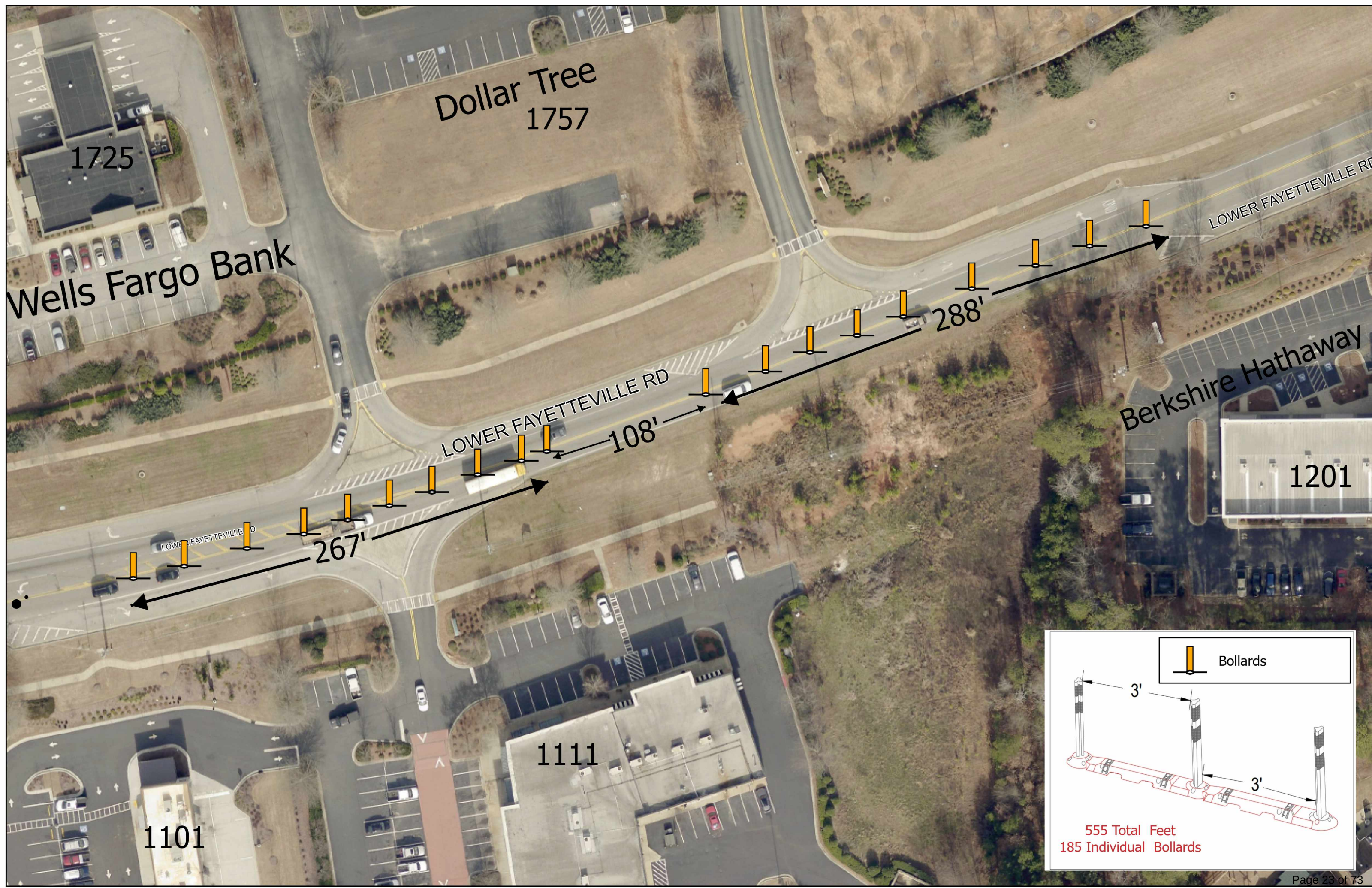
Recommendation:

Award a work authorization to Safety Signal Co., Inc.

Attachments:

1. Proposed Layout
2. Interstate_Grade_Curb_Overview
3. Quote- Safety Signal
4. Quote- Wildcat Striping
5. Quote- Highway Services

Previous Discussion with Council:





Davidson Traffic Control Products

Interstate Grade Curb System

Modular Lane Separator Curb System



— Made in the USA —

FG 300 Curb
and EFX Post

The FG 300 Interstate Grade Curb System: A Breakthrough In Channelization



Interstate Grade Curb System

The Interstate Grade FG 300 Curb System is a median separation system that provides efficient and cost-effective channelization of traffic on freeways, tollways, city streets and at-grade rail-highway crossings. This curb system is an FHWA #WZ-193-accepted passive traffic control device consisting of modular raised curb sections mountable by emergency vehicles, and the toughest channelizer posts on the market. The system is designed for use wherever pavement markings are not sufficient to provide safe channelization.

Our curb system is built rock-solid with superior engineering resins to endure multiple high-speed impacts and the rigors of years of service in the field.

The radial rib structure of our curbs provides over 10,000 pounds of crush strength. Our upright channelizer posts are simply unmatched in durability – our posts are left standing after all others have failed. Overall this system offers easy installation, long life and low maintenance. And our 5-year pro-rated warranty backs up our curb system for your assurance of value and integrity.

Why Specify the Interstate Grade Curb System?

The FG 300 Curb System offers substantially better performance than other systems by incorporating our new 1-piece curb and our premier urethane channelizer post, the FG 300 Model EFX, into a unique, picket fence structure that is extremely effective, quick to install and easy to maintain.

Interstate Grade Has Valuable Features And Benefits:

- Creates a dramatic picket fence effect, increases the visual barrier
- Low maintenance with super-tough poly-urethane posts
- Curb sections and upright posts impact tested at 70 MPH / 112 KPH
- An optional arc of road studs provide additional reflectivity
- Molded with solid color throughout, no painting required
- Internal radial rib structure supports 10,000 # of loading
- Four scuppers per curb section allow passage of water
- Curb sections install in just minutes with one person
- Design allows for circular or curved installations
- Curbs covered by 5-year pro-rated warranty; EFX upright posts covered by 1-year warranty
- Entire system MUTCD-compliant & NCHRP 350 Approved!



Click the CADdetails link on our website for technical drawings & specs or contact us at hwysales@pexco.com



Scan QR code to access **Pexco's Traffic Safety Channel** on YouTube



Pexco is a leading manufacturer of recycled traffic control products



Pexco LLC / Davidson Traffic Control Products

3110 70th Avenue East, Tacoma, WA 98424 • USA: 877-335-4638 • Intl: +1-253-284-8000

Email: hwysales@pexco.com • pexco.com/traffic



Safety Signal Co., Inc.

5077 Sunset Strip

Union City, GA 30291

Office: (770) 964-3181 Fax: (770) 964-4005

Quote

Date: April 16, 2024

Company: City of Newnan
Attention: Micheal Klahr
Fax:
Job Description: FG 300 curb system
From: Ryan Shirley

	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
161	3' sections of yellow curb w/ yellow delineator and reflectors	\$195.00ea	\$31,395.00
	Traffic control		\$3,500.00

Grand Total-\$34,8995.00



Wildcat Striping, Sealing & Paving

Job # 1119425-1

April 26, 2024

5365 Truman Drive

Decatur, GA 30035

V: 678.937.9525

F: 678.937.9151

Submitted to **City Of Newnan**
Address 25 LaGrange Street
City, State, Zip Newnan, GA 30263
Contact Name Michael Klahr
Contact Email mklahr@newnanga.gov
Contact Phone
Contact Mobile 678-673-5560

Job Name **City Of Newnan - Lower Fayetteville Road**
Proposal Name **Curb Impact System With Bollards**
Jobsite Address Lower Fayetteville Road
City, State, Zip Newnan, GA
Account Manager Mary FitzGerald
Account Manager Phone 678-300-3330
Account Manager Email mary@wildcatstriping.com

QTY	Description	Price	Ext Price	Accept?
3	Traffic Control - Daily Rate (2 Flaggers & A Truck):	\$1,850.00	\$5,550.00	_____
1	Curb System: Install 555 LF of FG 300 Curb System yellow curb with 185 yellow delineators.	\$84,217.00	\$84,217.00	_____

Total \$89,767.00

This proposal excludes the following: Permits, bond, striping, signs, thermoplastic, lane closure permits, removal of existing striping, new striping, restriping existing striping.

Please Note: Surface to be striped needs to be ready for paint application prior to Wildcat mobilization. Cleaning or pressure washing must be done by owner or contractor if the area to be striped is on concrete or on new construction. All vehicles and materials need to be removed from site prior to Wildcat mobilization. Any trip to a job not resulting in work being performed fully due to the fault of others will result in additional charges. After 30 days pricing subject to change due to material cost increase.

THERE IS NO OTHER EXPRESS WARRANTY IN THIS CONTRACT OTHER THAN STATED HEREIN. ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS LIMITED TO THE LANGUAGE STATED IN THIS CONTRACT -- We propose hereby to furnish labor, equipment and material - complete in accordance with the above specifications -- All material is guaranteed to be as specified -- All work will be completed in a workmanlike manner according to standard practices -- Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate -- Should the amount due under this contract or any part of it be past due the Contractor shall be entitled to attorney's fees and all costs of collection, plus interest based on legal rate or 1.5% per month on overdue amounts -- All agreements contingent upon strikes, accidents or delays beyond our control -- This quotation is an estimate only and not a guarantee to perform this work -- Projects are added to our schedule in the order they are received. Please contact our office as soon as possible to ensure crew availability to perform the work -- The above quotation DOES NOT INCLUDE FURNISHING BOND -- The lump sum price above does not include engineering or surveying -- Prime contractor will provide all required engineering and surveyed control points as required at no cost to Wildcat Striping & Sealing -- This quote in its entirety will be part of any subcontract -- Our workers are fully covered by Workman's Compensation. Proposal is subject to an additional fee if a third party is utilized to process payments. Prices are subject to change.

Payment is due NET 30 upon completion for each phase of work or NET 7 for credit card authorizations. Please check the method of payment.

Cash _____ Check _____ CC _____ Other _____

CC # _____ Type (Visa - MC - AMEX - Discover)

CCV Code _____ Expiration Date _____

Acceptance of proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____ Date _____

Signature _____ Date _____

From: Chandra Graham <chandra@highwayservices.net>
Sent: Monday, May 6, 2024 5:09 PM
To: Michael Klahr
Subject: RE: Installation quote for FG 300 curb system Newnan

Hey Michael

I'm just afraid we wouldn't be able to get it done in a timely manner for you. We are so far behind right now! If you don't get other quotes, please let me know.

Thanks,

Chandra R Graham



From: Michael Klahr <mklahr@newnanga.gov>
Sent: Monday, May 6, 2024 1:34 PM
To: chandra@highwayservices.net
Subject: RE: Installation quote for FG 300 curb system Newnan

Good afternoon Chandra,
I had not hear back from you so I assume you are not interested in this project?
I have to obtain 3 quotes under our procurement policy and wanted to give you the opportunity since you have worked with us in the past.
Thanks,
Michael Klahr

From: Michael Klahr
Sent: Friday, April 26, 2024 10:56 AM
To: 'chandra@highwayservices.net' <chandra@highwayservices.net>
Subject: Installation quote for FG 300 curb system Newnan

Good morning Chandra,
If you are interested, we would like you to quote furnishing and the installation of the Interstate Specialty Products: FG 300 Curb System. Yellow curb with yellow delineators.
I have attached an approximate layout for where we would want the curbs installed.

This would be in Newnan, on Lower Fayetteville Rd, just east of the intersection with Newnan Crossing Blvd E, at the right-in-right-out driveways.

If you would price any traffic control separately, that would be helpful, in the case we may be able to provide that for you.

Please let me know if you have any questions.

Thanks,
Michael Klahr



William M. Klahr, P.E., CFM

Director of Engineering

Desk: (678) 673-5560

mklahr@newnanga.gov

<https://link.edgepilot.com/s/cc983507/2Y1D2rB570KRvzAeFvmklA?u=http://www.newnanga.gov/>

City of Newnan

25 LaGrange Street

Newnan, Georgia 30263





To: Mayor and Council
Date: May 28, 2024
Agenda Item: Consideration of Proposed Change to Posted Speed Limit-
Fourth St
Prepared By: Michael Klahr, City Engineer

Purpose:

Council may consider a new posted speed limit for Fourth St

Background:

An upgraded traffic signal is being installed at the intersection of Fourth St and Sunset Ln. The upgrades include new poles and mast arms, new signal heads with LED lights and reflective backplates, new cabinet assemblies with state-of-the-art controllers, and video detection.

In support of the traffic signal design for Fourth St/ Sunset Ln, a safety and speed study was conducted to determine a warrant for the signal, and to establish an appropriate speed limit for Fourth St. An Engineering study is required by the MUTCD (Manual of Uniform Traffic Control Devices) to warrant a signal and to establish an appropriate speed limit.

The City Engineer and Newnan Police Department have received many complaints over the last several years that the speed limit, now posted at 25 MPH, is not appropriate.

The results of the safety and speed study supports an increase in the posted speed limit to 35 MPH. As the current posted speed limit of 25 MPH is established by Ordinance, a requirement by GDOT in order to utilize speed detection devices, we are requesting Council consider an increase to 35 MPH.

Funding:

N/A

Recommendation:

Approve a posted speed limit for Fourth St, from Sunset Ln to City Limit near Belk Rd of 35 MPH

Attachments:

1. Fourth Street Speed & Safety Study- summary and recommendation
2. Email Concurrence

Previous Discussion with Council:

SUMMARY OF FINDINGS

- This study includes a speed and safety study for Fourth Street between Belt Road and Boone Drive, as well as an intersection improvement analysis for the signalized intersection of Fourth Street and Sunset Lane in Coweta County, Georgia. The Fourth Street study corridor between Belt Road and Boone Drive is approximately one mile long and is classified as a major collector.
- A 12-hour TMC was collected at the intersection on Tuesday, August 16, 2022. The peak hours were observed as 7:15 to 8:15 AM and 3:15 to 4:15 PM.
- Five Automatic Traffic Recorders (ATRs) were placed on Fourth Street and Sunset Lane to collect bi-directional traffic data on Tuesday, August 16, 2022. Bi-directional ATR data was collected to record daily volumes, truck percentages, and 85th percentile speeds. It was observed that the 85th percentile speeds on Fourth Street ranged from 37 to 43 mph, which exceeds the posted speed limit of 25 mph.
- Based on the posted speed limit, sight distance issues were observed at several of the intersections along Fourth Street by obstructions such as trees, bushes, utility boxes, and vertical curvature. Sight distance is further limited by the observed 85th percentile speeds currently on Fourth Street.
- Fourth Street was traveled multiple times with a Clinometer to determine if the roadway could be safely navigated at the posted speed limit (25 mph) as well as speeds of 35, 40, and 45 mph. The results of the analysis performed indicate that the study corridor could be safely navigated at all of the traveled speeds. Although the travel runs indicated that the study corridor can be safely navigated, the vertical curvature of the roadway combined with the observed speeds being higher than the posted speed limit could create unsafe conditions and limited sight distance.
- Lane width measurements were taken along Fourth Street at several locations. Based on the design criteria specified in *A Policy on Geometric Design of Highways and Streets*, which is published by the American Association of Highway Transportation Officials (AASHTO), the existing 20-foot lane widths on Fourth Street do not meet the 22-foot minimum for a major collector road.
- Crash data was obtained and analyzed for Fourth Street for the most recent five-year period of available data (2017-2021). Despite relatively low numbers of crashes on the corridor, the crash rates are higher than the statewide average except in 2017. Two crashes were recorded during this span at the intersection of Fourth Street and Sunset Lane.

- Lumin8 utilized the USLIMITS2 program from FHWA, which recommended a speed limit of 40 mph based on the roadway characteristics of Fourth Street.
- Based on the ARC population forecast, GDOT count station data, and the area, an annual growth rate of 1.5% was established for the study for developing projected traffic volumes.
- Capacity analysis results for existing conditions show that the intersection of Fourth Street and Sunset Lane is operating at LOS 'B' or better during both peak hours.
- Capacity analysis results under projected 2042 No-Build conditions show that the intersection of Fourth Street and Sunset Lane is projected to operate at LOS 'B' or better during both peak hours.
- Turn lane analysis at the intersection of Fourth Street and Sunset Lane indicated the following:
 - The eastbound left turn warrants a turn lane by 2042.
 - The westbound right turn warrants a turn lane in 2022 with a speed limit of 40 mph and by 2042 at the existing speed limit of 25 mph.
 - The southbound right turn warrants a turn lane in 2022.
- Warrant analysis at the intersection of Fourth Street and Sunset Lane indicated that the intersection is not projected to meet all-way stop control or signal warrants through the Design Year (2042).
- Several alternatives were examined at the study intersection:
 - The minor street stop control alternative is projected to operate at LOS 'C' or better on all approaches through 2042.
 - The minor street stop control with added turn lanes alternative is projected to operate at LOS 'C' or better on all approaches through 2042.
 - The all-way stop control alternative is projected at LOS 'B' or better on all approaches through 2042.
 - The traffic signal with added turn lanes alternative is projected to operate at LOS 'B' or better through 2042.
 - The mini roundabout alternative is projected to operate at LOS 'A' on all approaches through 2042.

RECOMMENDATIONS

SPEED AND SAFETY STUDY

Based on the field visit observations, existing 85th percentile speeds, and an evaluation with the USLIMITS2 web tool, it is recommended to raise the posted speed limit of the road to **35 mph**.

During the field visit, it was observed that some of the green bulbs were not functioning at the intersection of Fourth Street and Sunset Lane. It is recommended that the left green bulb facing the eastbound direction and the right green bulb facing the southbound direction be replaced.

In order to improve sight distance at deficient intersections and meet sight distance requirements for a posted speed limit of 35 mph on Fourth Street, the following recommendations should be implemented:

- Fourth Street @ Pine Grove Circle/Virginia Heights Drive
 - Trim/remove bushes, remove trees from southwest corner of intersection.
 - Remove trees and foliage from southeast corner of intersection.
 - Remove tree approximately 135 feet east of intersection on north side of Fourth Street.
 - Remove tree next to brick structure on northwest corner of intersection.
- Fourth Street @ Pine Grove Circle
 - Remove tree on southeast corner of intersection.
 - Remove tree, trim foliage on southwest corner of intersection.

At a posted speed limit of 35 mph, the sight distance at the intersection of Fourth Street and Fairhaven Drive looking left will not meet the required sight distance due to the vertical curve.

INTERSECTION IMPROVEMENT STUDY

Although all of the evaluated alternatives at the intersection of Fourth Street and Sunset Lane operate acceptably through 2042, it is recommended that the intersection remain under signal control. The intersection did not meet all-way stop control or signal warrants despite currently operating as a signal. The intersection currently has limited sight distance due to the horizontal curvature that could create a potentially hazardous situation under minor street stop control. The grades would also make it difficult to install a mini roundabout.

Although the intersection meets the requirements for additional turn lanes, the intersection is projected to operate acceptably through 2042 with the existing geometry.

From: Brent Blankenship
Sent: Thursday, May 16, 2024 11:02 AM
To: Michael Klahr
Cc: Lane Yearta; Hasco Craver
Subject: Re: Speed limit changes Fourth St and Calumet Pkwy

Michael,

Thank you for the update and your work with this. I do agree and we are in favor of the changes you are speaking of. Please let me know if there is anything further you need from us.

Thanks

Chief

Sent from my iPhone

On May 16, 2024, at 10:31 AM, Michael Klahr <mklahr@newnanga.gov> wrote:

Chief,

A while back we did a speed/ safety study for Fourth Street, from Boone Dr to Belk Rd.

Back in the "Buster days", some at the PD wondered if we could increase the speed limit from 25 MPH. Many citizen complaints.

The speed study documents that we can safely increase the speed limit to 35 MPH, particularly from just past Sunset Ln to the city limits.

I am ready to go to the City Council to request an increase since the speed limit now is set by Ordinance for this street.

This will coincide with the new signal, nearing ready for activating.

Would you still support this? See summary and recommendations, attached.

Link to full report:

W:\Common\Fourth Street Speed and Safety Study

Second, Calumet Pkwy was designed for 45 MPH and in fact the street was posted at 45 MPH for many years until it was discovered the speed limit was set at 25 MPH, by Ordinance.

Many complaints from citizens about this too, particularly after we reposted at 25 MPH.

This must be in error, so I would like to request a 35 MPH speed limit for Calumet Pkwy, from SR 34 Bypass to the roundabout.

The speed limit beyond the roundabout would remain at 25 MPH.

Again, I think the 25 MPH posting is in error. We have speed studies, conducted in-house, in 2021, that indicate an 85% from 45 MPH to 54 MPH, however, based on engineering judgement, I could recommend 35 MPH.

Would you support this too?

I am ready to make an agenda item for both of these.

Any comments or concerns?

Thanks,

Michael

<Fourth Street Speed & Safety Study- summary and recommendation.pdf>



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Consideration of Proposed Change to Posted Speed Limit-
Calumet Pkwy
Prepared By: Michael Klahr, City Engineer

Purpose:

Council may consider a new posted speed limit for Calumet Pkwy

Background:

At the time of development, Calumet Pkwy was designed with a 45 MPH design speed. For a number of years, Calumet Pkwy was posted for a speed limit of 45 MPH.

In a review of the Ordinance establishing speed limits for various streets and school zones, it was discovered the Ordinance established the speed limit for Calumet Pkwy at 25 MPH. It is believed this is in error.

Speed studies have been conducted on Calumet Pkwy. The speed studies have indicated an 85 percentile speed of 46 MPH, and an average speed of 40 MPH. The 85 percentile speed is the speed at or below which 85 percent of the drivers will operate at on open roads with favorable conditions. The assumption underlying the 85th percentile speed is that most drivers will operate their vehicle at speeds they perceive to be safe. Speed limits set above or below the 85th percentile speed will create unsafe conditions due to speed differential as some drivers adhere strictly to the posted speed limit while others drive the naturally-induced speed.

Factoring in engineering judgment and given the street functions more as a residential collector serving several communities, an appropriate speed limit could be established at 35 MPH.

The City Engineer and Newnan Police Department have received many complaints over the last several years that the speed limit, now posted at 25 MPH, is not appropriate.

Funding:

N/A

Recommendation:

Approve a posted speed limit for Calumet Pkwy, from SR 34 Bypass to the roundabout intersection of 35 MPH

Attachments:

1. Email Concurrence

Previous Discussion with Council:

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Sent: Thursday, May 16, 2024 11:02 AM
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Cc: Lane Yearta; Hasco Craver
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I am ready to make an agenda item for both of these.

Any comments or concerns?

Thanks,

Michael

<Fourth Street Speed & Safety Study- summary and recommendation.pdf>



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Consideration of Amendments to the Pay Plan
Prepared By: Meg Kelsey, Assistant City Manager

Purpose:

To obtain Mayor and Council approval to amend the 2024 Pay Plan, per the attached documentation.

Background:

After a thorough review of Financial Operations, staff recommends the following changes to the positions listed below:

Removal of Finance Technician from Grade 12

Removal of the word Senior from Finance Technician in Grade 14

Addition of an Accounts Receivable Specialist and adding "Payable" to Accounting Specialist to Grade 16
(Licensing Specialist included in this grade currently)

Creation of a new position entitled Accountant I in Grade 18. This position will be responsible for assisting with payroll, accounts receivable and payable, bank reconciliation and assisting with month-end closing. As the Project Manager position will not be filled and funding will move from City Manager budgeted line items to Finance.

In Pay Grade 19, Accountant will become an Accountant II and become an exempt employee.

New positions created for Finance Manager and Human Resource Manager will be placed in Grade 25.

Funding:

Funding is provided for in the 2024 budget.

Recommendation:

Staff recommends approval of the proposed amendments to the pay plan.

Attachments:

1. resolution to amend pay plan
2. 2024 Pay Plan HRS

Previous Discussion with Council:

Not Applicable.

RESOLUTION TO AMEND 2024 PAY PLAN

WHEREAS, the City of Newnan has a formal pay plan to provide an equitable basis for assigning pay rates for all employees; and

WHEREAS, the pay plan is annually reviewed and updated to reflect changes in classifications and pay grade assignments; and

WHEREAS, the pay plan has been drafted to restructure roles within the Finance Department; and

WHEREAS, the pay plan has been revised to create positions for Human Resource Manager, Finance Manager, and Accountant I; and

WHEREAS, funds have been provided in the 2024 Budget for the Pay Plan as presented;

NOW, THEREFORE, BE IT RESOLVED, that the 2024 Pay Plan which is attached hereto is adopted by the City Council this 28th day of May 2024 and is effective June 3, 2024.

DONE, RATIFIED AND PASSED by the City Council of the City of Newnan, Georgia, this 28th day of May 2024 in regular session assembled.

Attest:

Megan Shea, City Clerk	Keith Brady, Mayor
	Paul Guillaume, Mayor Pro Tem
Witness:	Cynthia Jenkins, Councilmember
C. Bradford Sears, Jr., City Attorney	Rhodes Shell, Councilmember
Cleatus W. Phillips, City Manager	Ray DuBose, Councilmember
	Dustin Koritko, Councilmember
	James J. Thomasson, III, Councilmember

**CITY OF NEWNAN, GEORGIA
EMPLOYEES 2080 HOURS
2024 SALARY RANGES BASED ON GRADE
Effective June 3, 2024**

Grade	Classification / Job Title	(N)on or (E)xempt	Minimum	Maximum
1			\$ 20,696.00	\$ 33,363.20
			\$ 9.95	\$ 16.04
2			\$ 21,944.00	\$ 35,360.00
			\$ 10.55	\$ 17.00
3			\$ 23,275.20	\$ 37,502.40
			\$ 11.19	\$ 18.03
4			\$ 24,668.80	\$ 39,769.60
			\$ 11.86	\$ 19.12
5			\$ 26,145.60	\$ 42,140.80
			\$ 12.57	\$ 20.26
6			\$ 27,705.60	\$ 44,678.40
			\$ 13.32	\$ 21.48
7			\$ 29,369.60	\$ 47,361.60
			\$ 14.12	\$ 22.77
8			\$ 31,137.60	\$ 50,190.40
			\$ 14.97	\$ 24.13
9			\$ 33,841.60	\$ 54,558.40
			\$ 16.27	\$ 26.23
10	Beautification Worker	N	\$ 35,859.20	\$ 57,803.20
	Cemetery Maintenance Worker	N	\$ 17.24	\$ 27.79
	Crossing Guard (PT)	N		
	Facilities Attendant (PT and FT)	N		
	Fire Trainee	N		
	Police Officer Trainee	N		
	Receptionist	N		
	Reference Assistant (PT)	N		
	Sanitation Collection Worker	N		
	Street Maintenance Worker	N		
	Trolley Driver (PT)	N		
11	Administrative Assistant	N	\$ 37,980.80	\$ 61,214.40
	Carnegie Program Associate (PT)	N	\$ 18.26	\$ 29.43
	Cemetery Equipment Operator	N		
	Clerk-Municipal Court	N		
	Clerk-Police	N		
	Inmate Crew Supervisor	N		
	Permit Technician	N		
	Sanitation Equipment Operator	N		
	Senior Beautification Worker	N		
	Senior Facilities Attendant	N		
	Senior Street Maintenance Worker	N		
	Street Maintenance/Concrete Finisher	N		

**CITY OF NEWNAN, GEORGIA
EMPLOYEES 2080 HOURS
2024 SALARY RANGES BASED ON GRADE
Effective June 3, 2024**

Grade	Classification / Job Title	(N)on or (E)xempt	Minimum	Maximum
12	Animal Control Officer	N	\$ 40,331.20	\$ 65,000.00
	Communications Operator	N	\$ 19.39	\$ 31.25
	Finance Technician	N		
	Fleet Coordinator	N		
	Parking Enforcement Officer	N		
13	Facilities Maintenance Technician	N	\$ 42,723.20	\$ 68,868.80
	Sanitation Driver/Collector	N	\$ 20.54	\$ 33.11
14	Administrative Specialist	N	\$ 45,281.60	\$ 72,987.20
	Auditorium Events Coordinator	N	\$ 21.77	\$ 35.09
	Automotive Mechanic	N		
	Customer Service Billing Technician	N		
	Deputy Court Clerk	N		
	Leisure Services Coordinator	N		
	Senior Finance Technician	N		
	Special Events Coordinator	N		
15	Beautification Supervisor	N	\$ 48,006.40	\$ 77,376.00
	Building Inspector	N	\$ 23.08	\$ 37.20
	Code Enforcement Officer	N		
	Communications Coordinator	N		
	Communications Supervisor/TAC	N		
	Erosion Control Inspector	N		
	Human Resources Coordinator	N		
	KNB Coordinator	N		
	Probation Officer	N		
	Street Maintenance Inspector	N		
16	Accounting Payable Specialist	N	\$ 50,876.80	\$ 82,014.40
	Cemetery Maintenance Supervisor	N	\$ 24.46	\$ 39.43
	Customer Service Billing Supervisor	N		
	Lead Mechanic	N		
	Licensing Specialist	N		
	Municipal Court Deputy Clerk	N		
	Street Maintenance Supervisor	N		
	Accounts Receivable Specialist			
17	Beautification Manager	N	\$ 53,955.20	\$ 86,985.60
	Senior Building Inspector	N	\$ 25.94	\$ 41.82
	Senior Facilities Maintenance Supervisor	N		
	Stormwater Coordinator	N		
	IT Systems Analyst	N		

**CITY OF NEWNAN, GEORGIA
EMPLOYEES 2080 HOURS
2024 SALARY RANGES BASED ON GRADE
Effective June 3, 2024**

Grade	Classification / Job Title	(N)on or (E)xempt	Minimum	Maximum
18	Human Resources Specialist	N	\$ 57,179.20	\$ 92,164.80
	IT Senior Systems Analyst	N	\$ 27.49	\$ 44.31
	Planner	N		
	Plans Examiner	N		
	Accountant I			
19	Accountant II	N	\$ 60,590.40	\$ 97,676.80
	Community Development Specialist	E	\$ 29.13	\$ 46.96
	Deputy Building Official	N		
	GIS Analyst II	N		
	Main Street Manager	N		
	Senior Planner	E		
20	Fire Inspector	N	\$ 64,230.40	\$ 103,521.60
	Sanitation Superintendent	E	\$ 30.88	\$ 49.77
	Street Superintendent	E		
	Cemetery Superintendent	E		
21	ARPA/Special Projects Manager	E	\$ 68,078.40	\$ 109,740.80
	Carnegie Director	E	\$ 32.73	\$ 52.76
	City Clerk	E		
	Communications Manager	E		
	Municipal Court Clerk Manager	E		
	Program Manager	E		
22	Assistant Finance Director	E	\$ 72,176.00	\$ 116,355.20
	Business Development Director	E	\$ 34.70	\$ 55.94
	Civil Engineer	E		
	Facilities Maintenance Director	E		
	Fire Marshall	N		
	Leisure Services Director	E		
	Training Captain	N		
23			\$ 76,481.60	\$ 123,281.60
			\$ 36.77	\$ 59.27
24	Chief Building Official	E	\$ 81,120.00	\$ 130,769.60
	Landscape Architect	E	\$ 39.00	\$ 62.87
	Information Technology Director	E		
	Planning and Zoning Director	E		
	Police Captain	E		
25	Finance Manager		\$ 85,966.40	\$ 138,569.60
	Human Resource Manager		\$ 41.33	\$ 66.62

**CITY OF NEWNAN, GEORGIA
EMPLOYEES 2080 HOURS
2024 SALARY RANGES BASED ON GRADE
Effective June 3, 2024**

Grade	Classification / Job Title	(N)on or (E)xempt	Minimum	Maximum
26	City Engineer	E	\$ 91,145.60	\$ 146,931.20
	Deputy Chief of Police	E	\$ 43.82	\$ 70.64
	Public Works Director	E		
27	Finance Director	E	\$ 96,616.00	\$ 155,750.40
	Human Resources Director	E	\$ 46.45	\$ 74.88
28			\$ 102,398.40	\$ 165,068.80
			\$ 49.23	\$ 79.36
29	Assistant City Manager	E	\$ 108,513.60	\$ 174,907.20
			\$ 52.17	\$ 84.09
30	Chief of Police	E	\$ 115,044.80	\$ 185,452.80
	Fire Police	E	\$ 55.31	\$ 89.16



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Consideration of Future LINC Segments
Prepared By: Meg Kelsey, Assistant City Manager

Purpose:

The Mayor and Council may consider a Resolution to ratify future LINC sections and direct staff to take all action necessary to acquire interest in subject properties.

Background:

Identified as a priority during a Newnan City Council retreat in 2017, the construction of the LINC trail quickly began and has afforded citizens and visitors alike an alternative transportation facility designed to increase healthy lifestyles, boost economic development and increase connectivity between neighborhoods, shopping, schools, parks, and the downtown commercial district.

As the Mayor and Council will recall, a comprehensive Master Plan was developed by members of the community, in concert with PATH Foundation and Kaizen Collaborative. The LINC Master Plan identified 25.5 miles of multi-use trail opportunities throughout the community. The Master Plan divided the system into fifteen (15) segments. Segments 1 through 4 have now been completed.

As funding becomes available in SPLOST 2025, future segments can now move forward through design, engineering and the construction process.

Council has identified the following three segments as priorities:

Segment 11 - Central Downtown Connector (First Avenue Park to Train Depot)

Opportunities/Benefits

- Provides connection into downtown from south and west side of Newnan

Potential Obstacles

- 1st Avenue Crossing of the Railroad will require road of the road crossing
- Planning for Project 57 Underway.. Alignment within project should be considered.
- Consideration of Different Routes through downtown

Cost Estimate (2017) - \$349,738

(The proposed path mainly uses existing right of way - sidewalk)

Proposed Segment Length: .3 miles

Segment 9 - Downtown to Oak Hill Cemetery

Opportunities/Benefits:

- Encourages redevelopment opportunities into downtown
- Provides desired connectivity north from downtown

Potential Obstacles:

- Planning for Railway District Underway.. Alignment within project should be considered
- Acquisition will be required
- Conflict with Clark/Jackson/Jefferson Intersection Project
- Realignment may need to be considered

Cost Estimate (2017) - \$1,287,116

Proposed Segment Length .8 miles

Segment 12 - West Downtown Connector

Opportunities/Benefits

- Provides Neighborhood Connection to Ruth Hill Elementary School
- Promotes recreational opportunity within City of Newnan Greenspace

Potential Obstacles

- Acquisitions will be required

Cost Estimate (2017) - \$1,268,197

Proposed Segment Length- .9 miles

Segment 13 - Carl Miller Park

Opportunities/Benefits:

- Provides Connectivity to Newnan High School and Carl Miller Park

Potential Obstacles:

- Acquisitions will be required

Cost Estimate (2017) - \$2,237,538

Proposed Segment Length: 1.4 miles

Funding:

SPLOST 2025

Recommendation:

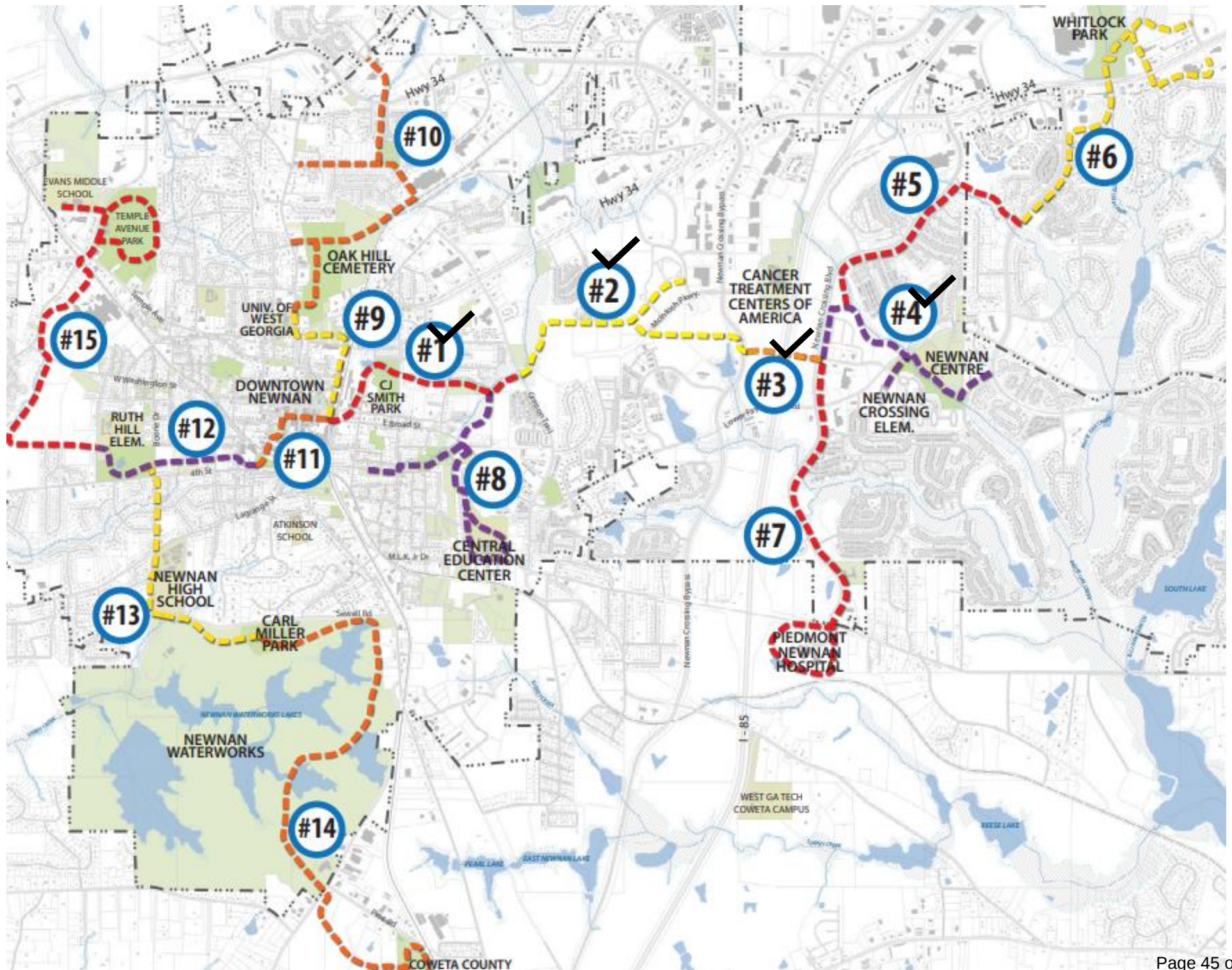
City staff is supportive of Mayor and Council direction on the next segment of design and construction for the LINC. Due to Historical Concepts design work for Railroad District and Project 57, Council might want to consider moving forward with Segment 12 West Downtown Connector and Segment 13 Carl Miller Park.

Attachments:

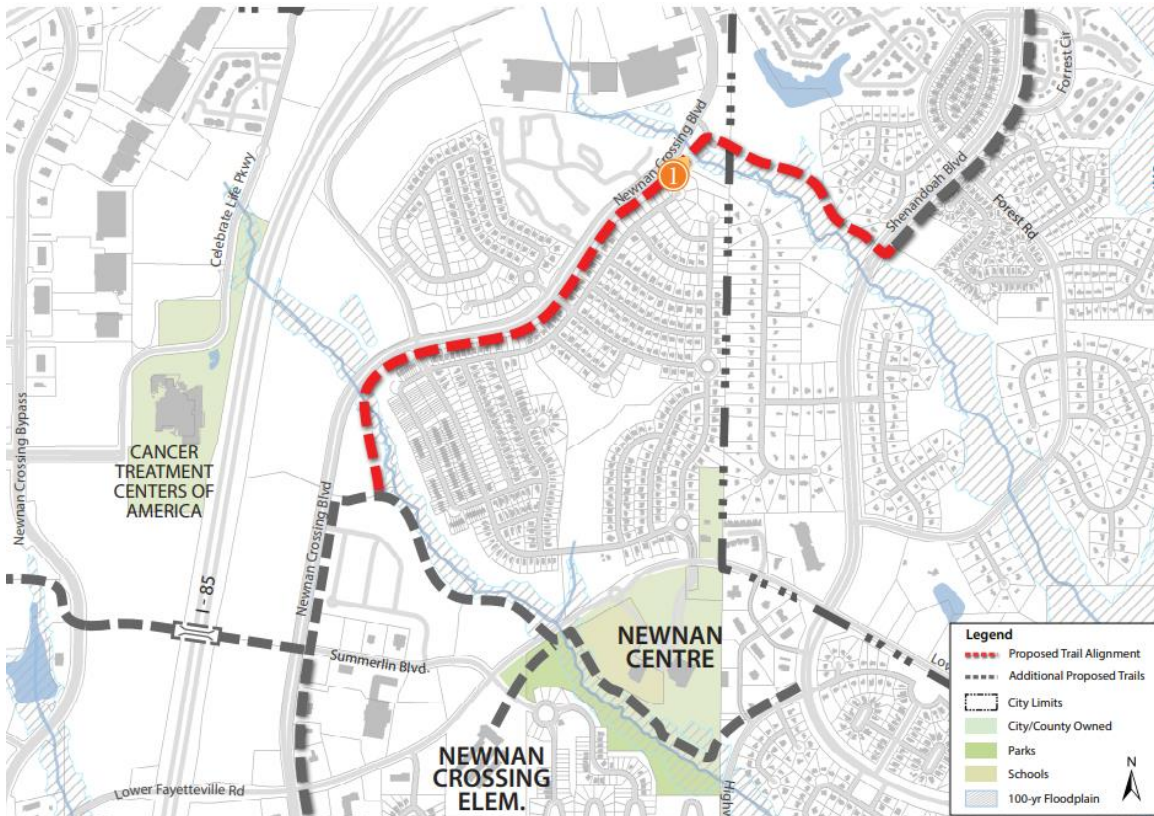
1. linc segments

Previous Discussion with Council:

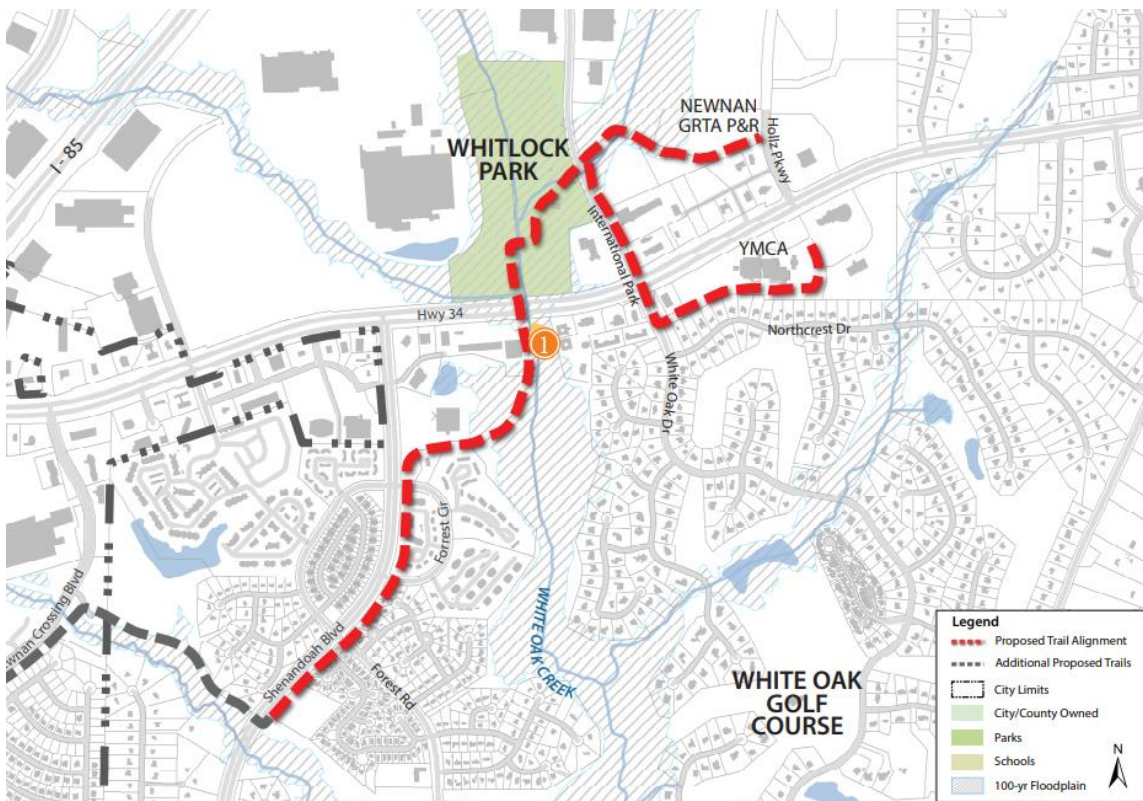
In 2016, the Mayor and Council began discussions with the desire to fund, locate and construct a multi-use path system within the City of Newnan. Over the past several years, those discussions and visions have become reality, as Segments 1 through 4 have been completed. An extremely active trail system of roughly 5 miles now runs from the Train Depot, in downtown Newnan to Newnan Centre on Lower Fayetteville Road. As funding for SPLOST 2025 is becoming available, the Mayor and Council will identify the next segments for construction.



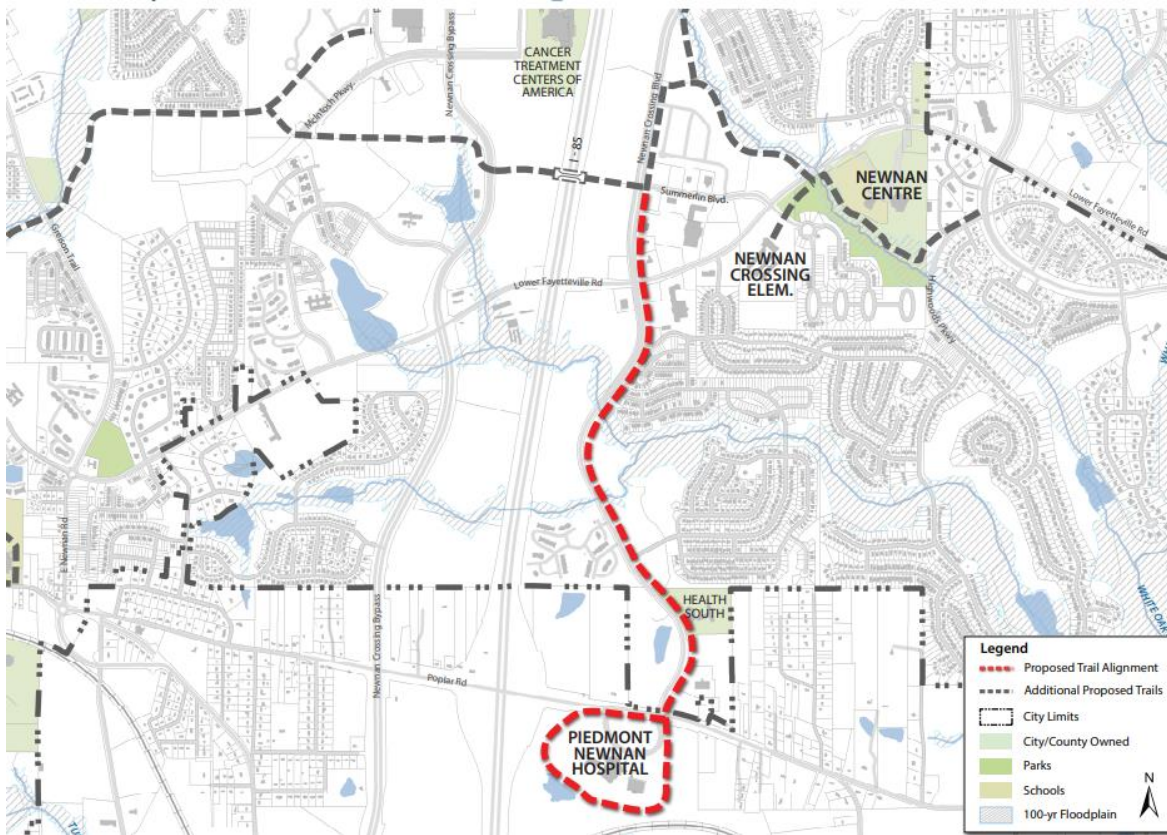
SEGMENT 5 - NEWNAN CROSSING BLVD



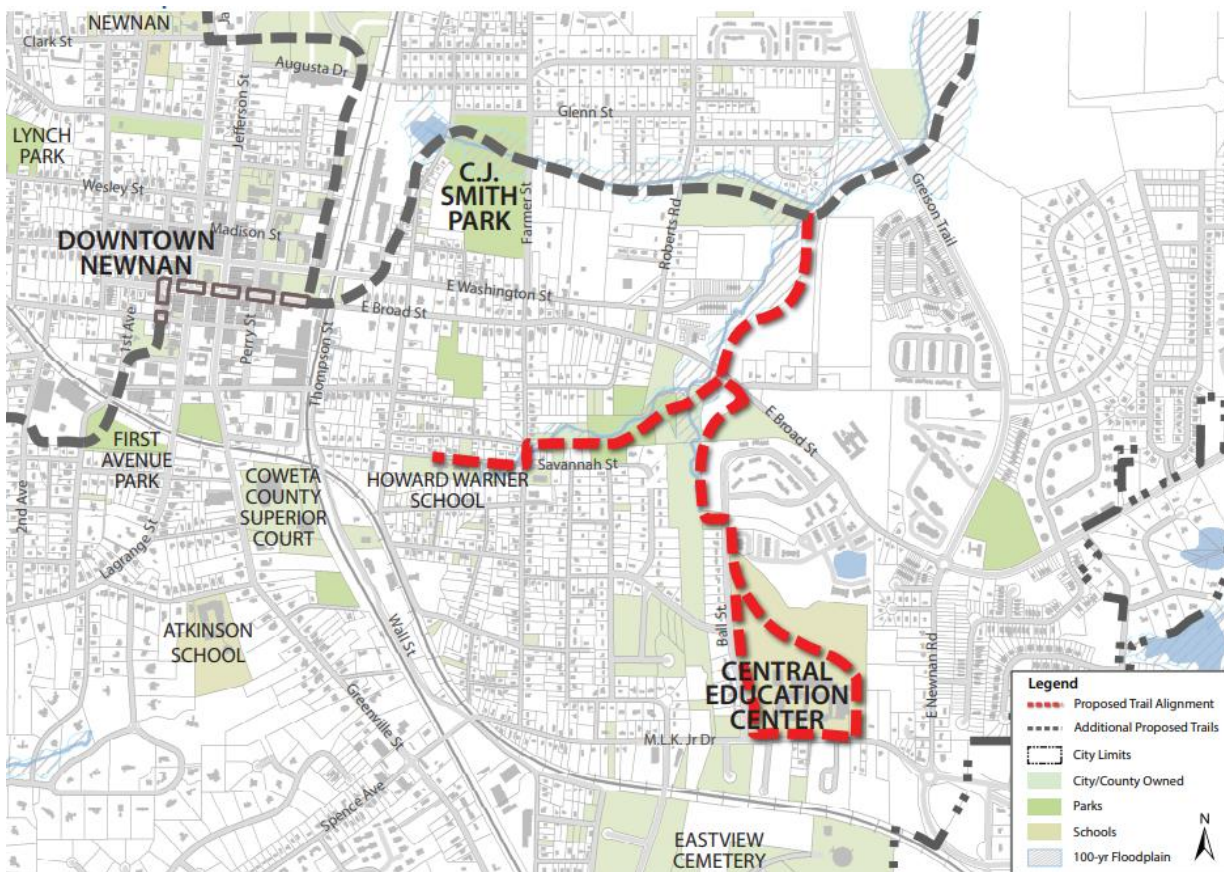
SEGMENT 6 - Whitlock Park Connection



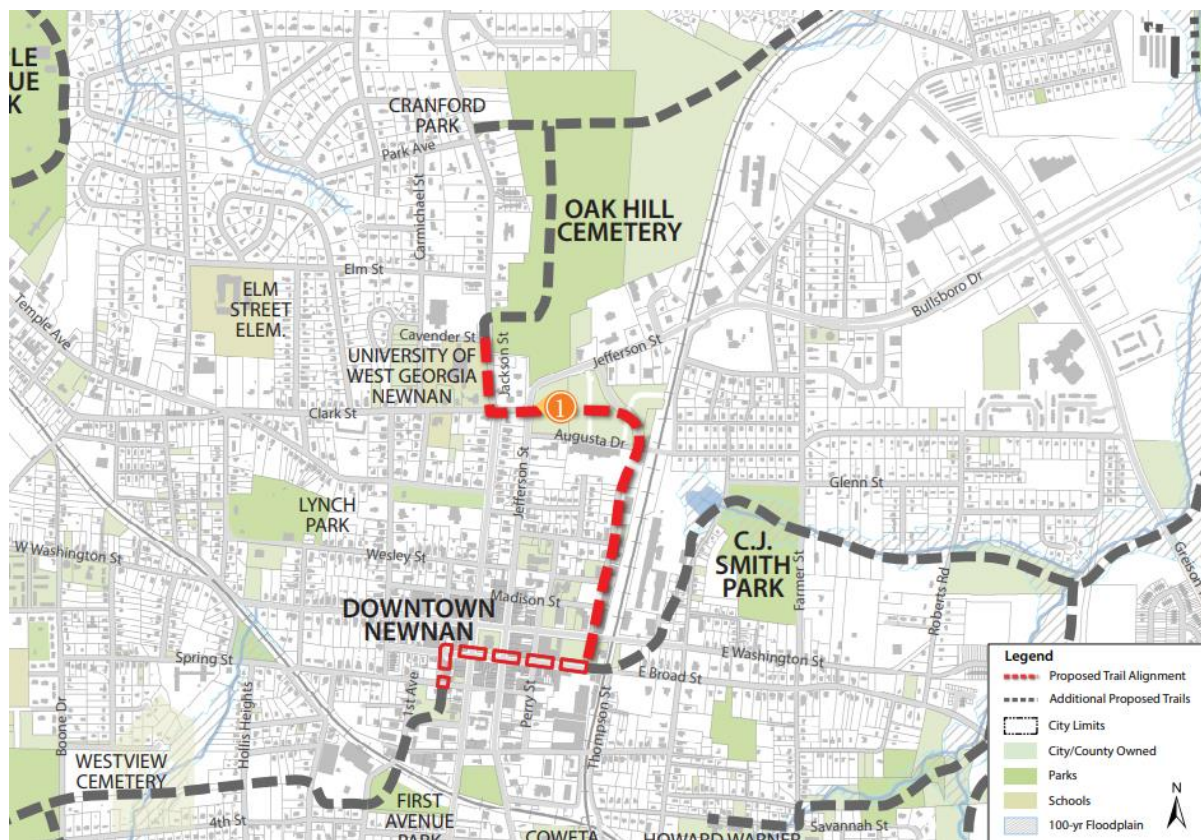
SEGMENT 7 - Piedmont Newnan Hospital Connection



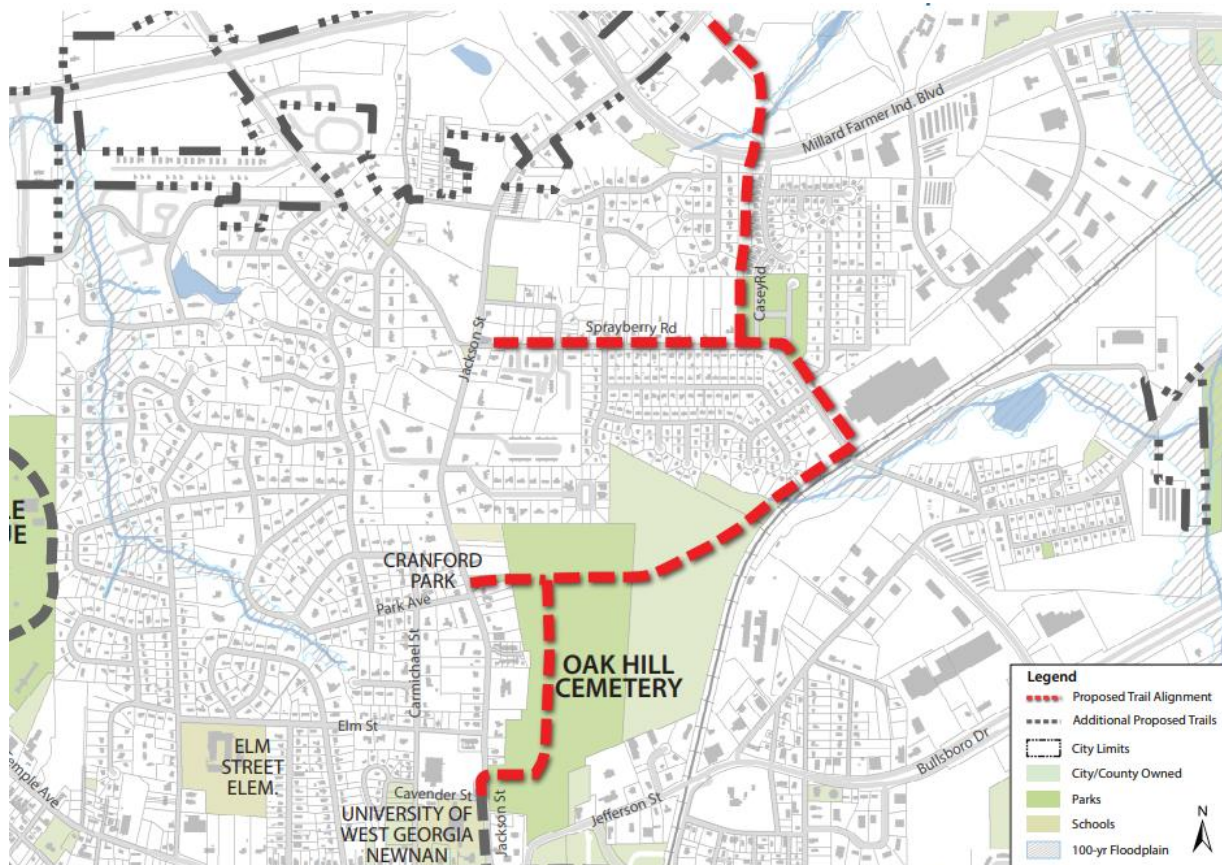
SEGMENT 8 - Chalk Level Connection



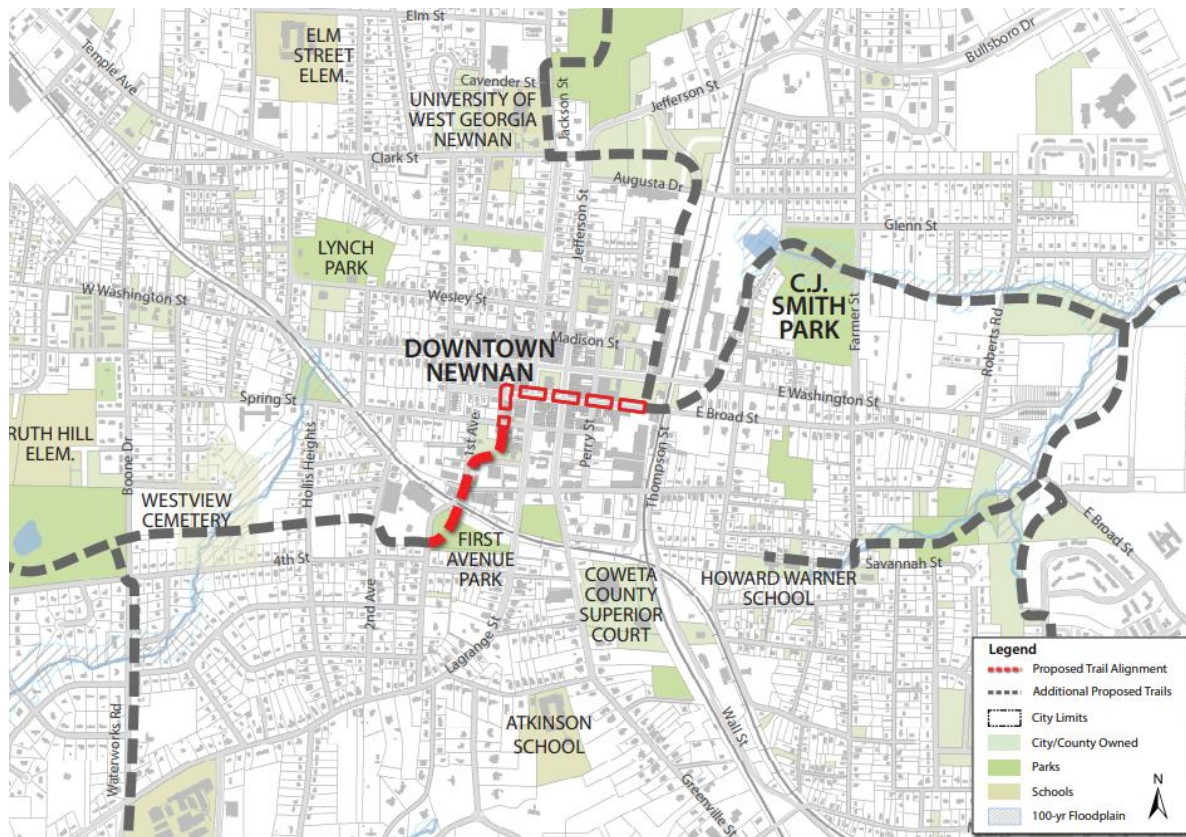
SEGMENT 9 - Downtown to Oak Hill Cemetery



SEGMENT 10 - North Connector



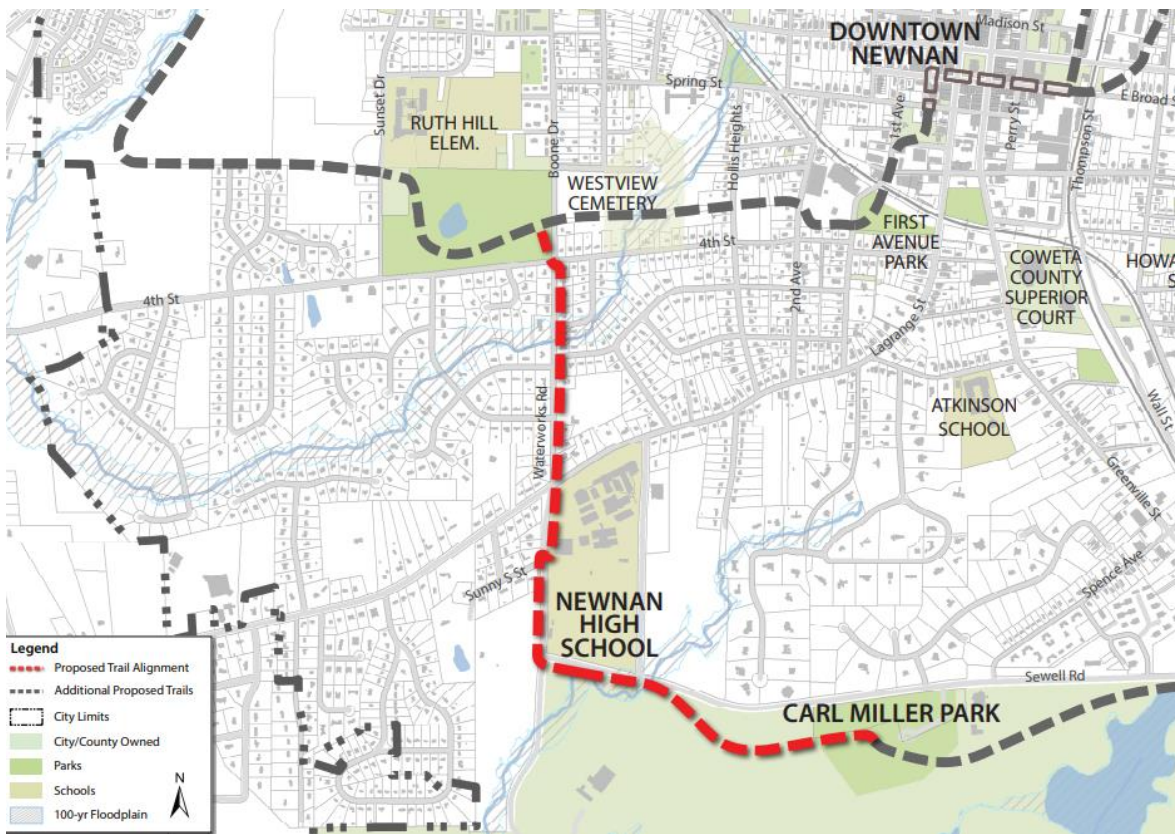
SEGMENT 11 – Central Downtown Connector



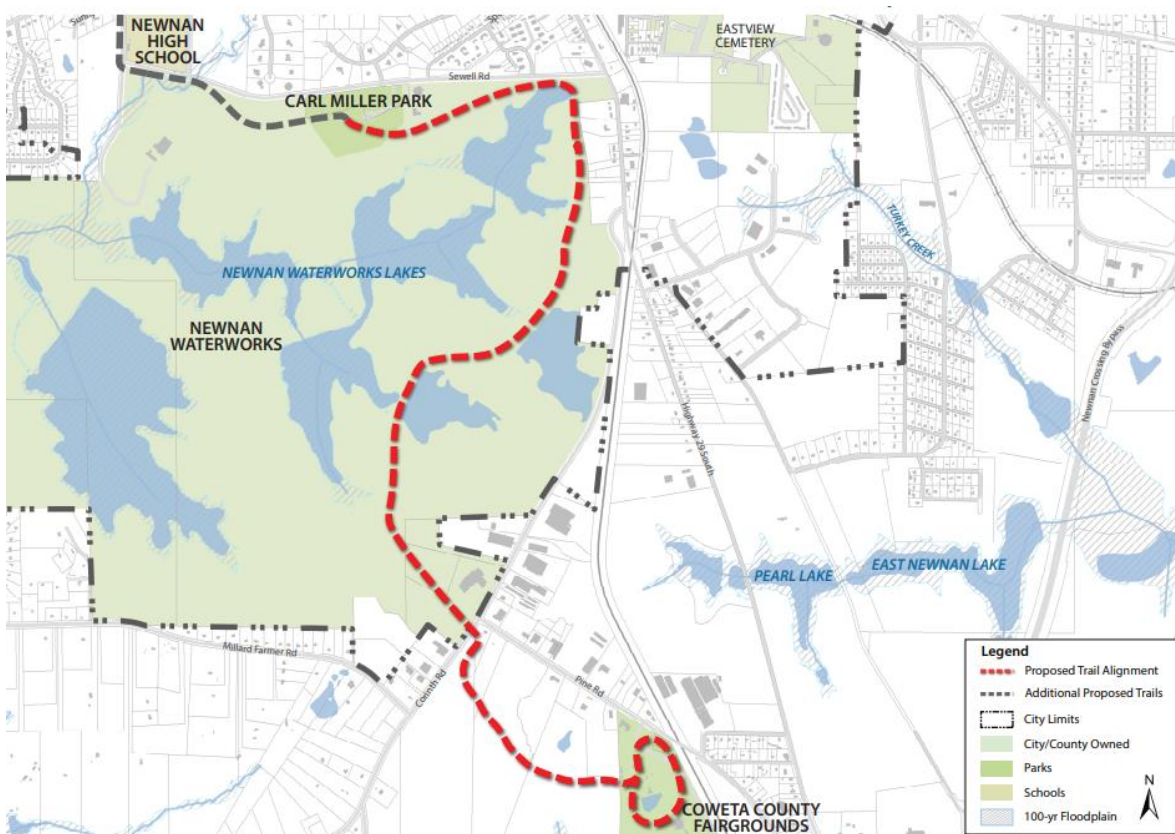
SEGMENT 12 – West Downtown Connector



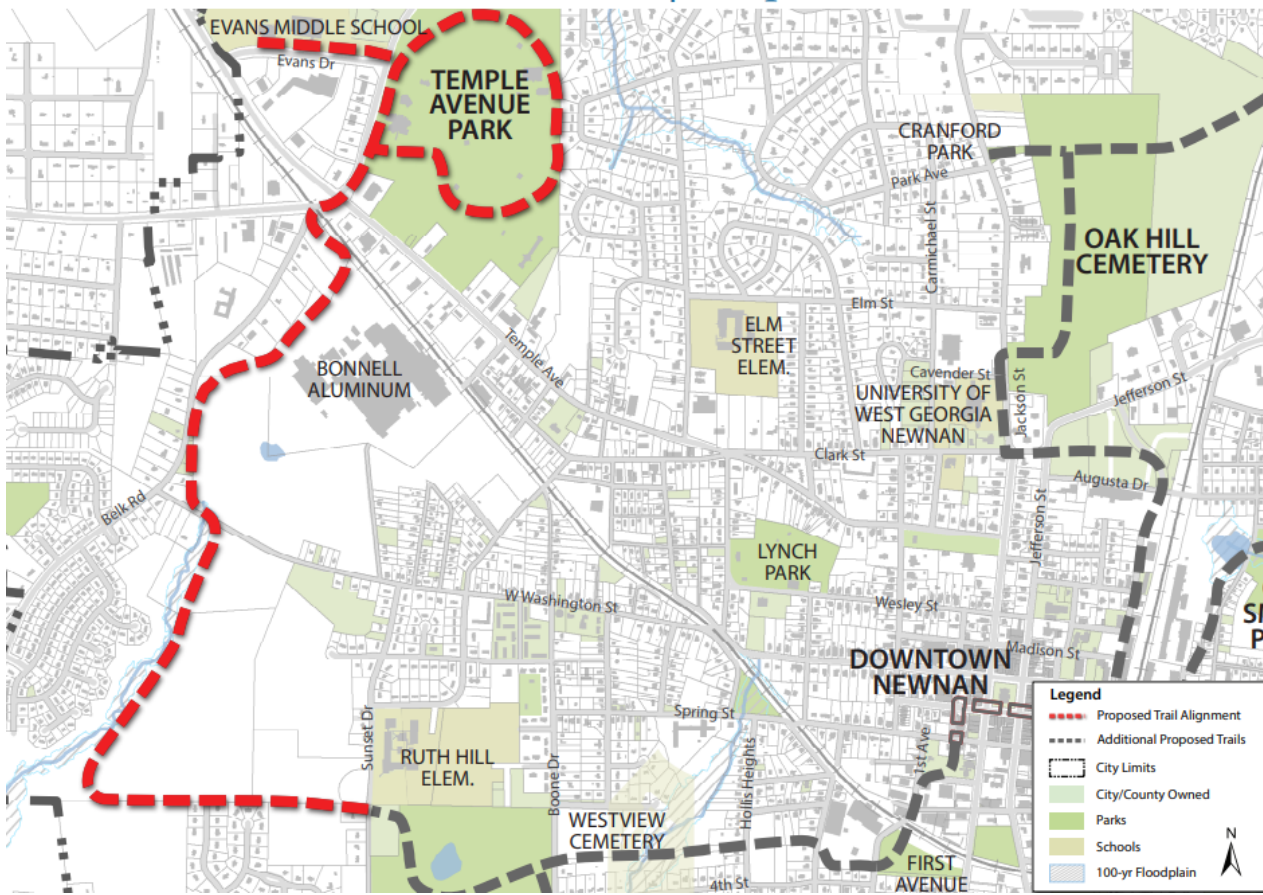
SEGMENT 13 – Carl Miller Park



SEGMENT 14 – South Connector



SEGMENT 15 – Temple Avenue Park Connection





To: Mayor and Council

Date: May 28, 2024

Agenda Item: Consideration of Ordinance Amendments for Parks, Tree and Cultural Arts Commissions

Prepared By: Hasco Craver, Assistant City Manager

Purpose:

Newnan City Council may consider certain ordinance amendments removing the Parks Commission, modifying the Cultural Arts Commission and adding duties to the Tree Commission.

Background:

The Newnan City Council, beginning at the 2024 retreat, has identified specific opportunities for the modification of certain authorities, boards and commissions to better utilize volunteers and staff in their delivering of programs and services to the public. At the May 14, 2024 Newnan City Council Work Session, staff was directed to make specific ordinance amendments available for consideration and potential adoption.

Funding:

N/A

Recommendation:

Newnan City Council may adopt the ordinance amendments as presented or present an alternative for future consideration.

Attachments:

1. Parks Commissions (abolish Parks Commission Ordinance) (5-17-2024).
2. TREE COMMISSION (amended 5-17-2024)
3. cultural arts commission ordinance (5-16-2024)

Previous Discussion with Council:

Newnan City Council, as recently as the May 14, 2024 Work Session, has considered the modification of certain commissions.

**AN ORDINANCE TO AMEND CHAPTER 15, PARKS AND RECREATION,
ARTICLE II, PARKS COMMISSION, OF THE CODE OF ORDINANCES OF
THE CITY OF NEWNAN, GEORGIA TO ABOLISH THE PARKS COMMISSION;
TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING
ORDINANCES; AND FOR OTHER PURPOSES**

WHEREAS, it has been determined that it is advantageous to both the City of Newnan and the citizens of the City of Newnan that the duties of the City of Newnan Parks Commission created by Ordinance Number 23-90, dated 9/24/1990, as amended, Chapter 15, Parks and Recreation, Article II, Parks Commission, of the Code of Ordinances of the City of Newnan be merged with the duties of the City of Newnan Tree Commission, which shall be re-established as the City of Newnan Tree and Parks Commission.

NOW, THEREFORE, BE IT ORDAINED AND IT IS HEREBY ORDAINED by the City Council of the City of Newnan, Georgia, and it is hereby ordained by the authority of same:

Section I: Article II, Parks Commission, of Chapter 15, Parks and Recreation, be and is hereby deleted in its entirety.

Section II: All ordinances or parts of ordinances in conflict or inconsistent with this Ordinance are hereby repealed.

Section III: Should any phrase, clause, sentence, or section of this Ordinance be deemed unconstitutional by a Court of competent jurisdiction, such determination shall not effect the remaining provisions of this Ordinance, which provisions shall remain in full force and effect.

Section IV: The effective date of this Ordinance shall be upon adoption.

DONE, RATIFIED and PASSED, by the City Council of the City of Newnan, Georgia, this the _____ day of _____, 2024, in regular session.

ATTEST:

Megan Shea, City Clerk

L. Keith Brady, Mayor

REVIEWED AS TO FORM:

Paul Guillaume, Mayor Pro-Tem

C. Bradford Sears, Jr., City Attorney

Cynthia E. Jenkins, Councilmember

Cleatus Phillips, City Manager

Rhodes H. Shell, Councilmember

Raymond F. DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, III,
Councilmember

**AN ORDINANCE TO AMEND DIVISION 3, CITY OF NEWNAN TREE COMMISSION
OF ARTICLE IV, BOARDS AND COMMISSIONS, OF CHAPTER 2,
ADMINISTRATION OF THE CODE OF ORDINANCES OF THE CITY OF NEWNAN,
GEORGIA TO PROVIDE FOR ADDITIONAL DUTIES FOR THE TREE COMMISSION;
TO CHANGE THE NAME TO THE CITY OF NEWNAN TREE AND PARKS
COMMISSION; AND TO RE-ADOPT SAME; TO PROVIDE FOR SEVERABILITY; TO
REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES**

WHEREAS, the City Council of the City of Newnan has abolished the City of Newnan Parks Commission which was established by Ordinance No. 23-90, adopted on 9/24/1990, as amended by the adoption of an ordinance dated _____, 2024; and

WHEREAS, it has been determined that certain changes are necessary in the text of Division 3, Newnan Tree Commission, Of Article IV, Boards and Commissions, of Chapter 2, Administration, of the Code of Ordinances of the City of Newnan, adopted March 12, 1990, last amended February 22, 2022 to provide for additional duties for the Tree Commission and to change the name of the commission to the City of Newnan Tree and Parks Commission.

NOW, THEREFORE, BE IT ORDAINED AND IT IS HEREBY ORDAINED by the City Council of the City of Newnan, Georgia, and it is hereby ordained by the authority of same:

Section I. Division 3, Newnan Tree Commission, of Article IV, Boards and Commissions, of Chapter 2, Administration be and is hereby amended by deleting Division 3, Newnan Tree Commission, of Article IV, Boards and Commissions, of Chapter 2, Administration in its entirety and readopting a new Division 3, Newnan Tree and Parks Commission, of Article IV, Boards and Commissions, of Chapter 2, Administration to read as follows:

DIVISION 3. NEWNAN TREE AND PARKS COMMISSION

Sec. 2-206. Establishment; purpose.

There is hereby created a commission to be known and designated as the City of Newnan Tree and Parks Commission and to be herein referred to as the "commission" for the purposes of regulating the planting, maintenance and removal of trees and shrubs in public places; providing for the pruning and removal trees on private property which endanger public safety and to generally improve the general welfare and health of the people of the city.

Sec. 2-207. Composition; terms.

- (a) The tree and parks commission shall consist of seven members who shall be appointed by the mayor and city council who shall serve for a term of three years. Each member shall be a resident of the city during their term of office. The current members of the commission shall serve the remainder of the term for which he/she

has been appointed. The new member of the commission shall be appointed for a term of three years.

- (b) The city manager shall appoint a member of the city staff to act as a liaison between the commission and the city.
- (c) Vacancies in office during the term of any appointment caused by death, resignation, disqualification or otherwise shall be filled for the unexpired term by the mayor and city council in the same manner as the person was appointed whose office has become vacant.

Sec. 2-208. Compensation.

The members of the tree and parks commission shall serve without compensation. However, they shall be entitled to be reimbursed for any actual expenses incurred by them in the performance of their duties.

Sec. 2-209. Duty; responsibility; authority.

The tree and parks commission shall have the duty, responsibility, and authority:

- (1) In instances where achieving the full tree density requirement has been deemed impractical or impossible. The commission shall review and approve or deny an alternative compliance request; alternative compliance shall be limited to an off-site planting program or a contribution to the city's tree fund as described in the Tree Conservation and Landscape Plan ordinance.
- (2) To study, develop plans and establish goals for the care, preservation, pruning, planting, replanting, removal and disposition of trees and shrubs in all open spaces, including, but not being limited to, the public parks, grounds of public buildings and unpaved portions of public streets and rights-of-ways, and to present such plans, as a recommendation, to the mayor and council on or before October 1 in each calendar year.
- (3) To recommend to the proper authorities and officials of the city the types and kinds of trees or shrubs to be planted upon the rights-of-ways of municipal streets, public parks and public facilities.
- (4) To assist the proper authorities and officials of the city in a program to protect and maintain existing trees, shrubs and green areas on all city-owned property and public properties.
- (5) To recommend to the mayor and council removal of any trees or shrubbery deemed to be hazardous to the public safety or public health.
- (6) To assist the proper officials and make available to the general public news and information regarding the selection, planting and maintenance of trees, shrubbery and other greenery within the corporate limits of the city; to recommend from time to time as necessary ordinances and other programs that will be beneficial to protect and maintain existing trees, shrubs and green areas; and to encourage the development of private property owners of landscaped areas with trees and shrubs.

- (7) To study, develop plans, and establish goals, for the establishment, development, care, preservation, maintenance, and placement of improvements and structures in all of the city's public parks.

Sec. 2-210. Procedures.

Upon appointment of the initial tree and parks commission by mayor and council, the commission shall meet and elect one of its members as chairman and one of its members as secretary. The commission shall then provide for the rules and procedures for the holding of regular and special meetings of the commission as deemed advisable and necessary.

Sec. 2-211. Quorum.

For purposes of transacting business, a quorum of the commission shall consist of four (4) of the seven (7) members. The city manager appointed liaison shall not be counted as a full voting member for purposes of attaining a quorum.

Sec. 2-212. Meetings.

The Tree and Parks Commission shall establish a regular time and place of meeting and shall hold regular meetings. Special meetings may be called at the request of the chairperson or by any four (4) voting members of the commission, upon request by the City Landscape Architect, or upon request of an applicant seeking alternative compliance.

- (1) An applicant may request a special meeting to address alternative compliance measures. Upon receipt of a request, the City Landscape Architect shall notify the commission and schedule a special meeting on the applicant's behalf. Once a meeting is scheduled the City Landscape Architect shall notify the applicant of the meeting date and time.

Section II. All ordinances or parts of ordinances in conflict or inconsistent with this Ordinance are hereby repealed.

Section III. Should any phrase, clause, sentence, or section of this Ordinance be deemed unconstitutional by a court of competent jurisdiction, such determination shall not affect the remaining provisions of this ordinance, which provisions shall remain in full force and effect.

Section IV. The effective date of this Ordinance shall be upon adoption.

DONE, RATIFIED and PASSED, by the City Council of the City of Newnan, Georgia, this the _____ day of _____, 2024, in regular session.

ATTEST:

Megan Shea, City Clerk

L. Keith Brady, Mayor

REVIEWED AS TO FORM:

Paul Guillaume, Mayor Pro-Tem

C. Bradford Sears, Jr., City Attorney

Cynthia E. Jenkins, Councilmember

Cleatus Phillips, City Manager

Rhodes H. Shell, Councilmember

Raymond F. DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, III, Councilmember

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF NEWNAN BY ADOPTING AN ORDINANCE AMENDING
THE ORDINANCE CREATING THE CITY OF NEWNAN CULTURAL ARTS
COMMISSION**

WHEREAS, the City Council determined that it was in the best interest of the citizens of the City to create a commission for the City to assist in the City's planning for cultural arts programs and events in the City; and

WHEREAS, the City of Newnan Cultural Arts Commission was created by Ordinance Number 06-06 on June 6, 2006; and

WHEREAS, the City has discussed the need for continuing citizen involvement in assisting the City in planning cultural arts programs within the City; and

WHEREAS, the City Council has determined that in the orderly administration of the operation of the City of Newnan Cultural Arts Commission that it is advantageous to reduce the number of members from fourteen (14) to seven (7).

NOW THEREFORE BE IT ORDAINED and it is hereby ordained by the authority of same that Division 5, Cultural Arts Commission of Chapter 2, Administration, be deleted in its entirety and a new Division 5, Cultural Arts Commission of Chapter 2, Administration be and is hereby adopted to read as follows:

**SECTION I: DIVISION 5. THE CITY OF NEWNAN
CULTURAL ARTS COMMISSION**

Sec. 2-215: ESTABLISHMENT; PURPOSE

There is hereby created a Commission to be known and designated as the City of Newnan Cultural Arts Commission to be referred to herein as "Commission" for the purpose of planning, sponsoring and coordinating appropriate cultural events in the City of Newnan.

Sec. 2-216: COMPOSITION; TERMS; COMPENSATION

(a) The Commission shall consist of seven (7) citizen members, one (1) member shall be appointed by each of the seven (7) council members. Each member shall be a resident or business owner/operator of the City of Newnan or Coweta County during his or her term of office. The members shall serve three (3) year terms except the terms of the initial appointees shall be staggered by the initial appointment of five (5) members of the Commission shall be one (1) year, five (5) members shall be two (2) years and four (4) members shall be

three (3) years. Vacancies in office during the term of any appointment shall be filled in the same manner as the person was appointed whose office became vacant.

(b) The City Manager of the City of Newnan shall designate a staff member to serve on the Commission as liaison between the Commission and the City.

(c) The members of the Commission shall serve without compensation. However, they shall be entitled to reimbursement for any actual expenses incurred by them in the performance of their duties.

Sec. 2-217: DUTY; RESPONSIBILITY; AUTHORITY.

The Commission created in this article shall have the duty, responsibility and authority:

(1) To develop plans, to sponsor and to coordinate with other organizations appropriate cultural arts programs and events in the City of Newnan to insure orderly development of a plan for planning, sponsoring and coordinating cultural arts programs and events in the City of Newnan.

(2) To assist and coordinate its activities with the City staff, other organizations and the public to insure a successful cultural event program in the City of Newnan.

(3) To elicit volunteer assistance from other members of the residential and business community and to appoint such Community as deemed necessary by the Commission to accomplish its duties and responsibilities.

(4) The Commission shall be authorized to accept and collect funds from outside sources through the Coweta Community Foundation or other 501(c)(3), 501(c)(6) or other tax exempt entity to provide a vehicle for non-taxable contributions to the cultural arts programs and events in the City of Newnan and to utilize such entity, assist in the disbursement of such funds.

(5) A majority of the members of the Commission shall constitute a quorum for the purpose of conducting the business of the Commission.

Sec. 2-218: OFFICERS; MEETINGS.

Upon appointment of the initial Commission by the Mayor and Council, the Commission shall meet and elect one (1) of its members as chairman, one (1) of its members as vice-chairman and one (1) of its members as secretary. The Commission shall then provide for the rules and procedure for the holding of regular and special meetings of the Commission as deemed advisable and necessary.

SECTION II: All ordinances or parts or ordinances in conflict or inconsistent with this ordinance hereby are repealed.

SECTION III. This ordinance shall be effective upon adoption.

Adopted in regular session assembled, this _____ day of _____, 2024.

ATTEST:

Megan Shea, City Clerk

REVIEWED AS TO FORM:

C. Bradford Sears, Jr., City Attorney

Cleatus Phillips, City Manager

L. Keith Brady, Mayor

Paul Guillaume, Mayor Pro-Tem

Cynthia E. Jenkins, Councilmember

Rhodes H. Shell, Councilmember

Raymond F. DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, III,
Councilmember



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Consideration of Resolution to Support a Downtown Development Revolving Loan Fund Award
Prepared By: Abigail Strickland, Main Street Manager

Purpose:

Newnan City Council may consider adopting a resolution to support the redevelopment of 11-13 Greenville Street.

Background:

The Downtwon Development Authority made an application to the Georgia Department of Community Affairs for funding to support the acquisition and redevelopment of real property at 11-13 Greenville Street. The project will result in the preservation of a historic downtown commercial property. In addition, the project will induce \$1,225,000 in private investment.

Funding:

N/A

Recommendation:

Newnan City Council may approve the resolution as presented.

Attachments:

1. City Council Support Resolution for DD RLF

Previous Discussion with Council:

N/A

Resolution

WHEREAS, the Georgia Department of Community Affairs' Downtown Development Revolving Loan Fund (DDRLF) Program is designed to assist cities, counties and development authorities in their efforts to revitalize and enhance downtown areas by providing below-market rate financing to fund capital projects in core historic downtown areas;

WHEREAS, BMS Lofts, LLC. plan to acquire and renovate certain real property and improvements located at 11-13 Greenville Street in downtown Newnan, Georgia.

WHEREAS, upon completion of the project the renovated property will serve as a mix of uses: upper floor residential and first floor commercial (office/retail).

WHEREAS, the City has determined that the project will promote downtown development for the public good in the City; and

WHEREAS, in order to help BMS Lofts, LLC. finance the project, the Downtown Development Authority of the City of Newnan will apply for a Downtown Development Revolving Loan Fund Loan from the Department of Community Affairs ("DCA"); and

WHEREAS, DCA requires evidence of municipal support for all projects that are the subject of a DD RLF application submitted by a downtown development authority.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY OF NEWNAN, GEORGIA as follows:

That the City of Newnan endorses the submission of the DD RLF application by the Downtown Development Authority of the City of Newnan for the downtown project at 11-13 Greenville Street on behalf of BMS Lofts, LLC. and agrees to support the development of the project.

SO RESOLVED, this _____ day of _____, 20__.

THE CITY OF NEWNAN

By: _____
Hon. Keith Brady
Mayor

Attest: _____
Mrs. Megan Shea
City Clerk

[Affix Seal Here]



To: Mayor and Council
Date: May 28, 2024
Agenda Item: Public Hearing - 5 Hamilton Bohannon Dr
Prepared By: Patrick Ramirez, Code Enforcement Officer

Purpose:

To conduct a public hearing concerning the dilapidated structure located at 5 Hamilton Bohannon Dr, Newnan, Ga 30263

Background:

Owner: Robert Lee Morgan C/O Marion Herring & Geraldine Herring

Date Sub-Standard housing file was opened: March 19, 2024.

Does the cost to bring this structure into compliance by means of repair exceed 50% of the structure's assessed tax value? **YES**

On March 19, 2024 the Building Department conducted an inspection of the premises. The structure has been determined to be unsafe as set forth by City Ordinance Section 5-24. (a), Sub-sections (3, 4, 5, 6, 8, 9, 10).

Funding:

N/A

Recommendation:

City council to adopt a resolution directing the property owner to either repair or demolish the structure within 45 days.

Attachments:

1. 5 Hamilton Bohannon Dr - 7
2. 5 Hamilton Bohannon - 10
3. 5 Hamilton Bohannon Dr - 9
4. 5 Hamilton Bohannon Dr -2

Previous Discussion with Council:

March 25, 2024 – Council informed of conditions.

April 9, 2024 – Public Hearing was requested









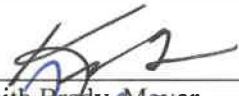
AN ORDINANCE TO AMEND THE 2023 FISCAL YEAR BUDGETS

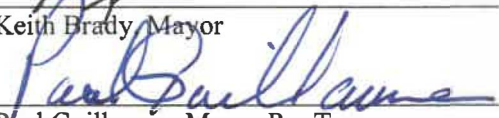
BE IT ORDAINED, and it is hereby ordained, that the City Council has authorized an amendment to the 2023 Revenue and Expense Budgets as follows: General Fund revenue and expense amendments totaling \$4,189,877 each to cover property purchase, various renovations, fund balance projects and other higher than anticipated expenses. Fund 230 (ARPA) revenue and expenditure appropriations for previously approved commitments totaling \$1,380,022.57. Fund 275, Hotel/Motel Tax Fund expenditures exceeding budgeted funds by \$477,000 for capital expenditures and additional transfers due to increased income. Fund 280, Motor Vehicle Tax Fund Expenditures exceeded budgeted Fund by \$32,000 due to increased revenue. Fund 210, Confiscated Assets expenditures increased slightly over budgeted number by \$10,000. The following funds were not budgeted. Fund 240 Misc Grants, \$63,415, Fund 224 CHIP Grant \$138,311, and Fund 221 NSP Grant \$583,433.53, and Therefore, the 2023 Budget is hereby amended to include the additional appropriations discussed above, per the attached 2023 Budget Amendment Request listing.

Adopted this 14th day of May, 2024 in open session, regularly assembled.

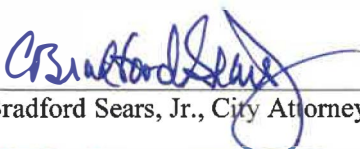
Attest:

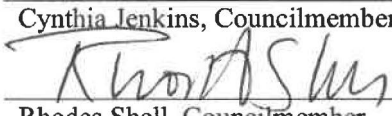

Megan Shea, City Clerk

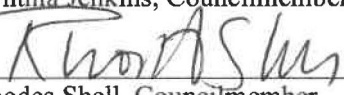

Keith Brady, Mayor


Paul Guillaume, Mayor Pro Tem

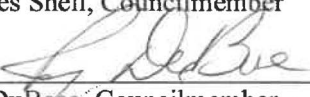
Witness:


C. Bradford Sears, Jr., City Attorney

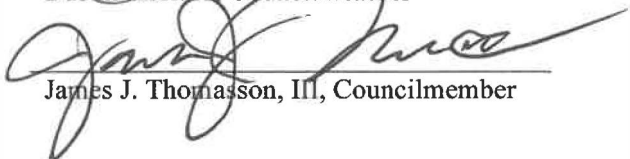

Cynthia Jenkins, Councilmember


Rhodes Shell, Councilmember


Cleatus W. Phillips, City Manager


Ray DuBose, Councilmember


Dustin Koritko, Councilmember


James J. Thomasson, III, Councilmember

DONE, RATIFIED AND PASSED in regular session, on second reading this the _____ day of _____ 2024.

ATTEST:

Megan Shea, City Clerk

L. Keith Brady, Mayor

REVIEWED AS TO FORM:

Paul Guillaume, Mayor Pro Tem

C. Bradford Sears, Jr., City Attorney

Cynthia E. Jenkins, Councilmember

Cleatus Phillips, City Manager

Rhodes H. Shell, Councilmember

Raymond F. DuBose, Councilmember

Dustin Koritko, Councilmember

James J. Thomasson, II, Councilmember

Good morning, Megan!

The word is out on RPM and fundraising! We have two more fundraising events on the calendar!

First, July 20th, the Coweta Area Motorcyclists are planning a poker run ending at RPM with funds raised to help pay bills for motorcyclists who have been injured in and around Coweta County. I've attached their most recent flyer, their Facebook page can be found [here](#).

And second, our Tails and Tailpipes fundraiser was so successful in 2023, we were able to sponsor two service dogs for a Veteran and First Responder. We are excited to make this hero-to-hero fundraising an annual event with this year's efforts going toward sending a group of Veterans and First Responders on a tandem skydiving trip. On August 24th RPM will host a bike show/run, live music, raffles and a few surprises still in the works.

We would like to request closer one block of Madison St adjacent to the south entrance/exit of the RPM Full Service parking lot between Jackson St and Jefferson St, shown in the map below. The closure of this block of Madison St has proven to be the making of our fundraisers, drawing attention to our causes as well as making a safe space for our participants. May we be added to the next council meeting agenda, please?

Our event details are below, and as with all our prior fundraising events we will be letting our Madison St neighbors know in advance of the road closure request. We would love to attend to the council meeting to answer any questions or provide details.

I've outlined the details of both events below and attached the most recent save the date flyer as well as a map of the section of Madison St we are requesting.

Event: Injured Motorcyclist Poker Run

Purpose: 2024's goal is to raise money to send a group of Veterans and First Responders on a tandem skydiving trip.

Date: Saturday July 20, 2024

Time: 11am to 6pm

Location: RPM Full Service, 15 Jackson St, Newnan, GA

Event: 2nd Annual Hero to Hero Fundraiser (Fundraising by Veterans for Veterans and First Responders)

Purpose: 2024's goal is to raise money to send a group of Veterans and First Responders on a tandem skydiving trip.

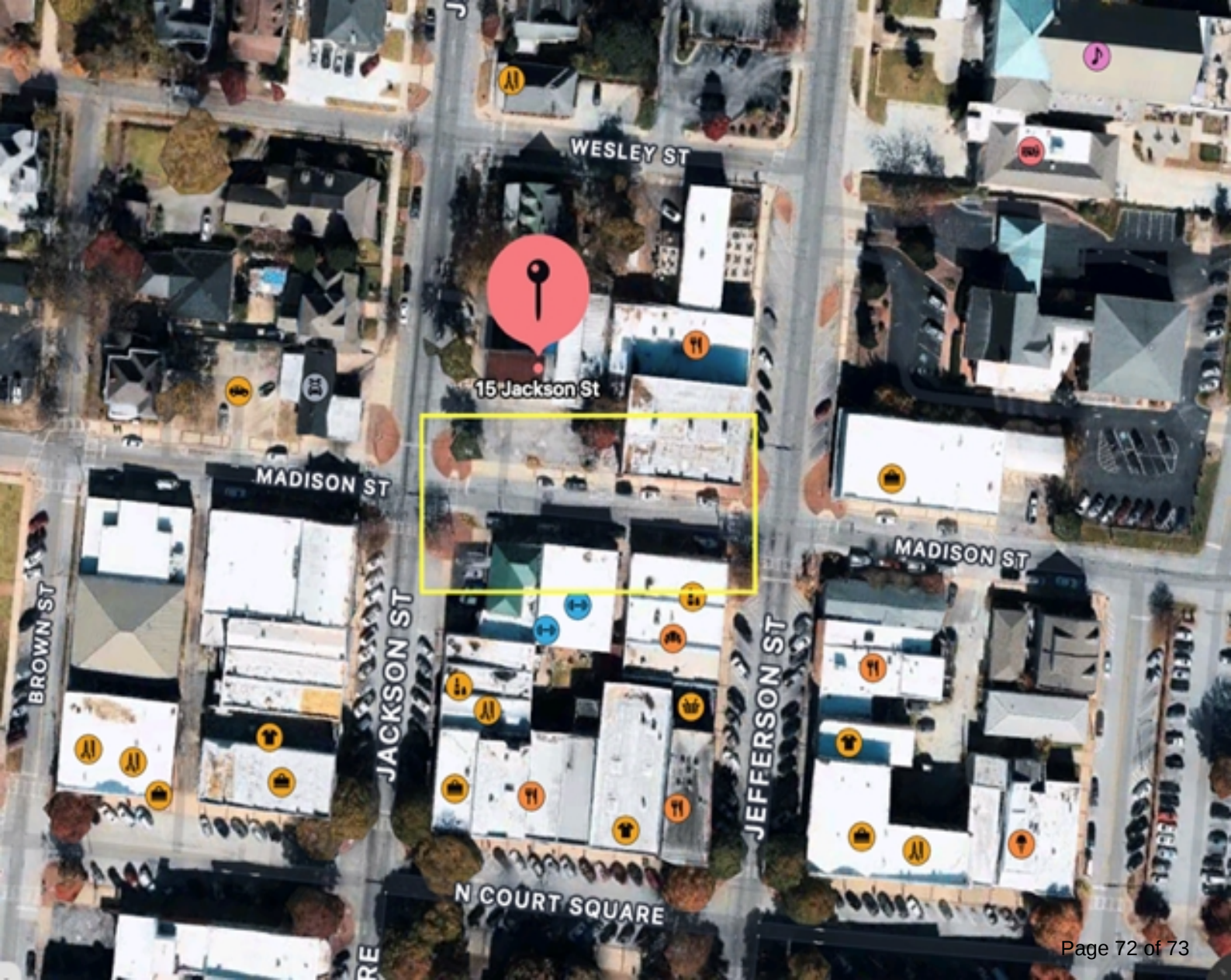
Date: Saturday August 24, 2024

Time: 11am to 6pm

Location: RPM Full Service, 15 Jackson St, Newnan, GA

We are looking forward to working with the Council again!

Anna-Elizabeth Nix
678.517.5589



Motion to Enter into Executive Session

I move that we now enter into closed session as allowed by O.C.G.A. §50-14-4 and pursuant to advice by the City Attorney, for the purpose of discussing

And that we, in open session, adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. §50-14-4, and that this body ratify the actions of the Council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meetings law.

Motion to Adopt Resolution after Adjourning Back into Regular Session

I move that we adopt the resolution authorizing the Mayor to execute the affidavit stating that the subject matter of the closed portion of the council meeting was within the exceptions provided by O.C.G.A. §50-14-4(b).